Instructor:
David E. Wyche
Major, U.S. Army
dawyche@pvamu.edu
301.237.3883 (cell)

Structure:
Course Description

MSL101 courses focus on introduction to the Army and critical thinking. It introduces cadets to the Army and the Profession of Arms. Students will examine the Army Profession and what it means to be a professional in the U.S. Army. The overall focus is on developing basic knowledge and comprehension of the Army Leadership Requirements Model while gaining a complete understanding of the Reserve Officers’ Training Corps (ROTC) program, its purpose in the Army, and its advantages for the student. Cadets also learn how resiliency and fitness supports their development as an Army leader. Includes a weekly lab facilitated by MSL III cadets and supervised by cadre.

The end state for the MSL 101 courses produce cadets who accept the Army as a value-based organization and embraces the scholar-athlete-warrior ethos; who is familiar with individual roles and responsibilities in support of team efforts and problem-solving processes in military and non-military situations; who demonstrates oral and written communications skills, understands resilience and develops a commitment to learning

Course Design

This course is designed to be student-centric with the onus of learning on the student, facilitated by the instructor. Army Officers are expected to be life-long learners who take responsibility and personal initiative for their learning. You must properly conduct your pre-class assignments to gain an understanding of the foundation on each subject in the course. Doing so will allow your instructor to spend most of the class time on specific areas that are least understood from the lessons, rather than your instructor teaching the subject from scratch. Your instructor has a wealth of experience and knowledge to share in the classroom—do your homework so your instructor can spend more time sharing his personal knowledge and experiences with your class. Class will be conducted in an interactive manner with many opportunities for small group discussions and practical exercises. Everyone will be responsible for contributing to the success of the learning experience.
Course Requirements

1. Participation:
You are expected to actively participate in learning through critical reflection, inquiry, dialogue, and group interactions. This includes participating in class discussion, sharing personal perspectives and experiences related to principles discussed in class or reading, working with fellow students to engage in class exercises, leading lab exercises, and assisting with ROTC-related activities and events. Peer and Cadre/Staff assessments will determine your overall participation grade at the end of the semester.

2. Attendance is MANDATORY for ALL physical fitness, classes, and labs. You must sign in on the attendance sheet to be counted as present; do NOT sign in others. Each unexcused absence will result in a performance counseling. If you have two unexcused absences, an APMS or the SMI will counsel you. If you have three unexcused absences, the PMS will counsel you and you will automatically drop a full letter grade for the semester. If you require an excused absence, notify (phone and/or email) the Army ROTC Cadre immediately for approval and include your Cadet Chain of Command for accountability. Provide documentation to the Army ROTC Cadre, as needed, for all excused absences.
   a. Excused Absence Policy: For details on the Army ROTC’s Undergraduate Excused Absence Policy, please review the following guidelines for both planned and unplanned absences found in the supplemental Excused Absence Policy.
   b. Physical Fitness / Physical Fitness Assessment / ACFT
As a future officer, you are expected to set the example for physical fitness according to Army regulations. You will be required to take a Physical Fitness Assessment and a diagnostic ACFT during the semester.

NOTE: Contracted Cadets are required to participate in ALL Army ROTC sessions as stated in their contract. Students (non-contracted Cadets) are encouraged, but not required, to participate in Army ROTC sessions outside of the classroom and lab.

3. Mid-Term Exam
A Mid-Term Exam will be given to assess your knowledge achieved during the first half of the semester.

4. Final Exam
A cumulative Final Exam will be given to assess your knowledge achieved throughout the course of the semester.
Evaluation and Grading

**ARMY MS1 ROTC**
1) Class Participation
2) APFT (Diagnostic)
3) APFT (Record)
5) Branch Brief
6) Homework
6) Event Participation
7) Mid-Term Exam
8) Final Exam
Total: 100%

**ARMY MS1 ROTC LAB**
1) PT Attendance 70%
1) Lab Participation 30%
Total: 100%

Assignments
All assignments will be properly labeled with the name of the assignment, followed by the submitting party’s name/rank, and the submission date (i.e. “Intrigue Journal – Cadet Johnson (2 Dec”). Improperly labeled assignments (i.e. “Final Exam” or “Untitled document” are unprofessional and will not be accepted.

Failure to adhere to this requirement may result in a loss of points for the assignment.

E-Mail
E-mail correspondence should be done in a professional manner. All e-mail should be sent using a professional e-mail address (i.e. school provided or .mil). In addition, use the following guidance:
Subject Line- each e-mail should include a subject. If you forget to add one, on top of being unprofessional, your message might not get opened. Use the subject line to summarize why you are sending the e-mail.
  i.e. 24 May Leadership Lab
  i.e. PT Guidance for the Week of 22 Feb
Salutation- if you have a contact person, address your email to individual. You should address each individual on the “To” line.
  i.e. Sir/Ma’am
  i.e. MAJ Grant
  i.e. Gentlemen/Ladies
Body- the opening of the email should get right to the point, in the Army, we call this BLUF, or Bottom-Line Up Front. You can go into more depth after this BLUF statement.
  i.e. I am submitting the homework assignment due on 13 March.
  i.e. I am looking to set up a meeting to discuss my grades.
Ensure that you proof your e-mail for spelling and grammatical errors. Many e-mails applications offer editing; however, you can copy the information into a word document and edit via Microsoft Word or Grammarly before pasting the content back into the e-mail.
Closing- The most common way to close an e-mail is with a word or statement, such as “Sincerely,” “Respectfully,” or “With Regards.” It is important to create an e-mail signature and to include that signature with every message you send. Include your full name, your e-mail address and your phone number.
i.e. my signature is:

Vr (Very respectfully),

David E. Wyche (name)
MAJOR, Logistics Corps (rank & branch)
Asst Professor of Military Science (position/job)
Prairie View A&M University (institution/unit)
301.237.3883 (contact information; can include multiple numbers and other e-mail addresses). Failure to adhere to this standard may result in a loss of points for the applicable assignment or overall course grade.

NOTE: Contracted Cadets will participate in ALL ROTC activities in and outside the classroom.

NOTE: The following grading scale will be used based on 100 points possible. All late papers and assignments will receive an automatic 10-point reduction in grade. Students will turn in ALL assignments; if a student fails to turn in three assignments, they will drop a full letter grade for the class.

93.34 - 100  A
90.00 - 93.33  A-
86.67 - 89.99  B+
83.34 - 86.66  B
80.00 - 83.33  B-
76.67 - 79.99  C+
73.34 - 76.66  C
70.00 - 73.33  C-
60.00 - 69.99  D
59.99 - 00.00  F

Important Dates for Prairie View A&M University Students

- **Wednesday, 20 January 2021**: First Class Day
- **Tuesday-Wednesday, 19-27 January 2021**: Attendance Reporting Period. Students who do not attend class during this period will have their courses removed and financial aid reduced or cancelled
- **Wednesday, 03 February 2021**: Census Date / Final Day to drop/Withdraw from Course(s) without Academic Record (A Financial Record will still exist)
- **Monday, 05 April 2021**: Final Day to Withdraw from Course(s) with Academic Record ("W")

NOTE: Listed below are several additional methods used to assess knowledge and learning that the instructor may choose to implement as course requirements and evaluation.

**Character Development / Classroom Conduct**

Each Cadet is responsible and expected to attain (know and do) the respective
requirements for each MS Level. You are expected to carry yourself as a leader in the U.S. Army and live up to the Army Values to the best of your ability. All Army ROTC Cadets/students will adhere to the Prairie View A&M University Academic Integrity Policy. Please see link below:

**Academic Integrity**
To cultivate an environment of academic integrity, Prairie View A&M University expects students to abide by the University’s Undergraduate Academic Integrity Policy, found in the Undergraduate Catalog. [https://www.pvamu.edu/bcas/academic-integrity/](https://www.pvamu.edu/bcas/academic-integrity/)

**Uniforms and Appearance**
You are expected to wear the assigned Army uniform to all classes per cadre guidance and adhere to Army Regulation 670-1 Wear and Appearance of Uniforms and Insignia and associated ALARACT messages regarding uniforms and appearance.

**Collaboration**
You are encouraged to work together with your fellow MS IV Cadets and seek guidance and help from your instructor and other ROTC cadre.

**Student Conduct Policy**
PVAMU students are expected to abide by the Prairie View A&M University’s Code of Student Conduct: [https://www.pvamu.edu/sa/student-conduct/](https://www.pvamu.edu/sa/student-conduct/)

**Sexual Misconduct Policy**
In accordance with the PVAMU’s Sexual Misconduct Policy, your instructor is a “responsible employee” for reporting purposes under Title IX regulations and state law and must report incidents of sexual misconduct (sexual harassment, non-consensual sexual contact, sexual assault, sexual exploitation, sexual intimidation, intimate partner violence, or stalking) about which they become aware to the Title IX office. Please know there are places on campus where you can make a report in confidence. More information can be found on the Title IX website at [https://www.pvamu.edu/titleix/sexual-misconduct-policy/](https://www.pvamu.edu/titleix/sexual-misconduct-policy/)

**Sexual Harassment/Assault**
Across the Total Army, we continue to focus on eradicating sexual harassment and sexual assault from our ranks. We must do everything within our power to rid the Army of these crimes. This is a readiness issue that affects our ability to accomplish our mission. Over the past several years, we have placed a high priority on our prevention efforts, and although we are on the right trajectory, we still have significant room to improve. In all components, sexual assault reporting is increasing, which is an indication that our Soldiers trust their leaders to address the situation in a professional manner. We all have a responsibility to look out for one another - there can be no bystanders. Stay alert when the warning signs become present, and if you see something, ACT! Leaders and Soldiers have an ethical obligation to intervene to stop sexual harassment and sexual assault from happening. Those who do not, violate the Nation’s trust and the trust of their peers.

**Title IX**
Title IX of the Education Amendments Act of 1972 is a federal law that states: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

**Inappropriate Relationships**
Per Army Directive 2016-17 (Protecting Against Prohibited Relations During Recruiting and Entry-Level Training and IAW Department of Defense Instructions (DoDI) 1304.33 (Protecting Against Inappropriate Relations During Recruiting and Entry Level Training). The Army and all Army personnel (including any Army military, civilian, or contractor personnel) will treat each prospect, applicant, recruit, and trainee with dignity and respect as they pursue their aspiration of serving in the military. Army policy prohibits inappropriate relations between recruiters and prospects, applicants, and/or recruits and between trainers providing entry-level training and trainees. At a minimum and as required, the prospect, applicant, recruit, trainee, recruiter, or trainer will complete the following administrative actions. Commanders may add requirements to this list.

1. Trainers providing entry-level training will sign a DD Form 2982 that acknowledges their understanding of the prohibitions listed in paragraph 5d and their responsibilities regarding the policies to avoid the inappropriate behaviors and relations outlined in this directive. The DD Form 2982 will be recertified annually. The form will be locally filed and kept for 1 year after the trainer has left the unit.

2. At the onset of the first training session, trainers will brief trainees on the policies in this directive and provide information that trainees can use to contact someone in leadership if they wish to report any issue related to a trainer’s inappropriate conduct.

3. Trainees will sign a DD Form 2983 to acknowledge their understanding and responsibilities as outlined in this directive no later than the first day of entry-level training. The DD Form 2983 will be locally filed and kept until 6 months after the trainee has left the unit.

**NOTE:** See ROTC Blackboard BOLC A Curriculum and Course Materials (Protecting Against Inappropriate Relations) for Army Directive 2016-17 and DoDI 1304.33 and Policy Letter materials.

**On-line Conduct**
The Army is a values-based organization where everyone is expected to do what is right by treating all persons as they should be treated—with dignity and respect. Army personnel are expected to treat all people with respect in all aspects of life and forms of communication (for example, online or in person). Furthermore, Army personnel, especially those entrusted with the mantle of leadership, will lead by example and do what is right to prevent abusive treatment of others.

Failure to do so brings discredit on the Army and may have strategic implications. Hazing, bullying, and discriminatory harassment of people or their property is prohibited; allegations of harassment will be addressed swiftly, individually, and considering their circumstances. Hazing, bullying, online misconduct, and other acts of misconduct, undermine trust, violate
our ethic, and negatively impact command climate and readiness.

For more information please refer to AR 600-20, Army Command Policy, 24 July 2020, Chapter 4, paragraph 4-19.

**Students with Disabilities**
The Office of Disability Services, in accordance with 504/ADA guidelines, is committed to providing reasonable academic accommodations to students who request them. Students seeking accommodation must confirm eligibility (requirements at [https://www.pvamu.edu/disabilityservices/our-services/for-students/](https://www.pvamu.edu/disabilityservices/our-services/for-students/)) and self-identify with the Office of Disability Services each semester ([https://www.pvamu.edu/disabilityservices/procedures/student-intake-procedure/](https://www.pvamu.edu/disabilityservices/procedures/student-intake-procedure/)). The Office of Disability Services can be contacted at 936-261-3583/3585 or disabilityservices@pvamu.edu.

**Counseling and Psychological Services**
Student Counseling Services - [https://www.pvamu.edu/healthservices/student-counseling-services/](https://www.pvamu.edu/healthservices/student-counseling-services/) - are available to assist students in overcoming obstacles to their personal and academic goals that may impede their development.

**Religious Accommodation**
The Army places a high value on the rights of its Soldiers to observe tenets of their respective religions or to observe no religion at all.

The Army will approve requests for accommodation of religious practices unless accommodation will have an adverse impact on unit readiness, individual readiness, unit cohesion, morale, good order, discipline, safety, and/or health.

Requests for religious accommodation generally fall into five major areas:
- Worship practices.
- Dietary practices.
- Medical care (including immunizations).
- Wear and appearance of the uniform.
- Personal appearance and grooming practices.

For more information please refer to AR 600-20, Army Command Policy, 24 July 2020, Chapter 5, paragraph 5-6.

**Concealed Carry Policy**
This policy is designed to be compliant with S.B. 11 and to address the health, safety, and welfare of the campus community. The policy was written after ample consideration of input from campus constituencies regarding several factors, including the nature of the student population, specific safety considerations, and the uniqueness of the campus environment. This policy applies to all students, faculty, staff, and visitors of the University, except for law enforcement officers commissioned by the Texas Commission on Law Enforcement. ([https://www.pvamu.edu/campuscarry/](https://www.pvamu.edu/campuscarry/))

**Office Hours and Appointments**
My Office Hours are:
Monday 0800-1200
Tuesday 0800-1200
Wednesday 1400-1700
Thursday 1200-1400
Friday 0800-1200
I am available to meet with any of you to discuss assignments, issues, or concerns. My schedule is generally flexible, and I will schedule a specific time to meet with you beyond office hours, if necessary.

Face Covering Policy (required for courses with a face-to-face component)

To reduce the spread of COVID-19, the University requires face coverings on campus including classrooms for both faculty and students. Face coverings must cover your mouth and nose and be worn throughout the class session. A mask with a valve is not considered an adequate face covering and should not be used, as it can expel exhaled air, increasing the risk to others. Eating or drinking during class is discouraged and is not an excuse for removing the face covering for any extended length of time. For additional information on the use of face coverings, please see the Return-to-Campus Guide. Failure to comply with the requirement to wear a face covering in class will result in your being asked to leave the classroom immediately and a disciplinary referral through the Dean of Students Office.

Required Daily Health Self-Assessment (required for courses with a face-to-face component)

Your presence in class each session means that you have completed a daily self-assessment of your health/exposure and you:
- Are NOT exhibiting any Coronavirus Symptoms
- Have NOT tested positive for COVID-19
- Have NOT knowingly been exposed to someone with COVID-19 or suspected/presumed COVID-19

If you are experiencing any COVID-19 symptoms that are not clearly related to a pre-existing medical condition, do not come to class. Please see Symptom Monitoring Requirements in the Return-to-Campus Guide for what to do if you experience symptoms.

Interim Undergraduate Grading Policy (required for undergraduate courses)

Due to the unique and unprecedented challenges associated with the COVID-19 pandemic, the Prairie View A&M University has implemented an Interim Undergraduate Grade Policy for undergraduate grades which applies to all undergraduate students in courses offered in all sessions during spring 2021. Under this policy, students have the option of converting final assigned letter grades to P (Pass, applicable to any letter grade from A to D-) or NP (No Pass Reported COVID-19, applicable to grades of F) on their transcripts. Please visit FAQs for additional information.

Syllabus Changes (required for all courses)
Due to the changing nature of the COVID-19 pandemic, please note that the instructor may need to make modifications to the course syllabus and may do so at any time. Notice of such changes will be announced as quickly as possible through (specify how students will be notified of changes).

Resources for Online Learning

Prairie View A&M University is committed to student success, and provides information to optimize the online learning experience through our Student Services website. Please visit this website for a comprehensive set of resources, tools, and tips including: obtaining access to the internet, wireless network services, antivirus software, discounted personal software, and downloading Microsoft Office 365 at no cost.

PVAMU Email

Email communications related to this course will be sent to your Student Account which each Prairie View A&M University student receives. The Exchange mail server can be accessed via Outlook, which provides a single location for organizing and managing day-to-day information, from email and calendars to contacts and task lists. Exchange email accounts can be accessed by logging into Office 365 with your PantherNet credentials or through PV Place. They can also be configured on IOS and Android mobile devices.

Webcams

Access to a webcam is required for students participating remotely in this course. Webcams must be turned on (state when webcams are required to be on and the academic basis for requiring them to be on). (Example: Webcams must be turned on during exams to ensure the academic integrity of exam administration.)

Honor Code Statement

Panther Code of Honor

All members of the Prairie View A&M University community should conduct themselves in a manner appropriate for a community of scholars. All students are expected to obey the law, follow regulations and maintain absolute integrity, and a high standard of individual honor in scholastic work and personal interaction.

PVAMU Honor Affirmation Statement

I affirm on my honor that I will abstain from dishonesty in all scholastic work and personal interactions.

Students may be asked to sign an honor code statement as part of their submission of any graded work including but not limited to projects, quizzes, and exams: “I understand and agree to abide by the provisions in the PVAMU Code of Honor. I understand that academic honesty is taken very seriously and, in the cases of violations, penalties may include suspension or expulsion from the Prairie View A&M University.”
Course Delivery Formats and Final Exams

**HyFlex Courses:** This course is a HyFlex course. Some students may have a designated face-to-face spot reserved, but alternative ways to participate will also be provided. These alternatives may include (but are not limited to) attending class sessions through synchronous streaming, viewing recordings of class meetings asynchronously, participating in discussion boards, and/or completing self-directed activities. This course will have a final exam per the University schedule. As the University might be transitioning all classes and final exams given after the Winter Break to online delivery, the exam for this course will be delivered in the synchronous online format, and the specified date and time will be announced during the course. Prior to the exam, descriptive information, such as the number and types of exam questions, resources and collaborations that are allowed and disallowed in the process of completing the exam, and procedures to follow if connectivity or other resource obstacles are encountered during the exam period, may be provided.

**Alternative Assessment in Any Course Format:** An alternative assessment will be used in the place of the traditional final exam at the course conclusion. Instructions will be provided, including the date and time that the assessment materials will be released to the class and will be due, resources and collaborations that are allowed and disallowed in the process of completing the assessment, procedures to follow if connectivity or other resource obstacles are encountered during the assessment period, acceptable submission formats, and submission location.

**Course Publications**

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<td>Commander’s Legal Handbook</td>
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<td>Army Profession Pamphlet</td>
<td>OCT 18</td>
<td>CAPL</td>
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<tr>
<td>Ordinary Soldiers: A study in Ethics, Law, and Leadership</td>
<td>2014</td>
<td>US Holocaust Memorial Museum</td>
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<tr>
<td>Reserve Officers Training Corps Precomissioning Training and Leadership Development</td>
<td>18 JUN 19</td>
<td>USACC Sharepoint</td>
<td></td>
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Website Links:

- ROTC Blackboard (Bb) - [https://rotc.blackboard.com/](https://rotc.blackboard.com/)
- Army Knowledge Online (AKO) - [https://www.us.army.mil/](https://www.us.army.mil/)
- Army Training Network (ATN) - [https://atn.army.mil/](https://atn.army.mil/)
- Central Army Registry (CAR) - [https://atiam.train.army.mil/catalog](https://atiam.train.army.mil/catalog)
- Army Publication Division (APD) - [https://armypubs.army.mil/](https://armypubs.army.mil/)
- United States Army Human Resources Command (HRC) - [https://www.hrc.army.mil/](https://www.hrc.army.mil/)
- Army One Source Website - [http://www.myarmyonesource.com/default.aspx](http://www.myarmyonesource.com/default.aspx)