HLTH 3013 Nutrition
Summer 2020
Department of Health and Kinesiology
Whitlowe R. Green College of Education

Instructor: Dr. Donna Y. Laws
Section # and CRN: Z01 32876
Office Location: Leroy G. Moore "New" Intramural Gym, Room 109
Office Phone: 936-261-3909
Email Address: dolaws@pvamu.edu
Office Hours: Tuesday/Thursday 1:00 pm – 4:00 pm (By Appointment)
Mode of Instruction: Online
Course Location: Online

Class Days & Times: The course is designed to present basic information on nutrition and its relationship to human biological needs such as human growth, development, and efficiency. Themes about nutrition and health promotion will also be investigated.

Catalog Description:

Prerequisites: N/A
Co-requisites: N/A


Recommended Texts: N/A

Student Learning Outcomes (SLOs) Undergraduate Program: Health

SLO 1 Graduates can communicate effectively in written, oral and verbal forms of expression.
SLO 2 Graduates can plan and implement effective health education programs.
SLO 3 Graduate can evaluate health programs and coordinate health program services.
SLO 4 Graduates can evaluate the scientific literature in the discipline, understand and synthesize relevant information.
SLO 5 Graduates can demonstrate the ability of technologies to support inquiry and professional practice.
<table>
<thead>
<tr>
<th>Program Learning Outcome #</th>
<th>Core Curriculum Outcome Alignment</th>
<th>InTASC Standards</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Distinguish between reliable and proven nutritional concepts versus less established sources.</td>
<td>4, 5</td>
<td>Critical Thinking 4</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Explain the association between nutrition and human disease.</td>
<td>1, 4</td>
<td>Critical Thinking 4</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Apply nutritional concepts to inform healthful changes in consumption behavior.</td>
<td>1, 4, 5</td>
<td>Critical Thinking Communication 4, 5</td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Describe the six groups of essential nutrients and how they are processed by the human body.</td>
<td>1, 4</td>
<td>Critical Thinking 4</td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evaluate personal nutrition and physical activity based on scientific evidence and recommendations.</td>
<td>1</td>
<td>Critical Thinking Communication Empirical &amp; Quantitative 4</td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Demonstrate the necessity of both a healthful diet and adequate physical activity to achieve and maintain a healthful weight status.</td>
<td>1, 4</td>
<td>Critical Thinking 4</td>
</tr>
<tr>
<td>7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Describe the impact of food safety and technology on consumer health.</td>
<td>1, 4</td>
<td>Critical Thinking 4</td>
</tr>
<tr>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Create an action plan based on realistic goal setting strategies to achieve and maintain a healthful weight status.</td>
<td>1, 4</td>
<td>Personal Responsibility 4, 5</td>
</tr>
</tbody>
</table>

*The program learning outcomes identified in this table pertain to the objectives for this course. Other courses within the program cover additional learning outcomes (SLOs). Collectively, all courses within the program curriculum will ensure that candidates have achieved all 5 learning outcomes (SLOs).

**Governing Organizations**

<table>
<thead>
<tr>
<th>TExES</th>
<th>Alignment with Standards/Domains</th>
</tr>
</thead>
<tbody>
<tr>
<td>Domain I: Personal Health</td>
<td></td>
</tr>
<tr>
<td>Domain IV: Health-Related Skills and Resources</td>
<td></td>
</tr>
</tbody>
</table>
Health Education Standard 1 – comprehend concepts related to health promotion and disease prevention to enhance health.

Health Education Standard 2 – analyze the influence of family, peers, culture, media, technology and other factors on health behaviors.

Health Education Standard 3 – demonstrate the ability to access valid information and products and services to enhance health.

Health Education Standard 4 - Students will demonstrate the ability to use interpersonal communication skills to enhance health and avoid or reduce health risks.

Health Education Standard 6 – demonstrate the ability to use goal-setting skills to enhance health.

Health Education Standard 7 – demonstrate the ability to practice health-enhancing behaviors and avoid or reduce health risks.

Teaching/Learning Activities:
1. 14-Day Nutrition & Physical Activity Analysis
2. Discussions
3. Presentation(s)
4. Directed readings and other class assignments to accomplish the stated objectives.

Grading Matrix

<table>
<thead>
<tr>
<th>Instrument</th>
<th>Value (points or percentages)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>14-Day Nutrition &amp; Physical Activity Analysis 1 Analysis @ 20 pts.</td>
<td></td>
<td>20</td>
</tr>
<tr>
<td>Discussions/Activities</td>
<td>4 Discussions @ 5 pts.</td>
<td>20</td>
</tr>
<tr>
<td>Power Point Presentation</td>
<td>1 Presentation @ 20 pts.</td>
<td>20</td>
</tr>
<tr>
<td>Exams</td>
<td>2 Exams @ 20 pts.</td>
<td>40</td>
</tr>
<tr>
<td><strong>Total Possible Points:</strong></td>
<td></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>

Weighted Grading System:

<table>
<thead>
<tr>
<th>Instrument</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nutrition &amp; Physical Activity Analysis</td>
<td>20%</td>
</tr>
<tr>
<td>Discussions/Activities</td>
<td>10%</td>
</tr>
<tr>
<td>Power Point Presentation</td>
<td>20%</td>
</tr>
<tr>
<td>Exams</td>
<td>40%</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>
Grading System

A  100 – 90
B  89 - 80
C  79 – 70
D  69 - 60
F  59 and below

I = Incomplete (Only issued under extraordinary circumstances that are beyond a student’s control.)
W = Withdrawal from a course
WV = Withdrawal from the University voluntarily
MW = Military withdrawal

Detailed Description of Assignments

All assignments must be submitted online to eCourses for grading. Teacher educator candidates must submit ALL written work in APA format. More details are provided under “Submission of Assignments”.

Assignment Title or Grade  Requirement  Description

| 14-Day and Physical Activity Analysis | Each candidate will utilize MyFitnessPal to complete a 14-day nutrition and physical activity analysis of what he/she has eaten and his/her physical activity. The candidate will identify and record 14 days of meals, snacks, beverages, and physical activity; then enter the data into MyFitnessPal to retrieve a computer analysis of the nutrients consumed and energy expenditure over the 14 days. The candidate must generate a write up (no less than 250 words) demonstrating his or her analysis of findings and identify areas for change or maintenance based on an appropriate and healthy diet. The write up should reflect the candidate’s comprehension and application of the material learned in the course and through additional credible resources. This assignment must be submitted online for grading. LATE ASSIGNMENTS: PLEASE SEE INSTRUCTOR EXPECTATIONS. |
### Discussions/Activities

The candidate will interact with the instructor and classmates to explore questions and comments related to the content of this course. A successful candidate in a discussion is one who takes an active role in the learning process. Candidates are encouraged to participate in the discussion areas to enhance your learning experience throughout each assigned week. Candidates are expected to log into the course and post (respond) in the discussion topics with a minimum of three posts per discussion (1 original response to the discussion question and 2 responses to peers). **ALL posts should be substantive and demonstrate your comprehension and application of the material.** Quality—Content of your contributions. Examples of quality posts include:

- providing additional information to the discussion;
- elaborating on previous comments from others;
- presenting explanations of concepts or methods to help fellow candidates,
- presenting reasons for or against a topic in a persuasive fashion,
- sharing your own personal experiences that relate to the topic

The discussions will be graded for:

1. Frequency – Number of your discussion comments and contributions, and
2. Quality – Content of your contributions

****Full credit is awarded when both high quality and required frequency is met.****

It is strongly suggested that candidates type their discussion postings in a word processing application and save it to their PC or a removable drive before posting to the discussion board. This is important for two reasons: 1) if for some reason your discussion responses are lost in your online course, you will have another copy; 2) Grammatical errors can be greatly minimized by the use of the spell-and-grammar check functions in word processing applications. Once the post(s) have been typed and corrected in the word processing application, it should be copied and pasted to the discussion board.

**LATE ASSIGNMENTS: PLEASE SEE INSTRUCTOR EXPECTATIONS.**

### Power Point Presentation

Each candidate will be required to submit a PowerPoint presentation on "how he/she will apply skills learned in this class to his/her daily life" (provide supporting documents/resources). The PowerPoint presentation should consist of 15-20 slides detailing the topic. Each candidate will be graded on the following: knowledge of subject area, appearance (personal and presentations), cohesion, grammar, thorough application of course content, and uniqueness. Detailed instructions and a rubric are provided on eCourses.

**LATE ASSIGNMENTS: PLEASE SEE INSTRUCTOR EXPECTATIONS.**

### Midterm Exam

Candidates will complete an exam over specified chapters consisting of multiple choice and true/false questions over course content, terminology, and application.

**LATE ASSIGNMENTS: PLEASE SEE INSTRUCTOR EXPECTATIONS.**

### Final Exam

Candidates will complete an exam over specified chapters consisting of multiple choice and true/false questions over course content, terminology, and application.

**LATE ASSIGNMENTS: PLEASE SEE INSTRUCTOR EXPECTATIONS.**
Course Procedures or Additional Instructor Policies

Taskstream

Taskstream is a tool that Prairie View A&M University uses for assessment purposes. At least one of your assignments is REQUIRED to be submitted as an “artifact,” an item of coursework that serves as evidence that course objectives are met. More information will be provided during the semester, but for general information, you can visit Taskstream via the link in eCourses.

Submission of Assignments

When applicable, work should be submitted utilizing APA (American Psychological Association) style. All assignments must be typed, double –spaced, multiple pages stapled and must include a title page. Assignments are not to be hole punched until after they have been graded. Do not submit work in folders, sheet protectors or report covers. Points will be deducted for not following directions. In addition, points will be deducted for typographical, grammatical and sentence structure errors.

Retention of Assignments and Exams

After the candidate has seen his/her grade, the instructor reserves the right to retain all assignments and examinations completed by the candidate.

Penalties for Late Assignments

Assignments must be submitted by the scheduled due date and time. 50% of the assignment's value will be deducted on late assignments. However, late assignments will not be accepted after five days. In the case of an excused absence, candidates must submit valid documentation within two days of returning to class.

Quizzes/Exams and skills tests must be made up within one week from the due date. Candidates will not be able to make up quizzes/exams and/or skills test five days after the due date. Each candidate is responsible for submitting all work on the scheduled due date whether present or not.

Formatting Documents

Microsoft Word is the standard word processing tool used at PVAMU. If you are using other word processors, be sure to use the “save as” tool and save the document in either the Microsoft Word, Rich-Text, or plain text format. Do not submit assignments in PDF format.

Exam Policy

Missed mid-term or final exams cannot be made up unless permission is granted by the instructor prior to the exam and/or valid documentation is submitted.
**SEMESTER CALENDAR (Tentative and may change due to course needs)**

<table>
<thead>
<tr>
<th>Week 1</th>
<th></th>
<th>Nutrition: Linking Food, Function, and Health Designing a Healthful Diet</th>
</tr>
</thead>
<tbody>
<tr>
<td>Topic Description:</td>
<td></td>
<td>Nutrition: Linking Food, Function, and Health Designing a Healthful Diet</td>
</tr>
<tr>
<td>Chapter(s)</td>
<td></td>
<td>Chapters 1 &amp; 2</td>
</tr>
<tr>
<td>Assignment(s)</td>
<td></td>
<td>Review Syllabus Introductions/Personal Bios</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Discussion/Activity #1 Register for My Fitness Pal &amp; begin Nutrition and Physical Activity Log</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 2</th>
<th></th>
<th>The Human Body: Are We Really What We Eat? Carbohydrates: Plant-Derived Energy Nutrients</th>
</tr>
</thead>
<tbody>
<tr>
<td>Topic Description:</td>
<td></td>
<td>The Human Body: Are We Really What We Eat? Carbohydrates: Plant-Derived Energy Nutrients</td>
</tr>
<tr>
<td>Chapter(s)</td>
<td></td>
<td>Chapters 3 &amp; 4</td>
</tr>
<tr>
<td>Assignment(s)</td>
<td></td>
<td>Discussion/Activity #2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 3</th>
<th></th>
<th>Fats: Essential Energy-Supplying Nutrients Proteins: Crucial Components of All Body Tissues In-Depth Vitamins and Minerals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Topic Description:</td>
<td></td>
<td>Fats: Essential Energy-Supplying Nutrients Proteins: Crucial Components of All Body Tissues In-Depth Vitamins and Minerals</td>
</tr>
<tr>
<td>Chapter(s)</td>
<td></td>
<td>Chapters 5 &amp; 6</td>
</tr>
<tr>
<td>Assignment(s)</td>
<td></td>
<td>Discussion/Activity #3</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>EXAM #1/MIDTERM EXAM (Chapters 1-6)</strong> Available 6/9 - 6/11/20 through 11:59 pm CST</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 4</th>
<th></th>
<th>Achieving and Maintaining a Healthful Body Weight Nutrition and Physical Activity: Keys to Good Health Food Safety and Technology: Impact on Consumers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Topic Description:</td>
<td></td>
<td>Achieving and Maintaining a Healthful Body Weight Nutrition and Physical Activity: Keys to Good Health Food Safety and Technology: Impact on Consumers</td>
</tr>
<tr>
<td>Chapter(s)</td>
<td></td>
<td>Chapters 11 - 13</td>
</tr>
</tbody>
</table>
Assignment(s) | Discussion/Activity #4 Due Nutrition and Physical Activity Analysis
---|---

Week 5

Topic Description: | Achieving and Maintaining a Healthful Body Weight Nutrition and Physical Activity: Keys to Good Health Food Safety and Technology: Impact on Consumers
---|---

Chapter(s) | Chapters 11 - 13 Power Point Presentation

Assignment(s) | Exam #2/FINAL EXAM (Chapters 11-13) Available 6/28 - 6/29/20 through 11:59 pm CST

This calendar is a guide for instruction. This is a tentative calendar and subject to change. The Professor/Instructor reserves the right to modify the calendar as the Professor/Instructor desires, to meet the needs of the candidates and/or the needs of the Professor/Instructor. Examination dates and assignment due dates may be modified by the Professor/Instructor. LATE ASSIGNMENTS: PLEASE SEE INSTRUCTOR EXPECTATIONS. No late work will be accepted pass the 3-day window unless previous arrangements have been made and approved, and with valid documentation.

Student Support and Success

John B. Coleman Library
The library and its partners have as their mission to provide resources and instructional material in support of the evolving curriculum, as a partner in Prairie View A&M University's mission of teaching, research, and service and to support the University's core values of access and quality, diversity, leadership, relevance, and social responsibility through emphasis on ten key areas of service. It maintains library collections and access both on campus, online, and through local agreements to further the educational goals of students and faculty. https://www.pvamu.edu/library/ Phone: 936-261-1500

The Learning Curve (Center for Academic Support)
The Learning Curve offers Tutoring via peer tutoring. The services include workshops (i.e., Save My Semester, Recalculate Your Route), seminars (i.e., Tools You Can Use: TI-84), group review sessions (i.e., College Algebra Topic Reviews, GRE Preparation), group study opportunities (i.e., TSIA, HESI, Study Break, Exam Cram), and test-taking strategies (How to take Notes, Study Buddy, 5 Day Study Guide). The Learning Curve is a nationally certified tutoring program through the National Tutoring Association. The peer tutors are trained and certified by the coordinator each semester. Location: J.B. Coleman Library Rm. 207F. Phone: 936-261-1561

The Center for the Oversight and Management of Personalized Academic Student Success (COMPASS)
The Center for the Oversight and Management of Personalized Academic Student Success (COMPASS) is designed to help Prairie View students in their second year and beyond navigate towards graduation by providing the following services: Academic Advisement, Targeted Tutorials for Personalized Learning, Campus-Wide Referrals, and Academic & Social Workshops. Location: J.B. Coleman Library Rm. 306. Phone: 936-261-1040
Writing Center
The Writing Center provides student consultants on all aspects of the writing process and a variety of writing assignments. Writing Center consultations assist students in such areas as prewriting, brainstorming, audience awareness, organization, research, and citation. Students taking on-line courses or courses at the Northwest Houston Center or College of Nursing may consult remotely or by email. Location: Hilliard Hall Rm. 121. Phone: 936-261-3724.

Student Counseling Services
The Student Counseling Services unit offers a range of services and programs to assist students in maximizing their potential for success: short-term individual, couples, and group counseling, as well as crisis intervention, outreach, consultation, and referral services. The staff is licensed by the State of Texas and provides assistance to students who are dealing with academic skills concerns, situational crises, adjustment problems, and emotional difficulties. Information shared with the staff is treated confidentially and in accordance with Texas State Law. Location: Owens-Franklin Health Center Rm. 226. Phone: 936-261-3564.

Testing
The Department of Testing administers College Board CLEP examinations, the HESI A2 for pre-nursing majors, LSAT for law school applicants and MPRE for second-year law students, the Experiential Learning Portfolio option, the Texas Success Initiative (TSI) Assessment, which determines college readiness in the state, and exam proctoring, among other service such as SAT and ACT for high school students. Location: Delco Rm. 141. Phone: 936-261-4286.

Office of Diagnostic Testing and Disability Services
As a federally-mandated educational support unit, the Office of Disability Services serves as the repository for confidential disability files for faculty, staff, and students. For persons with a disability, the Office develops individualized ADA letters of request for accommodations. Other services include: learning style inventories, awareness workshops, accessibility pathways, webinars, computer laboratory with adapted hard and software, adapted furniture, proctoring of non-standardized test administrations, ASL interpreters, ALDs, digital recorders, livescribe, Kurtzweil, and a comprehensive referral network across campus and the broader community. Location: Evans Hall Rm. 317. Phone: 936-261-3585.

Veterans Affairs
Veterans Services works with student veterans, current military and military dependents to support their transition to the college environment and continued persistence to graduation. The Office coordinates and certifies benefits for both the G.I. Bill and the Texas Hazlewood Act. Location: Evans Hall Rm. 323. Phone: 936-261-3563.

Office for Student Engagement
The Office for Student Engagement delivers comprehensive programs and services designed to meet the co-curricular needs of students. The Office implements inclusive and accessible programs and services that enhance student development through exposure to and participation in diverse and relevant social, cultural, intellectual, recreational, community service, leadership development and campus governance. Location: Memorial Student Center Rm. 221. Phone: 936-261-1340.

Career Services
Career Services supports students through professional development, career readiness, and placement and employment assistance. The Office provides one-on-one career coaching, interview preparation, resume and letter writing, and career exploration workshops and seminars. Services are provided for students at the Northwest Houston Center and College of Nursing in the Medical Center twice a month or on a requested basis. Distance Learning students are encouraged to visit the Career Services website for information regarding services provided. Location: Evans Hall Rm. 217. Phone: 936-261-3570.
University Rules and Procedures

Disability Statement (Also See Student Handbook):
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact Disability Services, in Evans Hall, Room 317, or call 936-261-3585/3.

Academic Misconduct (See Student Handbook):
You are expected to practice academic honesty in every aspect of this course and all other courses. Make sure you are familiar with your Student Handbook, especially the section on academic misconduct. Students who engage in academic misconduct are subject to university disciplinary procedures.

Forms of Academic Dishonesty:
1. Cheating: deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not mastered; giving or receiving aid unauthorized by the instructor on assignments or examinations.
2. Academic misconduct: tampering with grades or taking part in obtaining or distributing any part of a scheduled test.
3. Fabrication: use of invented information or falsified research.
4. Plagiarism: unacknowledged quotation and/or paraphrase of someone else’s words, ideas, or data as one’s own in work submitted for credit. Failure to identify information or essays from the Internet and submitting them as one’s own work also constitutes plagiarism.

Nonacademic Misconduct (See Student Handbook)
The university respects the rights of instructors to teach and students to learn. Maintenance of these rights requires campus conditions that do not impede their exercise. Campus behavior that interferes with either (1) the instructor’s ability to conduct the class, (2) the inability of other students to profit from the instructional program, or (3) campus behavior that interferes with the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. Such incidents will be adjudicated by the Dean of Students under nonacademic procedures.

Sexual Misconduct (See Student Handbook):
Sexual harassment of students and employers at Prairie View A&M University is unacceptable and will not be tolerated. Any member of the university community violating this policy will be subject to disciplinary action.

Title IX Statement
Prairie View A&M University (PVAMU) is committed to supporting students and complying with the Texas A&M University System non-discrimination policy. It seeks to establish an environment that is free of bias, discrimination, and harassment. If you experience an incident of sex- or gender-based discrimination, including sexual harassment, sexual assault or attempted sexual assault, we encourage you to report it. While you may talk to a faculty member about an incident of misconduct, the faculty member must report the basic facts of your experience to Ms. Alexia Taylor, PVAMU’s Title IX Coordinator. If you would like to speak with someone who may be able to afford you privacy or confidentiality, there are individuals who can meet with you. The Title IX Coordinator is designated to handle inquiries regarding non-discrimination policies and can assist you with understanding your options and connect you with on- and off-campus resources. The Title IX Coordinator can be reached by phone at 936-261-2123 or in Suite 013 in the A.I. Thomas Administration Building.
Class Attendance Policy (See Catalog for Full Attendance Policy)

Prairie View A&M University requires regular class attendance. Attending all classes supports full academic development of each learner whether classes are taught with the instructor physically present or via distance learning technologies such as interactive video and/or internet.

Excessive absenteeism, whether excused or unexcused, may result in a student’s course grade being reduced or in assignment of a grade of “F”. Absences are accumulated beginning with the first day of class during regular semesters and summer terms. Each faculty member will include the University’s attendance policy in each course syllabus.

Student Academic Appeals Process

Authority and responsibility for assigning grades to students rests with the faculty. However, in those instances where students believe that miscommunication, errors, or unfairness of any kind may have adversely affected the instructor's assessment of their academic performance, the student has a right to appeal by the procedure listed in the Undergraduate Catalog and by doing so within thirty days of receiving the grade or experiencing any other problematic academic event that prompted the complaint.

TECHNICAL CONSIDERATIONS

Minimum Recommended Hardware and Software:

- Intel PC or Laptop with Windows 7; Mac with OS X; Smartphone or iPad/Tablet with Wi-Fi
- High speed Internet access
- 8 GB Memory
- Hard drive with 320 GB storage space
- 15” monitor, 800x600, color or 16 bit
- Sound card w/speakers
- Microphone and recording software
- Keyboard & mouse
- Most current version of Google Chrome, Safari, Internet Explorer or Firefox

Note: Be sure to enable Java & pop-ups in the Web browser preferences

Participants should have a basic proficiency of the following computer skills:

- Sending and receiving email
- A working knowledge of the Internet
- Proficiency in Microsoft Word (or a program convertible to Word)
- Proficiency in the Acrobat PDF Reader
- Basic knowledge of Windows or Mac O.S.

Netiquette (online etiquette):

Students are expected to participate in all discussions and virtual classroom chats as directed. Students are to be respectful and courteous to others on discussions boards. Foul or abusive language will not be tolerated.

Technical Support:

Students should go to https://mypassword.pvamu.edu/ if they have password issues. The page will provide instructions for resetting passwords and contact information if login issues persist. For other technical questions regarding eCourses, call CIITS/Office of Distance Learning at 936-261-3283

Communication Expectations and Standards:

Emails or discussion postings will receive a response from the instructor, usually in less than 48 hours. Urgent emails should be marked as such. Check regularly for responses.

Discussion Requirement:

Online courses often require minimal to no face-to-face meetings. However, conversations about the readings, lectures, materials, and other aspects of the course can take place in a seminar fashion. This will be accomplished by
the use of the discussion board. The exact use of discussion will be determined by the instructor.

**It is strongly suggested** that students type their discussion postings in a word processing application and save it to their PC or a removable drive before posting to the discussion board. This is important for two reasons: 1) If for some reason your discussion responses are lost in your online course, you will have another copy; 2) Grammatical errors can be greatly minimized by the use of the spell-and-grammar check functions in word processing applications. Once the post(s) have been typed and corrected in the word processing application, it/they should be copied and pasted to the discussion board.
<table>
<thead>
<tr>
<th>Knowledge</th>
<th>Skills</th>
<th>Dispositions</th>
</tr>
</thead>
<tbody>
<tr>
<td>K 1 – Knows and understands how to use existing and personal research to analyze and assess educational problems.</td>
<td>S 1 - Demonstrates intellectual curiosity through creative and collaborative projects.</td>
<td>D 1 - Demonstrates the ability to find and implement new information, best practices and educational concepts.</td>
</tr>
<tr>
<td>K 2 – Knows how to apply and interpret fundamental principles of assessment.</td>
<td>S 2 - Uses critical reflection to improve professional practice.</td>
<td>D 2 - Values professional interactions.</td>
</tr>
<tr>
<td>K 3 – Knows and understands the different methods of curriculum design, development and implementation to support students’ academic growth and personal development.</td>
<td>S 3 - Demonstrates subject matter expertise while concurrently measuring and adjusting strategies that impact students’ academic achievement.</td>
<td>D 3 - Demonstrates ethical behavior in personal and professional relationships.</td>
</tr>
<tr>
<td>K 4 – Knows the importance of diversity in a global educational context.</td>
<td>S 4 - Creates learning environments that foster respect, safety, and trust.</td>
<td>D 4 - Acts in a manner that demonstrates the belief that all children can learn.</td>
</tr>
<tr>
<td>K 5 – Knows and understands how to use new and existing technologies to continuously enhance teaching and learning among diverse populations.</td>
<td>S 5 - Demonstrates the effective use of current technology in teaching and learning.</td>
<td>D 5 - Values technology as an integral tool for enhancing teaching and learning across multiple disciplines for diverse populations.</td>
</tr>
</tbody>
</table>