



SYLLABUS

CRJS 1133 Principles of Criminal Justice Spring 2016

Instructor: Terri L. Elliott, M.S.
Section # and CRN: P05 23237
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Office Hours: Monday and Tuesday 10-11:30 a.m.
Mode of Instruction: Face to Face

Course Location: Don K. Clark, Room 340
Class Days & Times: Monday, Wednesday, and Friday 8-8:50 a.m.
Catalog Description: CRJS 1133. Principles of Criminal Justice. (3-0) Credit 3 semester hours. Inquiry and evaluation of the principles, philosophy and history of criminal justice including the constitutional restraints imposed on criminal justice officials. Emphasis will be on the criminal justice officials' role in the prevention and control of crime and delinquency. Requires effective written, oral and visual expression of ideas. Students will compare empirical and quantitative data on typologies of crime, offenders and victims in America. The course addresses cultural and sub-cultural influences on crime, justice, civic responsibility and the ability to engage effectively in regional, national and global communities to understand crime and crime prevention.

Prerequisites: TSIA complete
Co-requisites:

Required Texts: Cole, G.F., Smith, C.E. & DeJong, C. (2014). *Criminal Justice in America*
 ISBN: 978-1-305-26106-8

Recommended Texts:

Student Learning Outcomes:

	Upon successful completion of this course, students will be able to: [NOTE: BEGIN each outcome with a VERB]:	Program Learning Outcome # Alignment	Core Curriculum Outcome Alignment
1	Understand principles of criminal justice.	1, 2, 3	Critical Thinking
2	Complete one writing assignment which requires proficiency in communication. One 3-5 page writing assignment required. Students will be called upon to present their work in class.	1, 2, 3	Communication (Written and Oral Formats)
3	Students will be introduced to official criminal justice data sources of crime. Students will understand patterns of crime from course content and assignments.	1, 2, 3	Empirical and Quantitative Analyses
4	Class discussions and assignments will solicit student input on cultural influences, civic responsibility, and their impact on crime prevention within communities.	1, 2, 3	Social Responsibility

Major Course Requirements

Method of Determining Final Course Grade

Course Grade Requirement	Value	Total
1) Midterm Exam	100	100
2) Final Exam	100	100
3) Writing Assignment (Civic Responsibility)	100	100
4) Group Presentation	100	100
5) Class Participation	50	50
6) Attendance	50	50

Total: Six Requirements; 500 total points

Grading Criteria and Conversion:

A = 401 - 500

B = 301 - 400

C = 201 - 300

D = 101 - 200

F = 0 - 100

Detailed Description of Major Assignments:

Assignment Title

Description

1. Exams

Midterm and final exams are worth 100 points each. Midterm and final exams will be on PVAMU scheduled exam days. Exams will be in the form of multiple choice; true/false; matching; short answer, and short essay. Any student late for an exam will have the remaining time of the class to complete it. Also, students may not leave the classroom after the exam has begun until complete. If a student leaves during testing, his or her exam will be complete at that time. The instructor reserves the right to ask only one type of question on the exam; for example, an exam may consist of short essay items only or true/ false. It is highly advised not to miss any scheduled exams.

Make-up exams will be given ONLY in instances of a documented emergency (e.g. death of a relative, hospitalization of oneself; one's child or spouse. All make-up exams will be more challenging than regular scheduled exams.

THERE WILL BE NO MAKE-UP OR MISSED EXAMS WITHOUT DOCUMENTATION OF A TRUE EMERGENCY OR CRISIS. If you have a religious holiday or are a student athlete with scheduling conflicts, please contact me at the beginning of the semester (or as soon as you are aware of the conflict) to make arrangements. The instructor reserves the right for other makeup examinations to be full essay and administered on a designated day and time determined by the instructor.

2. Group Presentation

This assignment is worth 100 points. It is both a group and individual writing assignment. Designed to improve students' communication skills (written and oral) and to enhance their knowledge of criminal justice issues, each student will be evaluated on the knowledge of principles of criminal justice.

- Each group should have no more than three members.
- Each group is required to prepare a 20-minute presentation that explores a criminal justice issue.

- Each group member will be held responsible for researching the assigned topic individually, then compiling the information as a group project in the form of a **PowerPoint presentation**. Aside from the required text, additional topic information can be found through peer reviewed journal articles online. The majority of the grade is a “group grade.” Everyone should participate and pull his/her own weight within the group. If there’s a problem with a member and it can’t be resolved among the members, please inform the instructor at least three weeks prior to the presentation date. All members should be present for their presentation. Should there be a group member who is absent and/or does not contribute to the assignment, that member will receive a zero.
- The rubric for this assignment will be posted on eCourses.
- This assignment must be uploaded in eCourses on the date of the presentation to receive credit for the work.

Group Topics and Presentation (April 11-26, 2016)

- Group 1 – Police
- Group 2 – Courts
- Group 3 – Corrections
- Group 4 – Cyber Crime
- Group 5 – Punishment
- Group 6 – Probation and Parole
- Group 7 – The Juvenile Justice Process
- Group 8 – Women in the Criminal Justice System
- Group 9 – Disparity and Discrimination in the Criminal Justice System
- Group 10 – Disparity and Discrimination in the Juvenile Justice System

- Attire will be calculated into your presentation grade. The criterion for your appearance is as follows: Professional attire (conservative clothing and appearance appropriate for an interview for a criminal justice position).
- Women: Solid color, conservative suit skirt (just above the knee not too short) or pants; coordinated blouse (no cleavage); moderate shoes; closed toe pumps, not wedge heels or excessive platforms; limited jewelry (no dangling earrings or hoops); neat/professional hairstyle (no unnatural colors like blue and pink tint), and skin tone hosiery.
- Men: Solid color, conservative suit (preferably dark, no zoot suits); white or matching solid color long sleeve shirt; conservative tie; dark socks; professional shoes; very limited jewelry; no earrings; and a neat, professional hairstyle.

3. Criminal Justice and Civic Responsibilities Writing Assignment

This assignment is worth 100 points and is designed to improve and evaluate students’ social responsibilities towards crime prevention on a local and international level. Students will complete an assignment highlighting one of the above topics and social responsibility. Each student will identify a problem in that area of criminal justice and discuss how the community can resolve the issue. Each paper should include the following:

- Must be 3-5 pages and contain a title page, introduction, body, conclusion, and reference page.
- Must be written according to APA guidelines.
- State a clear and well written problem statement within the introduction.
- Describe the problem in detail and what could be done to resolve it.

- Explain a type of civic responsibility that can be used to address the above issues and a plan for action. Information can be obtained from news media articles or interviews with criminal justice professionals. Students needing assistance should utilize the John B. Coleman Library. As a university requirement, this assignment will be uploaded on TASKSTREAM. Further instructions will be given at a later date.
- **Rough draft due for review on Friday, April 1, 2016 at the beginning of class. Upload assignment on eCourses.**
- **Final copy due Monday, April 25, 2016 at the beginning of class. Upload assignment on eCourses.**

4. Class Participation Worth 50 points, class participation includes mandatory quizzes, homework assignments, and class discussions.
5. Attendance Class attendance is worth 50 points. Regular attendance, meaning arriving on time and remaining until class is dismissed, is required. This is a 50 minute class. If you are not in class when the roll is called, you will be marked absent.

Course Procedures or Additional Instructor Policies

Taskstream

Taskstream is a tool that Prairie View A&M University uses for assessment purposes. At least one of your assignments is **REQUIRED** to be submitted as an "artifact," an item of coursework that serves as evidence that course objectives are met. More information will be provided during the semester, but for general information, you can visit Taskstream via the link in eCourses.

Course Procedures

NOTE: This syllabus is subject to change with advance notice.

Tardiness and absenteeism are NOT encouraged. A considerable amount of information will be covered each week. Of course, classes will begin on time. If for some reason you will be absent for more than one class during the semester, please inform the instructor. YOU are responsible for materials covered in any classes you miss. The instructor will be available for clarification on lecture materials. Please see the latest version of the undergraduate handbook for the university attendance policy. Late assignments are discouraged and may result in a grade penalty. Incompletes are rarely given. Please see the university handbook for the university policy on the assignment of "Incomplete" grades. NOTE: Students who have a failing average in a course cannot receive an incomplete grade.

Academic Misconduct: (e.g. plagiarism, cheating) [see Student Handbook] will not be tolerated!!! Anyone caught engaging in any such activities will receive a grade of "F" for the course.

Submission of Assignments:

NOTE: If emails are not acknowledged, do not assume that they were received. All work submitted and presented should demonstrate thorough preparation, practice and sound thought of a superior level.

Formatting Documents:

Microsoft Word is the standard word processing tool used at PVAMU. If you are using other word processors, be sure to use the "save as" tool and save the document in either the Microsoft Word, Rich - Text, or plain text format.

Semester Calendar

Week One:	January 19-22, 2016
Readings:	Course syllabus.
Assignments:	Course expectations, group formation, and pretest.
Week Two:	January 25-29, 2016
Readings:	Chapters 1-2.
Assignments:	Complete Questions for Review at the end of each chapter and weekly quiz.
Week Three:	February 1-5, 2016
Readings:	Chapters 3-4.
Assignments:	Complete Questions for Review at the end of each chapter and weekly quiz.
Week Four:	February 8-12, 2016
Readings:	Chapters 5-6.
Assignments:	Complete Questions for Review at the end of each chapter and weekly quiz.
Week Five:	February 15-19, 2016
Readings:	Chapters 7-8.
Assignments:	Complete Questions for Review at the end of each chapter and weekly quiz.
Week Six:	February 22-26, 2016
Readings:	Chapters 9-10.
Assignments:	Complete Questions for Review at the end of each chapter and weekly quiz.
Week Seven:	February 29 – March 4, 2016
Readings:	Midterm review (March 4, 2016)
Week Eight:	March 7-11
Discussion:	Midterm Review (March 7, 2016). Chapters 1-10
Assignment:	Midterm Exam (Wednesday, March 9, 2016, from 8-8:50 a.m.)
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Week Nine:	March 14-18, 2016 SPRING BREAK
*****	*****
Week Ten:	
Readings:	March 21-25, 2016
Assignments:	Chapters 11-12. No class, Friday, March 25, 2016 (Good Friday). Complete Questions for Review at the end of each chapter. No weekly quiz.
Week Eleven:	
Readings:	March 28 – April 1, 2016.
Assignments:	Chapter 13-14. Complete Questions for Review at the end of each chapter, weekly quiz, and writing assignment draft due (Friday, April 1, 2016).
Week Twelve:	April 4-8, 2016
Readings:	Chapter 15.
Assignments:	Complete Questions for Review at the end of each chapter and weekly quiz. Preparation for presentations.

Week Thirteen: April 11-15, 2016
Assignment: Groups 1-5 Presentations.

Week Fourteen: April 18-22, 2016
Assignment: Groups 6-10 Presentations.

Week Fifteen: April 25-29, 2016
Assignments: Final exam review, **writing assignment final copy due (Monday, April 25, 2016)**, and posttest.

Week Sixteen: **May 2-6, 2016**
Assignments: **Final exam review, Monday, May 2, 2016.**
Final exam, Wednesday, May 4, 2016 from 8-10 a.m.

Student Support and Success

John B. Coleman Library

The library and its partners have as their mission to provide resources and instructional material in support of the evolving curriculum, as a partner in Prairie View A&M University's mission of teaching, research, and service and to support the University's core values of access and quality, diversity, leadership, relevance, and social responsibility through emphasis on ten key areas of service. It maintains library collections and access both on campus, online, and through local agreements to further the educational goals of students and faculty. <https://www.pvamu.edu/library/> Phone: 936-261-1500

The Learning Curve (Center for Academic Support)

The Learning Curve offers Tutoring via peer tutoring. The services include workshops (i.e., Save My Semester, Recalculate Your Route), seminars (i.e., Tools You Can Use: TI-84), group review sessions (i.e., College Algebra Topic Reviews, GRE Preparation), group study opportunities (i.e., TSIA, HESI, Study Break, Exam Cram), and test-taking strategies (How to take Notes, Study Buddy, 5 Day Study Guide). The Learning Curve is a nationally certified tutoring program through the National Tutoring Association. The peer tutors are trained and certified by the coordinator each semester. Location: J.B. Coleman Library Rm. 207F. Phone: 936-261-1561

The Center for the Oversight and Management of Personalized Academic Student Success (COMPASS)

The Center for the Oversight and Management of Personalized Academic Student Success (COMPASS) is designed to help Prairie View students in their second year and beyond navigate towards graduation by providing the following services: Academic Advisement, Targeted Tutorials for Personalized Learning, Campus-Wide Referrals, and Academic & Social Workshops. Location: J.B. Coleman Library Rm. 306. Phone: 936-261-1040

Writing Center

The Writing Center provides student consultants on all aspects of the writing process and a variety of writing assignments. Writing Center consultations assist students in such areas as prewriting, brainstorming, audience awareness, organization, research, and citation. Students taking on-line courses or courses at the Northwest Houston Center or College of Nursing may consult remotely or by email. Location: Hilliard Hall Rm. 121. Phone: 936-261-3724.

Student Counseling Services

The Student Counseling Services unit offers a range of services and programs to assist students in maximizing their potential for success: short-term individual, couples, and group counseling, as well as crisis intervention, outreach, consultation, and referral services. The staff is licensed by the State of Texas and provides assistance to students who are dealing with academic skills concerns, situational crises, adjustment problems, and emotional difficulties. Information shared with the staff is treated confidentially and in accordance with Texas State Law. Location: Owens-Franklin Health Center Rm. 226. Phone: 936-261-3564

Testing

The Department of Testing administers College Board CLEP examinations, the HESI A2 for pre-nursing majors, LSAT for law school applicants and MPRE for second-year law students, the Experiential Learning Portfolio option, the Texas Success Initiative (TSI) Assessment, which determines college readiness in the state, and exam proctoring, among other service such as SAT and ACT for high school students. Location: Delco Rm. 141. Phone: 936-261-4286

Office of Diagnostic Testing and Disability Services

As a federally-mandated educational support unit, the Office of Disability Services serves as the repository for confidential disability files for faculty, staff, and students. For persons with a disability, the Office develops individualized ADA letters of request for accommodations. Other services include: learning style inventories, awareness workshops, accessibility pathways, webinars, computer laboratory with adapted hard and software, adapted furniture, proctoring of non-standardized test administrations, ASL interpreters, ALDs, digital recorders, livescribe, Kurtzweil, and a comprehensive referral network across campus and the broader community. Location: Evans Hall Rm. 317. Phone: 936-261-3585

Veteran Affairs

Veterans Services works with student veterans, current military and military dependents to support their transition to the college environment and continued persistence to graduation. The Office coordinates and certifies benefits for both the G.I. Bill and the Texas Hazelwood Act. Location: Evans Hall Rm. 323. Phone: 936-261-3563

Office for Student Engagement

The Office for Student Engagement delivers comprehensive programs and services designed to meet the co-curricular needs of students. The Office implements inclusive and accessible programs and services that enhance student development through exposure to and participation in diverse and relevant social, cultural, intellectual, recreational, community service, leadership development and campus governance. Location: Memorial Student Center Rm. 221. Phone: 936-261-1340

Career Services

Career Services supports students through professional development, career readiness, and placement and employment assistance. The Office provides one-on-one career coaching, interview preparation, resume and letter writing, and career exploration workshops and seminars. Services are provided for students at the Northwest Houston Center and College of Nursing in the Medical Center twice a month or on a requested basis. Distance Learning students are encouraged to visit the Career Services website for information regarding services provided. Location: Evans Hall Rm. 217. Phone: 936-261-3570

University Rules and Procedures

Disability Statement (Also See Student Handbook):

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact Disability Services, in Evans Hall, Room 317, or call 936-261-3585/3.

Academic Misconduct (See Student Handbook):

You are expected to practice academic honesty in every aspect of this course and all other courses. Make sure you are familiar with your Student Handbook, especially the section on academic misconduct. Students who engage in academic misconduct are subject to university disciplinary procedures.

Forms of Academic Dishonesty:

1. Cheating: deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not mastered; giving or receiving aid unauthorized by the instructor on assignments or examinations.
2. Academic misconduct: tampering with grades or taking part in obtaining or distributing any part of a scheduled test.
3. Fabrication: use of invented information or falsified research.
4. Plagiarism: unacknowledged quotation and/or paraphrase of someone else's words, ideas, or data as one's own in work submitted for credit. Failure to identify information or essays from the Internet and submitting them as one's own work also constitutes plagiarism.

Nonacademic Misconduct (See Student Handbook)

The university respects the rights of instructors to teach and students to learn. Maintenance of these rights requires campus conditions that do not impede their exercise. Campus behavior that interferes with either (1) the instructor's ability to conduct the class, (2) the inability of other students to profit from the instructional program, or (3) campus behavior that interferes with the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. Such incidents will be adjudicated by the Dean of Students under nonacademic procedures.

Sexual Misconduct (See Student Handbook):

Sexual harassment of students and employers at Prairie View A&M University is unacceptable and will not be tolerated. Any member of the university community violating this policy will be subject to disciplinary action.

Title IX Statement

Prairie View A&M University (PVAMU) is committed to supporting students and complying with the Texas A&M University System non-discrimination policy. It seeks to establish an environment that is free of bias, discrimination, and harassment. If you experience an incident of sex- or gender-based discrimination, including sexual harassment, sexual assault or attempted sexual assault, we encourage you to report it. While you may talk to a faculty member about an incident of misconduct, the faculty member must report the basic facts of your experience to Ms. Alexia Taylor, PVAMU's Title IX Coordinator. If you would like to speak with someone who may be able to afford you privacy or confidentiality, there are individuals who can meet with you. The Title IX Coordinator is designated to handle inquiries regarding non-discrimination policies and can assist you with understanding your options and connect you with on- and off-campus resources. The Title IX Coordinator can be reached by phone at 936-261-2123 or in Suite 013 in the A.I. Thomas Administration Building.

Class Attendance Policy (See Catalog for Full Attendance Policy)

Prairie View A&M University requires regular class attendance. Attending all classes supports full academic development of each learner whether classes are taught with the instructor physically present or via distance learning technologies such as interactive video and/or internet.

Excessive absenteeism, whether excused or unexcused, may result in a student's course grade being reduced or in assignment of a grade of "F". Absences are accumulated beginning with the first day of class during regular semesters and summer terms. Each faculty member will include the University's attendance policy in each course syllabus.

Student Academic Appeals Process

Authority and responsibility for assigning grades to students rests with the faculty. However, in those instances where students believe that miscommunication, errors, or unfairness of any kind may have adversely affected the instructor's assessment of their academic performance, the student has a right to appeal by the procedure listed in the Undergraduate Catalog and by doing so within thirty days of receiving the grade or experiencing any other problematic academic event that prompted the complaint.

TECHNICAL CONSIDERATIONS

Minimum Recommended Hardware and Software:

- Intel PC or Laptop with Windows 7; Mac with OS X; Smartphone or iPad/Tablet with Wi-Fi
- High speed Internet access
- 8 GB Memory
- Hard drive with 320 GB storage space
- 15" monitor, 800x600, color or 16 bit
- Sound card w/speakers
- Microphone and recording software
- Keyboard & mouse
- Most current version of Google Chrome, Safari, Internet Explorer or Firefox

Note: Be sure to enable Java & pop-ups in the Web browser preferences

Participants should have a basic proficiency of the following computer skills:

- Sending and receiving email
- A working knowledge of the Internet
- Proficiency in Microsoft Word (or a program convertible to Word)
- Proficiency in the Acrobat PDF Reader
- Basic knowledge of Windows or Mac O.S.

Netiquette (online etiquette):

Students are expected to participate in all discussions and virtual classroom chats as directed. Students are to be respectful and courteous to others on discussions boards. Foul or abusive language will not be tolerated.

Technical Support:

Students should go to <https://mypassword.pvamu.edu/> if they have password issues. The page will provide instructions for resetting passwords and contact information if login issues persist. For other technical questions regarding eCourses, call the Office of Distance Learning at 936-261-3283

Communication Expectations and Standards:

Emails or discussion postings will receive a response from the instructor, usually in less than 48 hours. Urgent emails should be marked as such. Check regularly for responses.

Discussion Requirement:

Online courses often require minimal to no face-to-face meetings. However, conversations about the readings, lectures, materials, and other aspects of the course can take place in a seminar fashion. This will be accomplished by the use of the discussion board. The exact use of discussion will be determined by the instructor.

It is strongly suggested that students type their discussion postings in a word processing application and save it to their PC or a removable drive before posting to the discussion board. This is important for two reasons: 1) If for some reason your discussion responses are lost in your online course, you will have another copy; 2) Grammatical errors can be greatly minimized by the use of the spell-and-grammar check functions in word processing applications. Once the post(s) have been typed and corrected in the word processing application, it/they should be copied and pasted to the discussion board.