
Wendy Parker, MBA

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Personal Statement

Leadership | Fostering Collaboration | Customer Service Management

An advocate for directly impacting the overall student success through their own experience, growth, and development from pre-kindergarten to Graduate School. My philosophy is to create student engagement and a continuous scholastic framework not just at the P-12 and High Education Level but at the P-20 Level.

EDUCATION

Master of Business Administration | School of Management, Texas Woman's University, Denton, TX

Bachelor of Science: Electrical Engineer Technology | Prairie View A&M University, Prairie View, TX

CAREER HIGHLIGHTS

- Five years directly supporting and impacting the student experience by embedding strategic measures capturing best methods for successful outcomes
 - Familiar with Economically Disadvantaged non-traditional student
 - Seven years of project management experience, including nine years of consecutive experience for United Technologies Corporation in roles of progressive responsibility.
 - Recognized as an expert at the full project management lifecycle, from project scheduling to delivery.
 - Demonstrated success in managing projects from inception to completion, and within time/budgetary constraints.
 - Skilled in applying lean processes and project cycle methodologies for successful project execution.
 - Successfully managed and monitored operational budgets and fiscal reports to ensure cost effectiveness
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PROFESSIONAL EXPERIENCE

Prairie View A&M University, Prairie View, TX

2023– Present

Adjunct Instructor (Project Management)

Highly creative results-focused Adjunct Instructor with years of experience across multiple industries including aerospace, non-profit and education.

- Teaching Undergraduate: Introduction to Project Management in Practice Graduate: Fundamentals of Project Management, Project Selection and Initiation, Project Planning, and Project Plan and Implementation

Texans Can Academy, Houston, TX

2021– Present

Principal Intern

Collaborates with Stakeholders to identify and address specific project/programs needs of the students and families in the district by providing leadership and oversight for student enrollment to graduation. This includes assessment, and STARR testing advising, counseling, disability services, career planning and Student Life/Activities.

Texans Can Academy, Houston, TX

2018– Present

Mathematics Teacher (Algebra-2)

Develops and implements engaging comprehensive lessons impacting students experience growth and development which aids in the structure of mathematics

- Achieves department objectives by assisting students with their academic and curricular goals
- Ensuring student success is directly impacted by their growth and experiences are aligned with their educational plan
- Ensuring students growth and experiences are aligned with their educational plan
- Works with non-traditional students with diverse learning needs ages 14-21

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- Collaborates with colleagues for best practices, contributing to team goals for recruiting, enrollment and retention events
- Uses data to assess the effectiveness of academic support and growth

ENERGICITY, Ghana, Africa

2017 – 2018

Director of Administration and Logistics

Accomplished in developing effective processes and directing complex logistic for off grid solar powered mini-grids communities with more than 100 households.

- Developed standard processes and procedure compliance for the entire construction system, which reduced construction time by 2.5 weeks.
- Identified and corrected efficiency bottlenecks, which saved and resulted in faster, more accurate inventory control.
- Improved service delivery levels 50% and streamlined warehouse operations, by negotiating with domestic vendors from pick-up to delivery option.

UNITED TECHNOLOGIES CORPORATION, Houston, TX

2005 – 2017

Project/Program Manager, 2012 - 2014

Led multiple projects for the Space Systems Launch Program with the Boeing Company, which involved monitoring project activities, engaging with team members about pertinent issues, and conducting peer reviews of data products

- Played a pivotal role in the development of MS Project schedules, performance metrics, and trend analysis data.
- Meticulously reviewed failure modes and affects analysis for systems and subsystems.
- Managed scope change, including developing Basis of Estimates (BOE) for tasks, hours, and schedules.
- Promptly resolved project-related issues associated with costs, schedule, and performance.

Proposal Manager, 2011 - 2012

Functioned as the single point of contact for the company's Waste Collection Subsystem closeout stage

- Spearheaded the proposal process for no-bid decisions through team reviews and hardware coordination.
- Conducted post implementation review by monitoring the closeout process for 1800+ individual components.

Waste Collector Project Engineer, 2005 - 2011

Maintained oversight for the 4-unit program (\$1M annually) and drove all technical activities for modifications to its fleet

- Provided leadership and guidance to four project engineers in areas such as manufacturing, testing and certification.
- Consistently engaged with the customer regarding program management reviews and issue resolution.
- Reduced hardware processing time by 2 weeks through identifying existing gaps and executing lean processes.
- Ensured timely hardware delivery and achieved full mission success for the in-flight performance of flight hardware.

PROFESSIONAL DEVELOPMENT

Project Management Professional | Improving Enterprises and PMO to GO, LLC

Situational Leadership Training | North American Training and Development, Inc.

Program Management Earned Value Management Systems | Humphreys & Associates, Inc.

Licensed Life & Health Insurance Agent