

# ARMY ROTC MSL 101

## Army 1121 / 1181

Spring 2016

Department of	Military Science	College of	Arts and Sciences
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**Office Hours:** M, W, F 6:00am-4:30pm Tue, Thurs 9:00a.m.—5:00p.m.

**Virtual Office Hours:**

**Course Location:** Burlison Ware Room 110

**Class Meeting Days & Times:** Wednesday 9:00am-9:50am, 10:00am-10:50am, 11:00am-11:50am

**Course Abbreviation and Number:** ARMY 1121 / 1181

**Catalog Description:**

**Prerequisites:**

**Co-requisites:**

**Required Text:** MSL 101 Introduction to Leadership

**Recommended Text:**

<b>Access to Learning Resources:</b>	U.S. Army ROTC Blackboard: web: <a href="https://rotc.blackboard.com/webapps/portal/frameset.jsp">https://rotc.blackboard.com/webapps/portal/frameset.jsp</a> PVAMU Library: phone: (936) 261-1500; web: <a href="http://www.tamu.edu/pvamu/library/">http://www.tamu.edu/pvamu/library/</a> University Bookstore: phone: (936) 261-1990; web: <a href="https://www.bkstr.com/Home/10001-10734-1?demoKey=d">https://www.bkstr.com/Home/10001-10734-1?demoKey=d</a>
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**Course Overview:**

*MSL 101 introduces Cadets to the personal challenges and competencies that are critical for effective leadership. Cadets learn how the personal development of life skills such as critical thinking, goal setting, time management, stress management, and comprehensive fitness relate to leadership, officership, and the Army profession.*

<b>The Army Profession</b>	Comprehends and accepts the Army as a values based organization that embraces the Warrior Ethos
<b>Professional Competence</b>	Understands the concept of professionalism and demonstrates proficiency of select individual military
<b>Adaptability</b>	Defines and uses the problem solving process in military and non-military problems.
<b>Teamwork</b>	Demonstrates the individual's roles and responsibilities in support of team efforts.
	Appreciates and values the contributions of different and diverse cultures as they apply in the Army and campuses.
	Demonstrates an introductory level of writing and speaking proficiency and basic negotiation strategies and leadership.

<b>Lifelong Learning</b>	Understands the principles of lifelong learning through an appreciation of learning styles and knowledge principles.
<b>Comprehensive Fitness</b>	Comprehends the basic elements of Comprehensive Soldier and Family Fitness and exhibits a functional resiliency factors.

### Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

**Exams** – written tests designed to measure knowledge of presented course material

**Exercises** – written assignments designed to supplement and reinforce course material

**Projects** – web development assignments designed to measure ability to apply presented course material

**Class Participation** – daily attendance and participation in class discussions

### Grading Matrix

MS 1111			MS 1181		
POINT SOURCE	MAX	%	POINT SOURCE	MAX	%
Class Attendance	100	10	LAB Attendance	100	10
Quizzes (Avg)	100	10	Details / Events Participation	100	10
Instructor Assessment	100	20	Instructor Assessment	200	20
Class Participation	100	10	Team Work	100	10
Oral Presentation	300	10	PT Attendance	100	10
Mid-Term Exam	100	20	Record APFT	300	30
Final Exam	200	20	FTX Attendance	100	10
<b>Total</b>	<b>1000</b>	<b>100</b>	<b>Total</b>	<b>1000</b>	<b>100</b>

### Grading Criteria & Attendance

Missed Requirement	Points	Missed Requirement	Points
Unexcused BN FTX	- 100	Late Assignment (2 Days)	- 30
Unexcused Lab	- 50	Late Assignment (3 Days)	- 50
Unexcused PT (Each)	- 25	Bonus Point Limit	+ 25
Class Absence (Each)	- 25	Failure to Complete 104R	- 25
Tardiness (Class)	-15	Tardiness (PT)	-15
Late Assignment (1 Day)	- 15	Failure to Turn in TA-50	No Final

#### Grade Determination:

A = 1000 – 900pts;

B = 899 – 800pts;

C = 799 – 700pts;

D = 699 – 600pts;

F = 599pts or below

### Course Procedures

#### Submission of Assignments:

#### 1. BRIEFINGS:

- a. **Military Briefs:** All cadets are required to execute **three military briefings**. These briefings will be 7-10 minute in length to the MS II Class and Instructor. The MSII Instructor is responsible for publishing

the briefing schedule for the semester and will ensure that each cadet is scheduled for at least one briefing during the semester. Coordinating Instructions are as follows:

- (1) Briefings will last between 7 and 10 minutes. (Not including questions.) Cadets must not exceed the given time or fall short of the minimum time limit. This will require a well-rehearsed product.
- (2) Cadets will use official military publications located in the battalion library
- (3) Cadets are required to use PowerPoint as the briefing medium.
- (4) This is a 300-point requirement.

2. **QUIZZES:** There will be a quiz on most block of instruction. ***You are expected to read the course materiel prior to the start of each class session.*** See Course Calendar for listing of classes to be taught during each session.

3. **TEXTBOOKS, EQUIPMENT, & UNIFORM:** It is a requirement that you carry a **personal calendar** and a **notebook and/or something to write notes on with a pen or pencil to class.** Army Regulations (AR), Field Manuals (FM), and other program texts will be made available to you either thru hard copy or internet online access. ***Failure to bring required textbooks, materials, equipment and other resources to class will result in -10 point deduction per class period under Instructor assessment as ill-prepared action.***

- a. **Duty uniform will be worn all day 0800 – 1700 on days class is in session.** This means that Contracted Cadets (only) will wear their uniform and maintain appearance **In accordance with 670-1** to all university classes on Tuesdays, Wednesdays (MS I cadets) and Thursdays during the duty day of 0800-1700.
- b. Duty uniform
  - (1) Every Tuesday of each month: Class “A” Uniform
  - (2) Tuesday: ASU or appropriate civilian professional attire if not contracted
  - (3) Wednesday (MS I): ACU or appropriate civilian professional attire if not contracted
  - (4) Thursday: ACU or appropriate civilian attire if not contracted
  - (5) FTX/LAB: ACU and TA-50 per Panther Battalion SOP or appropriate OPORD. Non contracted cadets will wear civilian clothes or PT pants with PVAMU PT shirt

***\*A -10 point deduction will be assessed if failure to follow regulations. Students are being groomed, developed and prepared to become professionals in organizational leadership. Conduct unbecoming is unacceptable.***

4. **LABS:**

- a. LABs are conducted every Thursday from 1500 – 1700 hours. For accurate accountability ***there will*** be a sign in roster for all LABS. A ***48hr*** notice to the MS II instructor (via email or phone, not through secretary) will be required for all excused absences **NO EXCEPTIONS!!** Be sure to maximize all available time to participate in LAB.

5. **PHYSICAL TRAINING:**

- a. PT is a vital part of the Military Science Program. ***All MS I Cadets will attend PT three times a week, in order to prepare for advanced level. MS IV cadets are responsible for oversight of all PT sessions. Attendance is mandatory; a 25 point deduction will be leveraged for each unexcused absence! And a 15 point deduction will be leveraged per PT session for each tardiness unless at Instructors discretion. A failing APFT score will be graded as 60% regardless of the PT score on the 300 point scale.***
- b. AROTC offers a comprehensive PT program designed to develop and sustain the physical standards required to meet the Army physical training program. Our PT program is conducted IAW TC3-22.20 and run by the MSIV Cadet with Cadre oversight. The Army Physical Fitness Test will be given once a month and is required to be taken by all Cadets.
- c. PT sessions are conducted during the following time schedule:

<b>M-W-F</b>	<b>0545 – 0700 (Burluson-Ware Hall or TBD)</b>
<b>Th</b>	<b>0545 – 0700 Ruck March or swim (if available and are a contracted student)</b>

6. **ATTENDANCE:** *Attendance at class, labs and PT is required.* As future officers, you are responsible for being prepared and in the right place at the right time with the right equipment and uniform. Failure to meet this standard will result in a reduction of your grade. **Accumulation of more than 100 Accountability points constitutes disqualification from receiving any bonus points and may result in disciplinary action by the Instructor.** Some additional coordinating instructions:
- a. Request for excused absences will be considered on a case-by-case basis **48hrs prior to** the actual absence. **Only the Instructor can approve excused absences. MS II Cadets must first inform their Instructor of any and all possible events, activities and situations that may present a cause for unaccountability. Failure to do so will automatically ensure a -15pts for failure to follow instructions, which will fall under Instructor Assessment.**
  - b. Cadets who demonstrate a pattern of tardiness will incur deducted points at the rate of **15 points** per event from their final class grade. **Be on time.**
  - c. **You are required to attend all labs, ROTC functions, ROTC events as well as battalion training exercises and FTXs.**
  - d. **No food of any kind will be allowed in class. Any beverages must have a sealable lid, no open containers.**
  - e. If you are contracted as **National Guard, Reserves or SMP**, a schedule of your Battle Assembly dates are required for up to **5months** out to alleviate conflict in training and additional class and or details requirements. Failure to turn in schedule by **02FEB2016** will be an **automatic -25 points** from Instructor assessment. NO EXCEPTIONS.
  - f. **In order to receive credit** for attendance for all classes, labs, details, events and scheduled training sessions **you must sign in** for accountability.

**ELECTRONIC MAIL (EMAIL) & BLACKBOARD ALL Cadets are required to check their Blackboard accounts for assignments, quizzes, test, and announcements daily.**

7. **ACCOUNTABILITY:**

- a. Exercise proper care and accountability of all books, equipment, and uniforms issued to you, and **return all books and equipment prior to course completion.**
- b. You are required to properly sign for all uniforms and equipment and maintain accurate accountability of these items while in your possession. You are also responsible for turning in these items prior to the completion of each school semester. **Any Cadets failing to turn in assigned equipment will not be allowed to take his/her Final Exam until equipment has been turned in and accounted for with the Supply Technician. Failure to turn in equipment by the last class date will result in a letter grade of 'F'. Additionally, cadets may be placed on "Administrative Hold" status and reported to the University fiscal office and registrar office for failure to turn-in equipment.** This status will jeopardize any future enrollment at this program.
- c. **Details / Events points** will be divided into percentages based upon the number of events / details that have been performed during the semester.

**Formatting Documents:**

Microsoft Word is the standard word processing tool used at PVAMU. If you're using other word processors, be sure to use the "save as" tool and save the document in either the Microsoft Word, Rich-Text, or plain text format.

**Exam Policy**

Exams should be taken as scheduled. No makeup examinations will be allowed except under documented emergencies (See Student Handbook). The PMS is the only Cadre member authorized to excuse Cadets from scheduled exams.

**At the end of this course,** Cadets will be able to gain an overall understanding of the Army officer and profession. Cadets will be able to set the example for all subordinates by establishing and attaining sound goals, maintaining standards of behavior, and demonstrating values within the organization. They will also be able to develop their subordinates in such a fashion as to foster teamwork, cohesion, and the possess the desire to excel in all areas of endeavor.

## University Rules and Procedures

### **Disability statement (See Student Handbook):**

Students with disabilities, including learning disabilities, who wish to request accommodations in class should register with the Services for Students with Disabilities (SSD) early in the semester so that appropriate arrangements may be made. In accordance with federal laws, a student requesting special accommodations must provide documentation of their disability to the SSD coordinator.

### **Academic misconduct (See Student Handbook):**

You are expected to practice academic honesty in every aspect of this course and all other courses. Make sure you are familiar with your Student Handbook, especially the section on academic misconduct. Students who engage in academic misconduct are subject to university disciplinary procedures.

### **Forms of academic dishonesty:**

1. Cheating: deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not mastered; giving or receiving aid unauthorized by the instructor on assignments or examinations.
2. Academic misconduct: tampering with grades or taking part in obtaining or distributing any part of a scheduled test.
3. Fabrication: use of invented information or falsified research.
4. Plagiarism: unacknowledged quotation and/or paraphrase of someone else's words, ideas, or data as one's own in work submitted for credit. Failure to identify information or essays from the Internet and submitting them as one's own work also constitutes plagiarism.

### **Nonacademic misconduct (See Student Handbook)**

The university respects the rights of instructors to teach and students to learn. Maintenance of these rights requires campus conditions that do not impede their exercise. Campus behavior that interferes with either (1) the instructor's ability to conduct the class, (2) the inability of other students to profit from the instructional program, or (3) campus behavior that interferes with the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. Such incidents will be adjudicated by the Dean of Students under nonacademic procedures.

### **Sexual misconduct (See Student Handbook):**

Sexual harassment of students and employers at Prairie View A&M University is unacceptable and will not be tolerated. Any member of the university community violating this policy will be subject to disciplinary action.

### **Attendance Policy:**

Prairie View A&M University requires regular class attendance. Excessive absences will result in lowered grades. Excessive absenteeism, whether excused or unexcused, may result in a student's course grade being reduced or in assignment of a grade of "F". Absences are accumulated beginning with the first day of class.

### **Student Academic Appeals Process**

Authority and responsibility for assigning grades to students rests with the faculty. However, in those instances where students believe that miscommunication, errors, or unfairness of any kind may have adversely affected the instructor's assessment of their academic performance, the student has a right to appeal by the procedure listed in the Undergraduate Catalog and by doing so within thirty days of receiving the grade or experiencing any other problematic academic event that prompted the complaint.

# Technical Considerations for Online and Web-Assist Courses

## Minimum Hardware and Software Requirements:

- Pentium with Windows XP or PowerMac with OS 9
- 56K modem or network access
- Internet provider with SLIP or PPP
- 8X or greater CD-ROM
- 64MB RAM
- Hard drive with 40MB available space
- 15" monitor, 800x600, color or 16 bit
- Sound card w/speakers
- Microphone and recording software
- Keyboard & mouse
- Netscape Communicator ver. 4.61 or Microsoft Internet Explorer ver. 5.0 /plug-ins
- Participants should have a basic proficiency of the following computer skills:
  - Sending and receiving email
  - A working knowledge of the Internet
  - Proficiency in Microsoft Word
  - Proficiency in the Acrobat PDF Reader
  - Basic knowledge of Windows or Mac O.S.

**Netiquette (online etiquette):** students are expected to participate in all discussions and virtual classroom chats when directed to do so. Students are to be respectful and courteous to others in the discussions. Foul or abusive language will not be tolerated. When referring to information from books, websites or articles, please use APA standards to reference sources.

**Technical Support:** Students should call the Prairie View A&M University Helpdesk at 936-261-2525 for technical issues with accessing your online course. The helpdesk is available 24 hours a day/7 days a week. For other technical questions regarding your online course, call the Office of Distance Learning at 936-261-3290 or 936-261-3282

## Communication Expectations and Standards:

All emails or discussion postings will receive a response from the instructor within 48 hours.

You can send email anytime that is convenient to you, but I check my email messages continuously during the day throughout the work-week (Monday through Friday). I will respond to email messages during the work-week by the close of business (5:00 pm) on the day following **my receipt** of them. Emails that I receive on Friday will be responded to by the close of business on the following Monday.

## Submission of Assignments:

Assignments, Papers, Exercises, and Projects will distributed and submitted through your online course. Directions for accessing your online course will be provided. Additional assistance can be obtained from the Office of Distance Learning.

## Discussion Requirement:

Because this is an online course, there will be no required face to face meetings on campus. However, we will participate in conversations about the readings, lectures, materials, and other aspects of the course in a true seminar fashion. We will accomplish this by use of the discussion board.

Students are required to log-on to the course website often to participate in discussion. It is strongly advised that you check the discussion area daily to keep abreast of discussions. When a topic is posted, everyone is required to participate. The exact use of discussion will be determined by the instructor.

**It is strongly suggested** that students type their discussion postings in a word processing application and save it to their PC or a removable drive before posting to the discussion board. This is important for two reasons: 1) If for some reason your discussion responses are lost in your online course, you will have another copy; 2) Grammatical errors can be greatly minimized by the use of the spell-and-grammar check functions in word processing applications. Once the post(s) have been typed and corrected in the word processing application, it should be copied and pasted to the discussion board.