

**Instructor:**

Ezequiel Zaragoza
Contractor, U.S. Army
Military Science Instructor
ezzaragoza@pvamu.edu
Office: 936-261-1602
Cell: 956-292-9525
Office Room #124

Office Hours and Appointments

My Office Hours are:

Monday: 9:00 AM – 11:30 AM / 1:00 PM – 3:00 PM

Tuesday: 9:00 AM – 11:30 AM / 1:00 PM – 3:00 PM

Wednesday: 1:00 PM – 3:00 PM

Thursday: 9:00 AM – 11:00 AM

Your success as a student is essential to me. I will attempt to meet with you to answer your questions and discuss assignments, issues, or concerns. I highly encourage and recommend you schedule your visit in advance to ensure I am available to meet with you and give you my full attention. However, an appointment is not necessary. Communication is critical, so please let me know if you have a question or an issue.

Class Days and Times

Wednesday P01 9:00 AM – 9:50 AM

Wednesday P02 10:00 AM – 10:50 AM

Structure:**Course Description**

For many Cadets, the MS-I class is the starting point of their Army careers. Cadets learn basic soldier skills such as Army customs and courtesies, drill and ceremony, weapons handling, first aid, individual movement techniques, rappelling, field craft, physical fitness training, and land navigation, and leadership skills. Educational topics include career options for Army officers, the history and development of the Army, basic military organization, and Officership. The emphasis of the MS-I class is on the Cadet's personal development as a scholar, athlete, and leader. MS-I introduces you to personal challenges and competencies that are critical for effective leadership and communication. You will learn how personal development life skills such as cultural understanding, goal setting, time management, mental/physical resiliency, and stress management relate to leadership, Officership, and the Army profession. You will learn the structure of the ROTC Basic Course program. This course focuses on developing fundamental knowledge and comprehension of Army leadership dimensions, attributes, and core leader competencies while understanding the ROTC program, its purpose in the Army, and its advantages for the student. For non-contracted Cadets, there is no military

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obligation incurred by taking this course!

Course Requirements

1. Participation:

Army Writing Skills

The ROTC will provide you with writing opportunities to give you experience in the Army writing style. Army writing is easy to read and understand. It is clear and concise. Readers are able to understand the sender's message quickly and accurately. The Army writing style is "writing you can understand in a single rapid reading, and is generally free of errors in grammar, mechanics, and usage" and "is clear, concise, organized, and right to the point".

You will develop these skills through a series of assignments;

NOTE: Cadets refer to AR 600-20 Army Command Policy, 24 July 2020 for instructions about the Army Writing Style.

Attendance

Is strongly recommended for all physical fitness training. All classes and labs are mandatory. You must sign in on the attendance sheet to be counted as present. Do NOT sign in others, if caught doing so you will be knocked down a letter grade.

a. **Excused Absence Policy:** For details on the Army ROTC's Undergraduate Excused Absence Policy, please review the following guidelines for both planned and unplanned absences found in the supplemental Excused absence.

b. **Physical Fitness / Physical Fitness Assessment / ACFT:** As a future officer, you are expected to set the example for physical fitness according to Army regulations. It is **STRONGLY Recommend** to take a Physical Fitness Assessment and a diagnostic ACFT during the semester. However, **SCHOLARSHIP Cadets** are require to participate. On Thursdays, it is **ENCOURAGE** for all cadets to attend Physical Training.

Readings

Students are responsible for all assigned and/or optional reading assignments. Students are expected to spend adequate time reading and reflecting on all written materials prior to class.

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Class Participation

Students are expected to participate actively in learning through critical reflection, inquiry, dialogue, and group interactions. This includes participating in class discussion, sharing personal perspectives and experiences related to principles discussed in class or reading, and working with fellow students to engage in class and lab exercises. I will assign class leaders throughout the semester. This will count as class participation.

Quizzes

The class is interactive and uses homework and in-class assignments to evaluate learning. Quizzes are used at the instructor’s discretion.

Mid-Term Exam (Written Knowledge)

A mid-term exam will be given to evaluate the students’ knowledge level achieved for the curriculum materials presented during the first half of the course.

Final Exam (Written Knowledge)

A cumulative final exam will be given to evaluate the students’ knowledge level achieved for all curriculum materials presented from the entire semester.

2. GRADING CRITERIA

| | |
|--|-----|
| Class Attendance & Participation | 40% |
| Assignments (Lesson Assessments/Practical Exercises/Quizzes) | 30% |
| Mid-Term Exam | 15% |
| Final Exam | 15% |

Extra Credit

- a. Extra Credit will be used for any additional points on Mid-Term Exam and/or Final Exam. Extra Credit will consist of Recruiting, Drill Team, Cannon Team, Football Games, etc. For every event participated in is worth **2 points**. You can only earn up to 10-points per semester. Please provide me the information and proof of your participation to receive extra credit.

Grading Scale:

| |
|-------------|
| 90-100 = A |
| 80-89 = B |
| 70-79 = C |
| 60-69 = D |
| Below 60= F |

* Letter grade of D is considered failing for contract Cadets

NOTE: Contracted Cadets will participate in **ALL** ROTC activities in and outside the classroom.

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NOTE: The following grading scale will be used based on 100 points possible. **All late papers and assignments will receive an automatic 10-point reduction in grade. Students will turn in ALL assignments: if a student fails to turn in three assignments, they will drop a full letter grade for the class.**

| | |
|---------------|----|
| 93.34 - 100 | A |
| 90.00 - 93.33 | A- |
| 86.67 - 89.99 | B+ |
| 83.34 - 86.66 | B |
| 80.00 - 83.33 | B- |
| 76.67 - 79.99 | C+ |
| 73.34 - 76.66 | C |
| 70.00 - 73.33 | C- |
| 60.00 - 69.99 | D |
| 59.99 - 00.00 | F |

NOTE: Every attempt will be made to offer adequate written assessments in explaining evaluations. All late papers and assignments will receive a 10% reduction in grade.

Character Development / Classroom Conduct

Each Cadet is responsible and expected to attain (know and do) the respective requirements for each MS Level. You are expected to carry yourself as a leader in the U.S. Army and live up to the Army Values to the best of your ability. All Army ROTC Cadets/students will adhere to the Prairie View A&M University Academic Integrity Policy. Please see link below:

Academic Integrity

Academic dishonesty is defined as any form of cheating or dishonesty that has the effect or intent of interfering with any academic exercise or fair evaluation of a student's performance. The college faculty can provide additional information, particularly related to a specific course, laboratory, or assignment.

You are expected to practice academic honesty in every aspect of this course and all other courses. Make sure you are familiar with the *University Administrative Guidelines on Academic Integrity*, which can be found on the [Academic Integrity webpage](#). Students who engage in academic misconduct are subject to university disciplinary procedures. As listed in the *University Administrative Guidelines on Academic Integrity*, the University Online Catalog, and the Student Code of Conduct, the following are examples of prohibited conduct. This list is not designed to be all-inclusive or exhaustive. In addition to academic sanctions, any student found to have committed academic misconduct that is also a violation of criminal law may also be subject to disciplinary review and action by the Office of Student Conduct (as outlined in the Student Code of Conduct).

Forms of Academic Dishonesty:

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1. **Cheating**: Deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not learned, giving or receiving aid unauthorized by the instructor on assignments or examinations. Examples: unauthorized use of notes for a test; using a "cheat sheet" on a quiz or exam; any alteration made on a graded test or exam which is then resubmitted to the teacher;
2. **Plagiarism**: Careless or deliberate use of the work or the ideas of another; representation of another's work, words, ideas, or data as your own without permission or appropriate acknowledgment. Examples: copying another's paper or answers, failure to identify information or essays from the internet and submitting or representing it as your own; submitting an assignment which has been partially or wholly done by another and claiming it as yours; not properly acknowledging a source which has been summarized or paraphrased in your work; failure to acknowledge the use of another's words with quotation marks;
3. **Collusion**: When more than one student or person contributes to a piece of work that is submitted as the work of an individual;
4. **Conspiracy**: Agreeing with one or more persons to commit an act of academic/scholastic dishonesty; and

Multiple Submission: Submission of work from one course to satisfy a requirement in another course without explicit permission. Example: using a paper prepared and graded for credit in one course to fulfill a requirement and receive credit in a different course

Uniforms and Appearance

You are expected to wear the assigned Army uniform to all classes per cadre guidance and adhere to Army Regulation 670-1 Wear and Appearance of Uniforms and Insignia and associated ALARACT messages regarding uniforms and appearance.

Collaboration

You are encouraged to work together with your fellow MS III3 Cadets and seek guidance and help from your instructor and other ROTC cadre.

Student Conduct Policy

PVAMU students are expected to abide by the Prairie View A&M University's Code of Student Conduct: <https://www.pvamu.edu/sa/student-conduct/>

Sexual Misconduct Policy

In accordance with the PVAMU's Sexual Misconduct Policy, your instructor is a "responsible employee" for reporting purposes under Title IX regulations and state law and must report incidents of sexual misconduct (sexual harassment, non-consensual sexual contact, sexual assault, sexual exploitation, sexual intimidation, intimate partner violence, or stalking) about which they become aware to the Title IX office. Please know there are places on campus where you can make a report in confidence. More information can be found on the Title IX website at;

<https://www.pvamu.edu/titleix/sexual-misconduct-policy/>

Sexual Harassment/Assault

Across the Total Army, we continue to focus on eradicating sexual harassment and sexual assault from our ranks. We must do everything within our power to rid the Army of these crimes. This is a readiness and professional issue that affects our ability to accomplish our mission. Over the past several years, we have placed a high priority on our prevention efforts. Although we are on the right trajectory, we still have significant room to improve. In all components, sexual assault reporting is increasing, which is an indication that our Soldiers trust their leaders to address the situation in a professional manner.

We all have a responsibility to look out for one another - there can be no bystanders. Stay alert when the warning signs become present, and if you see something, ACT! Leaders and Soldiers have an ethical obligation to intervene to stop sexual harassment and sexual assault from happening. Those who do not, violate the Nation's trust and the trust of their peers.

Title IX

Title IX of the Education Amendments Act of 1972 is a federal law that states: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

Inappropriate Relationships

Per Army Directive 2016-17 (Protecting Against Prohibited Relations During Recruiting and Entry-Level Training and IAW Department of Defense Instructions (DoDI) 1304.33 (Protecting Against Inappropriate Relations During Recruiting and Entry Level Training). The Army and all Army personnel (including any Army military, civilian, or contractor personnel) will treat each prospect, applicant, recruit, and trainee with dignity and respect as they pursue their aspiration of serving in the military. Army policy prohibits inappropriate relations between recruiters and prospects, applicants, and/or recruits and between trainers providing entry-level training and trainees. At a minimum and as required, the prospect, applicant, recruit, trainee, recruiter, or trainer will complete the following administrative actions. Commanders may add requirements to this list.

- (1) Trainers providing entry-level training will sign a DD Form 2982 that acknowledges their understanding of the prohibitions listed in paragraph 5d and their responsibilities regarding the policies to avoid the inappropriate behaviors and relations outlined in this directive. The DD Form 2982 will be recertified annually. The form will be locally filed and kept for 1 year after the trainer has left the unit.
- (2) At the onset of the first training session, trainers will brief trainees on the policies in this directive and provide information that trainees can use to contact someone in leadership if they wish to report any issue related to a trainer's inappropriate conduct.
- (3) Trainees will sign a DD Form 2983 to acknowledge their understanding and responsibilities as outlined in this directive no later than the first day of entry-level training. The DD Form 2983 will be locally filed and kept until 6 months after the trainee has left the unit.

NOTE: See ROTC Blackboard BOLC A Curriculum and Course Materials (Protecting

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Against Inappropriate Relations) for Army Directive 2016-17 and DoDI 1304.33 and Policy Letter materials.

Online Conduct

The Army is a values-based organization where everyone is expected to do what is right by treating all persons as they should be treated—with dignity and respect. Army personnel are expected to treat all people with respect in all aspects of life and forms of communication (for example, online or in person). Furthermore, Army personnel, especially those entrusted with the mantle of leadership, will lead by example and do what is right to prevent abusive treatment of others.

Failure to do so brings discredit on the Army and may have strategic implications. Hazing, bullying, and discriminatory harassment of people or their property is prohibited; allegations of harassment will be addressed swiftly, individually, and considering their circumstances. Hazing, bullying, online misconduct, and other acts of misconduct, undermine trust, violate our ethic, and negatively impact command climate and readiness.

For more information please refer to AR 600-20, Army Command Policy, 24 July 2020, Chapter 4, paragraph 4-19.

Students with Disabilities

The Office of Disability Services, in accordance with 504/ADA guidelines, is committed to providing reasonable academic accommodations to students who request them. Students seeking accommodation must confirm eligibility (requirements at <https://www.pvamu.edu/disabilityservices/our-services/for-students/>) and self-identify with the Office of Disability Services each semester (<https://www.pvamu.edu/disabilityservices/procedures/student-intake-procedure/>). The Office of Disability Services can be contacted at 936-261-3583/3585 or disabilityservices@pvamu.edu.

Student Support and Success

John B. Coleman Library

The John B. Coleman Library's mission is to enhance the scholarly pursuit of knowledge, to foster intellectual curiosity, and to promote life-long learning and research through our innovative services, resources, and cultural programs, which support the Prairie View A&M University's global mission of teaching, service, and research. It maintains library collections and access both on campus, online, and through local agreements to further the educational goals of students and faculty. Website: <https://www.pvamu.edu/library/>; Phone: 936-261-1500

Academic Advising Services

Academic Advising Services offers students a variety of services that contributes to student success and leads towards graduation. We assist students with understanding university policies and procedures that affect academic progress. We support the early alert program to help students get connected to success early in the semester. We help refer students to the appropriate academic support services when they are unsure of the best resource for their needs. Faculty advisors support some students in their respective colleges. Your faculty advisor can be identified in PantherTracks. Advisors with Academic Advising Services are available to all students. We are located across campus. Find your advisor's location by academic major at

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www.pvamu.edu/advising. Phone: 936-261-5911

The University Tutoring Center

The University Tutoring Center (UTC) offers free tutoring and academic support to all registered PVAMU students. The mission of the UTC is to help provide a solid academic foundation that enables students to become confident, capable, independent learners. Competent and caring staff and peer tutors guide students in identifying, acquiring, and enhancing the knowledge, skills, and attitudes needed to reach their desired goals. Tutoring and academic support are offered face-to-face in the UTC, in virtual face-to-face sessions (<https://www.pvamu.edu/student-success/sass/university-tutoring-center/>), and through online sessions (<https://www.pvamu.edu/pvplace/>). Other support services available for students include Supplemental Instruction, Study Break, Academic Success Workshops, and Algebra Study Jam. Location: J. B. Coleman Library, Rm. 307; Phone: 936-261-1561; Email: pv tutoring@pvamu.edu; Website: <https://www.pvamu.edu/student-success/sass/university-tutoring-center/>

Writing Center

The Writing Center provides well-trained peer tutors to assist students with writing assignments at any stage of the writing process. Tutors help students with various writing tasks from understanding assignments, brainstorming, drafting, revising, editing, researching, and integrating sources. Students have free access to Grammarly online writing assistance. Grammarly is an automated proofreading and plagiarism detection tool. Students must register for Grammarly by using their student email address. In addition, students have access to face-to-face and virtual tutoring services either asynchronously via email or synchronously via Zoom. Location: J. B. Coleman Library, Rm. 209; Phone: 936-261-3724; Website: <https://www.pvamu.edu/student-success/writing-center/>; Grammarly Registration: <https://www.grammarly.com/enterprise/signup>

Academic Early Alert

Academic Early Alert is a proactive system of communication and collaboration between faculty, academic advisors, and PVAMU students that is designed to support student success by promptly identifying issues and allowing for intervention. Academic Early Alerts help students by providing a central location to schedule advising appointments, view advisor contact information, and request assistance. Students who recognize that they have a problem that is negatively affecting their academic performance or ability to continue school may self-refer an Academic Early Alert. To do so, students will log in to PV Place and click on Academic Early Alert on the left sidebar. Phone: 936-261-5902; Website: <https://www.pvamu.edu/student-success/early-alert/>

Student Counseling Services

The Student Counseling Services unit offers a range of services and programs to assist students in maximizing their potential for success: short-term individual, couples, and group counseling, as well as crisis intervention, outreach, consultation, and referral services. The staff is licensed by the State of Texas and assists students who are dealing with academic skills concerns, situational crises, adjustment problems, and emotional difficulties. Information shared with the staff is treated confidentially and in accordance with Texas State Law. Location: Hobart Taylor, 2nd floor; Phone: 936-261-3564; Website: <https://www.pvamu.edu/healthservices/student-counseling-services/>

Office of Testing Services

Testing Services serves to create opportunities by offering a suite of exams that aid in the students' academic and professional success. Currently, we administer entrance (HESI A2), college readiness (TSI assessment), Prior Learning (CLEP, DSST), and proctored exams. Location: Wilhelmina Delco, 3rd Floor, Rm. 305; Phone: 936-261-3627; Email: aetesting@pvamu.edu; Website: www.pvamu.edu/testing

Office of Diagnostic Testing and Disability Services

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, contact the Office of Disability Services. As a federally-mandated educational support unit, the Office of Disability Services serves as the repository for confidential disability files for faculty, staff, and students. For persons with a disability, the Office develops individualized ADA letters of request for accommodations. Other services include learning style inventories, awareness workshops, accessibility pathways, webinars, computer laboratory with adapted hard and software, adapted furniture, proctoring non-standardized test administrations, ASL interpreters, ALDs, digital recorders, Livescribe, and a comprehensive referral network across campus and the broader community. Location: Hobart Taylor, Rm. 1D128; Phone: 936-261-3583; Website: <https://www.pvamu.edu/disabilityservices/>

Center for Instructional Innovation and Technology Services (CIITS)

Distance Learning, also referred to as Distance Education, is the employment of alternative instructional delivery methods to extend programs and services to persons unable to attend college in the traditional manner. The Center for Instructional Innovation and Technology Services (CIITS) supports student learning through online, hybrid, web-assist, and 2-way video course delivery. For more details and contact information, visit: <https://www.pvamu.edu/dlearning/distance-learning-2-2/students-2/>; Phone: 936-261-3283

Veteran Affairs

Veterans Services works with student veterans, current military and military dependents to support their transition to the college environment and continued persistence to graduation. The Office coordinates and certifies benefits for both the G.I. Bill and the Texas Hazelwood Act. Location: Evans Hall, Rm. 102; Phone: 936-261-3563; Website: <https://www.pvamu.edu/sa/departments/veteranaffairs/>

Office for Student Engagement

The Office for Student Engagement delivers comprehensive programs and services designed to meet the co-curricular needs of students. The Office implements inclusive and accessible programs and services that enhance student development through exposure to and participation in diverse and relevant social, cultural, intellectual, recreational, community service, leadership development, and campus governance. Location: Memorial Student Center, Rm. 221; Phone: 936-261-1340; Website: <https://www.pvamu.edu/studentengagement/>

Career Services

Career Services supports students through professional development, career readiness, and placement and employment assistance. The Office provides one-on-one career coaching, interview preparation, resume and letter writing, and career exploration workshops and

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seminars. Services are provided for students at the Northwest Houston Center and College of Nursing in the Medical Center twice a month or on a requested basis. Distance Learning students are encouraged to visit the Career Services website for information regarding services provided. Location: Anderson Hall, 2nd floor; Phone: 936-261-3570; Website: <https://www.pvamu.edu/careerservices/>

Religious Accommodation

The Army places a high value on the rights of its Soldiers to observe tenets of their respective religions or to observe no religion at all.

The Army will approve requests for accommodation of religious practices unless accommodation will have an adverse impact on unit readiness, individual readiness, unit cohesion, morale, good order, discipline, safety, and/or health.

Requests for religious accommodation generally fall into five major areas:

- Worship practices.
- Dietary practices.
- Medical care (including immunizations).
- Wear and appearance of the uniform.
- Personal appearance and grooming practices.

For more information please refer to AR 600-20, Army Command Policy, 24 July 2020, Chapter 5, paragraph 5-6.

Concealed Carry Policy

This policy is designed to be compliant with S.B. 11 and to address the health, safety, and welfare of the campus community. The policy was written after ample consideration of input from campus constituencies regarding several factors, including the nature of the student population, specific safety considerations, and the uniqueness of the campus environment.

This policy applies to all students, faculty, staff, and visitors of the University, except for law enforcement officers commissioned by the Texas Commission on Law Enforcement.

(<https://www.pvamu.edu/campuscarry/>)

COVID-19 Campus Safety Measures

To promote public safety and protect students, faculty, and staff during the coronavirus pandemic, PVAMU has adopted policies and practices to limit virus transmission.

- **Self-monitoring** - Students should follow CDC recommendations for self-monitoring. Students who have a fever or exhibit symptoms of COVID-19 should participate in class remotely and should not participate in face-to-face instruction.
- **Face Coverings** - Face coverings (cloth face covering, surgical mask, etc.) are recommended in classrooms, teaching laboratories, common spaces such as lobbies and hallways, public study spaces, libraries, academic resource, and support offices, and outdoor spaces where 6 feet of physical distancing is challenging to maintain reliably.

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- **Physical Distancing** - Physical distancing should be maintained between students, instructors, and others in course and course-related activities where possible.
- **Personal Illness and Quarantine** - Students required to quarantine are to participate in courses and course-related activities remotely and must not attend face-to-face course activities. Students should notify their instructors of the quarantine requirement. Students under quarantine are expected to participate in courses and complete graded work unless they have symptoms that are too severe to participate in course activities. Students experiencing personal injury or illness that is too severe for the student to attend class qualify for an excused absence. To receive an excused absence, students must provide appropriate documentation to the Office for Student Conduct, studentconduct@pvamu.edu.

Interim Undergraduate Grading Policy (required for undergraduate courses)

Due to the unique and unprecedented challenges associated with the COVID-19 pandemic, the Prairie View A&M University has implemented an Interim Undergraduate Grade Policy for undergraduate grades which applies to all undergraduate students in courses offered in all sessions during spring 2021. Under this policy, students have the option of converting final assigned letter grades to P (Pass, applicable to any letter grade from A to D-) or NP (No Pass Reported COVID-19, applicable to grades of F) on their transcripts. Please visit [FAQs](#) for additional information.

Syllabus Changes (required for all courses)

Due to the changing nature of the COVID-19 pandemic, please note that the instructor may need to make modifications to the course syllabus and may do so at any time. Notice of such changes will be announced as quickly as possible through (*specify how students will be notified of changes*).

Resources for Online Learning

Prairie View A&M University is committed to student success, and provides information to optimize the online learning experience through our [Student Services](#) website. Please visit this website for a comprehensive set of resources, tools, and tips including: obtaining access to the internet, wireless network services, antivirus software, discounted personal software, and downloading Microsoft Office 365 at no cost.

PVAMU Email

Email communications related to this course will be sent to your [Student Account](#) which each Prairie View A&M University student receives. The Exchange mail server can be accessed via Outlook, which provides a single location for organizing and managing day-to-day information, from email and calendars to contacts and task lists. Exchange email accounts can be accessed by logging into Office 365 with your PantherNet credentials or through PV Place. They can also be configured on IOS and Android [mobile devices](#).

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Webcams

Access to a webcam is required for students participating remotely in this course. Webcams must be turned on (*state when webcams are required to be on and the academic basis for requiring them to be on*). (*Example: Webcams must be turned on during exams to ensure the academic integrity of exam administration.*)

Panther Code of Honor

All members of the Prairie View A&M University community should conduct themselves in a manner appropriate for a community of scholars. All students are expected to obey the law, follow regulations and maintain absolute integrity, and a high standard of individual honor in scholastic work and personal interaction.

PVAMU Honor Affirmation Statement

I affirm on my honor that I will abstain from dishonesty in all scholastic work and personal interactions.

Students may be asked to sign an honor code statement as part of their submission of any graded work including but not limited to projects, quizzes, and exams: *“I understand and agree to abide by the provisions in the PVAMU Code of Honor. I understand that academic honesty is taken very seriously and, in the cases of violations, penalties may include suspension or expulsion from the Prairie View A&M University.”*

HyFlex Courses: This course is a HyFlex course. Some students may have a designated face-to-face spot reserved, but alternative ways to participate will also be provided. These alternatives may include (but are not limited to) attending class sessions through synchronous streaming, viewing recordings of class meetings asynchronously, participating in discussion boards, and/or completing self-directed activities. This course will have a final exam per the [University schedule](#). As the University might be transitioning all classes and final exams given after the Winter Break to online delivery, the exam for this course will be delivered in the synchronous online format, and the specified date and time will be announced during the course. Prior to the exam, descriptive information, such as the number and types of exam questions, resources and collaborations that are allowed and disallowed in the process of completing the exam, and procedures to follow if connectivity or other resource obstacles are encountered during the exam period, may be provided.

Alternative Assessment in Any Course Format: An alternative assessment will be used in the place of the traditional final exam at the course conclusion. Instructions will be provided, including the date and time that the assessment materials will be released to the class and will be due, resources and collaborations that are allowed and disallowed in the process of completing the assessment, procedures to follow if connectivity or other resource obstacles are encountered during the assessment period, acceptable submission formats, and submission location.

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LAB Outline

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| LAB 1: Team Building Event/D&C |
| LAB 2: Land Navigation(03 Sep Superlab) |
| LAB 3: Field Craft/PCCs&PCIs/Military Communications |
| LAB 4: Preliminary Marksmanship Instruction |
| LAB 5: Call for Fire and Hand Grenades |
| LAB 6: IMTs/ Team & Squad Movemnt Techniques |
| LAB 7: Squad React to Contact/ Attack (Classroom) |
| LAB 8: Squad React to Contact/ Attack Field |
| LAB 9: Platoon Movement to Contact and order of movement(Class) |
| LAB 10: Platoon Movement to Contact and order of movement(Field) |
| LAB 11: Platoon Recon(Class) |
| LAB 12: Platoon Recon(Field) |
| LAB 13: Platoon Attack (Class) |
| LAB 14: Platoon Attack (Field) |
| LAB 15: Written Land Navigation Test Prep and Practice |

Course Publications

| <u>Number</u> | <u>Title</u> | <u>Date</u> | <u>Additional Information</u> |
|---------------|---|-------------|-------------------------------|
| ADP 1 | The Army | 31 JUL 19 | |
| ADP 5-0 | The Operations Process | 31 JUL 19 | |
| ADP 6-0 | Mission Command: Command and Control of Army Forces | 31 JUL 19 | |
| ADP 6-22 | Army Leadership and the Profession | 31 JUL 19 | w/ch1, 25 NOV 19 |
| ADP 7-0 | Training | 31 JUL 19 | |
| | | | |
| ATP 3-05.1 | Unconventional Warfare | 6 SEP 13 | w/ch1, 25 NOV 15 |
| ATP 5-19 | Risk Management | 14 APR 14 | w/ch1, 8 SEP 14 |

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|---------------|--|-----------|---------------------|
| ATP 6-22.1 | Counseling Process | 1 JUL 14 | |
| FM 1-04 | Legal Support to the Operational Army | 18 MAR 13 | |
| FM 3-24.2 | Tactics in Counterinsurgency | 21 APR 09 | |
| FM 6-0 | Commanders and Staff Organization and Operations | 5 MAY 14 | w/ch2, 22 APR 16 |
| FM 6-22 | Leader Development | 30 JUN 15 | |
| FM 6-27 | The Commander's Handbook on the Law of Land Warfare | 7 AUG 19 | w/ch1 20 SEP 19 |
| FM 7-0 | Train to Win in a Complex World | 5 OCT 16 | |
| AR 25-50 | Preparing and Managing Correspondence | 17 MAY 13 | |
| AR 27-10 | Military Justice | 11 MAY 16 | |
| AR 37-104-4 | Military Pay and Allowances Policy | 8 JUN 05 | |
| AR 350-1 | Army Training and Leader Development Program | 10 DEC 17 | |
| AR 350-50 | Combat Center Training Program | 2 MAY 18 | |
| AR 350-53 | Comprehensive Soldier and Family Fitness | 19 JUN 14 | |
| AR 360-1 | The Army Public Affairs Program | 25 MAY 11 | |
| AR 530-1 | Operations Security | 26 SEP 14 | |
| AR 600-8-10 | Leaves and Passes | 3 JUN 20 | |
| AR 600-8-19 | Enlisted Promotions and Reductions | 16 MAY 19 | |
| AR 600-8-22 | Military Awards | 5 MAR 19 | |
| AR 600-20 | Command Policy | 24 JUL 20 | |
| AR 600-63 | Army Health Promotion | 14 APR 15 | |
| AR 623-3 | Evaluation Reporting System | 14 JUN 19 | |
| AR 635-200 | Active Duty Enlisted Administrative Separations | 19 DEC 16 | |
| DA PAM 350-58 | Army Leader Development Program | 8 MAR 13 | |
| DA PAM 600-3 | Officer Professional Development and Career Management | 3 APR 19 | |
| DA PAM 600-4 | Army Medical Department Officer Professional Development and Career Management | 30 MAR 20 | |
| DA PAM 600-8 | Military Human Resources Management Administrative Procedures | 20 MAY 19 | |
| DA PAM 600-24 | Health promotion, risk reduction, and suicide prevention | 14 APR 15 | |
| DA Pam 623-3 | Evaluation Reporting System | 27 SEP 19 | |

MSL 1112, Foundations of Officership II P01 Course Syllabus

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| | LG to Company Training Meetings | DEC 13 | ATN |
| | LG to AAR | DEC 13 | ATN |
| | Develop Unit METL | | ATN |
| | Determine KCT to Train | | ATN |
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Website Links:

- ROTC Blackboard (Bb) - <https://rotc.blackboard.com/>
- Army Knowledge Online (AKO) - <https://www.us.army.mil/>
- Army Training Network (ATN) - <https://atn.army.mil/>
- Central Army Registry (CAR) - <https://atiam.train.army.mil/catalog>
- Army Publication Division (APD) - <https://armypubs.army.mil/>
- United States Army Human Resources Command (HRC) - <https://www.hrc.army.mil/>
- Joint Electronic Library (JEL) - <http://www.jcs.mil/Doctrine/Joint-Doctrine-Pubs/>
- Army One Source Website - <http://www.myarmyonesource.com/default.aspx>
- My Army Benefits Website - [http://myarmybenefits.us.army.mil/Home/Benefit_Library/Federal_Benefits_Page/Army_Community_Service_\(ACS\).html](http://myarmybenefits.us.army.mil/Home/Benefit_Library/Federal_Benefits_Page/Army_Community_Service_(ACS).html)