What is Virtual Online Proctoring?

Examity is a secure remote online proctoring service that allows students to take the Texas Success Initiative Assessment 2.0 (TSIA 2.0) with a live proctor virtually when it is most convenient for them. Testing is available 24/7 for 365 days a year. Students MUST adhere to the technical and testing requirements. Testers are responsible for arriving at the scheduled appointment on time, with the appropriate hardware and software already installed and the proper testing environment. Examity support agents are available via live chat on the Examity dashboard, email (support@examity.com), and phone (855-392-6489) to assist with any challenges. If a situation cannot be fixed, test-takers should contact the Office of Testing Services via phone (936-261-3627) or email (aetesting@pvamu.edu) for assistance.

Technical Requirements

1. WINDOW AND MAC DESKTOP AND LAPTOP COMPUTERS, AS WELL AS, CHROMEBOOKS –Tablets (Android, iOS, Microsoft) and mobile devices are not supported with Examity.

2. YOU MUST HAVE A WEBCAM, MICROPHONE, AND SPEAKERS (BUILT-IN OR EXTERNAL) – It is your responsibility to ensure your webcam, microphone, and speakers are on and functioning for the entirety of the test.
   - **Mac Users**: Minimize the browser you are testing on if you cannot see yourself on camera.
   - **CyberLink YouCam Users**: If your webcam is turned off or disabled during the test, relaunch the application to re-engage your webcam.
   - **Tips for Troubleshooting Webcams**:
     - Make sure your webcam is not in use with another program (i.e. Skype).
     - Make sure your webcam is not disabled.
     - If you have a rear-facing webcam, disable it.

3. YOUR CONNECTION TO THE NETWORK MUST REFLECT A 2 MBPS UPLOAD AND DOWNLOAD SPEED, AT MINIMUM
   - Please test your internet speed at [https://www.speedtest.net/](https://www.speedtest.net/) multiple times, as broadband will fluctuate depending on the system you are running and the usage around you.
   - Schedule your test accordingly, and do not run unnecessary programs in other tabs concurrently.
   - Test your network speed again just prior to your exam.

4. MAKE SURE YOUR BROWSER’S POP-UP BLOCKER IS DISABLED – Accepted browsers include: Google Chrome only.
   - **How to turn off pop-blocker in Google Chrome**
     - Open your Chrome Browser and click the three dots button at the top right corner.
     - In the “Search Settings” type in pop-up.
     - Click “Site Settings” under the “Privacy and security” section
     - Click “pop-ups and redirects” from the drop-down menu.
     - Switch to “Sites can send pop-ups and use redirects”
5. **TEST** your computer at [https://www.accuplacer.org/#/systemRequirement](https://www.accuplacer.org/#/systemRequirement) to ensure that it has all the features needed for you to take the test in the Accuplacer platform.

**Testing Requirements**

- You **MUST** have a voucher number that will be provided via email from Accuplacer after your registration form and payment have been processed by the Office of Testing Services.
- Prior to taking your exam, review the [Testing Services – Academic Integrity Policy](#).
- Make sure your microphone, camera, and speakers are working. They **MUST REMAIN ON** throughout the duration of the test.
- Computer **MUST NOT** have dual monitors. Dual Monitors **MUST BE UNPLUGGED AND REMOVED**.
- Testing **MUST OCCUR** in a secluded area or quiet room away from distractions – **NO ONE MUST** talk to you, walk or come into the room during the test.
- You **MUST BE** seated in a chair for the entire duration of the test and you must not leave your seat without permission from the proctor.
- Computer device **MUST BE** plugged in and connected to a power source during the exam. If it shuts down during the test then this could result in you having to reschedule with Examity and pay the $25 proctoring fee again.
- The surface used for testing **MUST BE CLEAR OF ALL ITEMS**, you are only allowed to have **5 sheets of scratch paper, a standard pen/pencil, and your acceptable photo identification**. You will be asked to show both sides of your scratch paper to the proctor at the beginning and end of your test session.
- **NOT ALLOWED DURING TESTING** - Cell phones, headphones, handheld calculators, naps, bathroom breaks, food or drinks, watches, tablets and any other electronic device, hats, hoods, or headwear of any kind (unless worn as a religious requirement), purses, backpacks, flash/thumb drives or other portable electronic storage devices, tobacco products, dictionaries, books, pamphlets and reference materials, slide rules, protractors, compasses, rules, highlighters and colored pens, weapons or firearms, jewelry.
- **YOU MUST HAVE AN ACCEPTABLE FORM OF PHOTO IDENTIFICATION TO TAKE YOUR EXAM.** This ID will be presented to the proctor at the start of the test and must be kept with you throughout the session.
  - **Acceptable forms of Identification**
    - College identification card
    - Current state or federal identification card
    - Current year high school ID
    - Naturalization card or certificate of citizenship
    - Passport card or book
    - State issued driver’s license
    - State issued identification card
    - Tribal identification card
- **NO TALKING** during the exam – you may only talk to the test proctor during the test and no one else.
• Make sure your internet connection is working AT LEAST AN HOUR before you enter the test session.
• PRIOR TO STARTING THE TEST, to eliminate autofill issues, you will be asked to clear your browsing history.
• If not already on the computer, for testing use, you may also be asked to install/download a screen sharing software applet or extension so you can interact with the proctor.
• 15 MINUTES PRIOR – log into the Examity site to start your test session.
• At the end of the exam, scratch paper MUST be shredded in front of the proctor.
• AFTER TESTING – follow the proctor’s instructions for ending the exam. Scores are verified and uploaded within 48 hours of test completion. If student would like a copy of their scores, they would need to review the “TSI Results” section at www.pvamu.edu/hsi for instructions.