AGHR 1330-P01: Land Grant Systems and Food Security-B-GLOBAL
Fall 2021

Instructor: Wash A. Jones
Section # and CRN: PO1 / 18261
Office Location: 306 AGBU Building
Office Phone: 936-261-2538
Email Address: wajones@pvamu.edu
Office Hours: MWF: 9:00 a.m. – Noon and by appointment
Mode of Instruction: Face to Face
Course Location: 114 AGBU Building
Class Days & Times: TR: 8:00 a.m. – 9:20 a.m.
Catalog Description: 3 credit hours. This course is designed to educate students about the land grant mission, created by the Morrill Act passed by Congress in 1862 and 1890. Areas related to science technology in Global Food Security and Sustainable Food Programs will be emphasized. Students will participate in peer workshops to demonstrate critical thinking skills gained through programs.

Prerequisites: None
Co-requisites: None

Required Text(s):
1) Global Food Security: Challenges for the Food and Agricultural System
ISBN:978-92-64-19536-3 PDF

2) Designated Assigned Readings

Recommended Text(s):
As assigned

Student Learning Outcomes:

<table>
<thead>
<tr>
<th>Upon successful completion of this course, students will be able to:</th>
<th>Program Learning Outcome # Alignment</th>
<th>Core Curriculum Outcome Alignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Describe important issues that impact local and international communities and begin to connect local actions to global contexts.</td>
<td>1</td>
<td>Global Awareness</td>
</tr>
<tr>
<td>2 Demonstrate a comparative understanding of another culture’s history, values, politics, communication styles, economy or beliefs and practices.</td>
<td>1</td>
<td>Cultural Knowledge</td>
</tr>
<tr>
<td>3 Understand and apply basic principles of critical thinking, problem solving and research in agriculture related disciplines</td>
<td>1</td>
<td>Critical Thinking</td>
</tr>
<tr>
<td>4 Demonstrate ability to apply social, economic, political, and environmental principles to living in a global society</td>
<td>4</td>
<td>Social Responsibility</td>
</tr>
<tr>
<td>5 Participate in group and individual presentations, laboratory assignments and effective writings</td>
<td>3</td>
<td>Communication</td>
</tr>
<tr>
<td>6 Demonstrate the ability to work effectively as part of a problem-solving team</td>
<td>1</td>
<td>Teamwork</td>
</tr>
</tbody>
</table>
Major Course Requirements

Method of Determining Final Course Grade

<table>
<thead>
<tr>
<th>Course Grade Requirement</th>
<th>Value</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Attendance / Class Participation</td>
<td>25 points</td>
<td>25 points</td>
</tr>
<tr>
<td>2) Book Chapter Assignment</td>
<td>1 @ 50 points</td>
<td>50 points</td>
</tr>
<tr>
<td>3) Class Individual Project</td>
<td>1 @ 100 points</td>
<td>100 points</td>
</tr>
<tr>
<td>4) In-class Quizzes</td>
<td>3 @ 10 points</td>
<td>30 points</td>
</tr>
<tr>
<td>5) Exams #1, #2, #3</td>
<td>2 @ 50 points each; Exam #3 @ 100 points</td>
<td>200 points</td>
</tr>
<tr>
<td>6) Extra Credit Opportunities</td>
<td>Max of 5 points</td>
<td>Max of 5 pts</td>
</tr>
<tr>
<td>Total:</td>
<td></td>
<td>405 points</td>
</tr>
</tbody>
</table>

Grading Criteria and Conversion:

A = 370 – 405 pts  
B = 334 – 369 pts  
C = 299 – 333 pts  
D = 263 – 298 pts  
F = 262 pts or below

Detailed Description of Major Assignments:

<table>
<thead>
<tr>
<th>Assignment Title or Grade Requirement</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examinations</td>
<td>Students will be tested to determine their level of mastery of materials presented or discussed in class or in the readings.</td>
</tr>
<tr>
<td>Group Project</td>
<td>Students will be required to examine a designated country regarding global food security and to present proposed solutions to problems noted. The project must incorporate discussion of specific Sustainable Development Goals and demonstrate global awareness and cultural knowledge such that students will demonstrate a comparative understanding of cultures and connect local actions to global contexts.</td>
</tr>
<tr>
<td>Book Chapter Assignments</td>
<td>Students will be required to complete a specific book chapter assignment which discusses issues related to global food security. Specific guidelines and due dates will be given in class.</td>
</tr>
<tr>
<td>In-class Quizzes</td>
<td>Three <strong>unannounced</strong> quizzes will be given during the class at the <strong>beginning</strong> of designated class sessions. Students <strong>MUST</strong> be on time to participate in the quizzes, which will cover the assigned readings in the class. <strong>Quizzes cannot be made up if they are missed.</strong></td>
</tr>
</tbody>
</table>

Course Procedures or Additional Instructor Policies

Taskstream

Taskstream is a tool that Prairie View A&M University uses for assessment purposes. At least one of your assignments is **REQUIRED** to be submitted as an “artifact,” an item of coursework that serves as evidence that course objectives are met. More information will be provided during the semester, but for general information, you can visit Taskstream via the link in eCourses.
Communication with the Professor: I strongly encourage students to communicate openly with the professor during the semester, both in and outside of class. Students may take advantage of my published office hours to visit or set up a zoom meeting; however, I also have an open-door policy wherein students may visit me if I am in the office outside of published office hours. If you call me by phone, please leave a voice message and phone number so that I may return your phone call. I usually will return phone calls the same day if the call is received by 2:00 pm on a given day. **If you want to send an email, it must be sent from your University email address, and you must use the regular email [do not send me email through E-courses]. I typically will respond to email within 24 hours. If you don’t receive a response within 24 hours, please follow up with me because I may not have received the email. All written correspondence from students is expected to be professional and to avoid using “text message abbreviations.”**

** Extra credit opportunities will be given only when ALL students have the same opportunity to take advantage of them. Therefore, no extra credit opportunities will be granted for any student at the end of the semester after all graded assignments have been completed. All students will be granted opportunities to receive extra credit during the class. The instructor will announce when these opportunities are available. These may be in the form of attending academic lectures, participation in special projects or related activities. Taking advantage of these opportunities is optional, and not taking advantage of these opportunities will not count against a student’s grade in the class. Points for extra credit opportunities will be added to the student’s FINAL grade, so extra credit points may make a difference to a student’s final grade. Extra credit will be limited to a maximum total of five points.

Assignments: Students are expected to submit all assignments by the established due date. Late submissions will be discounted 5% for each calendar day delinquent. Assignments may not be accepted if they are more than seven calendar days late. As current or future professionals and researchers, you are expected to present written information professionally and accurately. Therefore, your quality of writing (grammar, syntax, spelling, etc.) will be judged on all written assignments. Errors in your written communication will be counted against you. In submitting assignments, DO NOT include a cover sheet. Place your name (or student number) as directed in the top left corner of your paper. All multiple-page assignments MUST be stapled when submitted by hard copy. Papers submitted without staples will have points deducted from the grade.

Classroom Attire and Demeanor: Students are required to dress appropriately for class each day. Provocative, inappropriate or offensive attire will not be allowed in the classroom. Males are expected to remove all headwear when in the classroom. Headphones are not allowed. All cell phones must be turned off or on silent in the classroom. Students are not allowed to use cell phones or related equipment when class is in session unless announced by the professor for course activities. If a student determines the need to utilize a cell phone for texting or to complete a phone call during class, the student must excuse himself/herself from the class to complete this action. Students may be penalized points off of their grades or dismissed from class for using unauthorized equipment in class. Behavior that disrupts the academic environment may be grounds for dismissal from the class.
Semester Calendar

**Week One: Aug 24 - Aug 26**
**Topic Description**
Readings: Prepared Handouts
Assignment (s):

Class Introduction / Overview of Land Grant Systems and Institutions

**Week Two: Aug 31 - Sep 2**
**Topic Description**
Readings: Prepared Handouts
Assignment (s):

Policies and Cultural Practices Affecting Global Food Security

**Week Three: Sep 7 – Sep 9**
**Topic Description**
Readings: (1) Hunger and Food Insecurity; (2) Food Loss and Its Intersection with Food Security; (3) Food Wastage Footprint
Assignment (s):

Global Issues in Food Security
Food Waste and Food Security / Food Wastage Footprint

**Exam #1: September 16**

**Week Four: Sep 14 – Sep 16**
**Topic Description**
Readings: Prepared Handouts
Assignment (s):

Medicinal Plants’ Role in Global Food Security (Dr. Aruna Weerasooriya)

**Week Five: Sep 21 – Sep 23**
**Topic Description**
Readings: Sustainable Development Goals website; Textbook chapters: Global Food Security: Challenges for the Food and Agricultural System
Assignment (s):

Sustainable Development Goals’ Impact on Global Food Security

**Week Six: Sep 28 – Sep 30**
**Topic Description**
Readings: Prepared Handouts
Assignment(s):

Taskstream Chapter Assignment due

The USDA: The People’s Department’s Impact of Global Food Security
**Week Seven: Oct 5 – Oct 7**  
**Topic Description**  
Readings: Prepared Handouts  
Assignment (s):  
Impact of Water on Global Food Security

**Week Eight: Oct 12 – Oct 14**  
**Topic Description**  
Readings: Prepared Handouts  
Assignment (s):  
Group Projects Discussion

**Week Nine: Oct. 19 – Oct 21**  
**Topic Description**  
Readings: Prepared Handouts  
Assignment (s):  
Feeding the World in 2050

**Week Ten: Oct 26 – Oct 28**  
**Topic Description**  
Readings: Prepared Handouts  
Assignment (s):  
Group Project Activities

**Week Eleven: Nov 2 – Nov 4**  
**Topic Description**  
Readings: Prepared Handouts  
Assignment (s):  
Populations, Cultures and Diets in World Regions

**Week Twelve: Nov 9 – Nov 11**  
**Topic Description**  
Readings: Prepared Handouts  
Assignment (s):  
Group Project Presentations

**Week Thirteen: Nov 16 – Nov 18**  
**Topic Description**  
Readings: Prepared Handouts  
Assignment (s):  
Group Project Presentations

**Week Fourteen: Nov 23**  
**Topic Description**  
Readings: Prepared Handouts  
Assignment (s):  
Group Project Presentations
Week Fifteen: Nov 30

Topic Description
Readings: Prepared
Handouts
Assignment (s):

Final Exam: Based on University Final Exam Schedule. All students must be present for the scheduled exam time. Students should not seek to leave the University prior to completing the exam at the scheduled time.

Student Support and Success

John B. Coleman Library
The John B. Coleman Library’s mission is to enhance the scholarly pursuit of knowledge, to foster intellectual curiosity, and to promote life-long learning and research through our innovative services, resources, and cultural programs, which support the Prairie View A&M University’s global mission of teaching, service, and research. It maintains library collections and access both on campus, online, and through local agreements to further the educational goals of students and faculty. Website: https://www.pvamu.edu/library/; Phone: 936-261-1500

Academic Advising Services
Academic Advising Services offers students a variety of services that contributes to student success and leads towards graduation. We assist students with understanding university policies and procedures that affect academic progress. We support the early alert program to help students get connected to success early in the semester. We help refer students to the appropriate academic support services when they are unsure of the best resource for their needs. Faculty advisors support some students in their respective colleges. Your faculty advisor can be identified in PantherTracks. Advisors with Academic Advising Services are available to all students. We are located across campus. Find your advisor's location by academic major at www.pvamu.edu/advising. Phone: 936-261-5911

The University Tutoring Center
The University Tutoring Center (UTC) offers free tutoring and academic support to all registered PVAMU students. The mission of the UTC is to help provide a solid academic foundation that enables students to become confident, capable, independent learners. Competent and caring staff and peer tutors guide students in identifying, acquiring, and enhancing the knowledge, skills, and attitudes needed to reach their desired goals. Tutoring and academic support are offered face-to-face in the UTC, in virtual face-to-face sessions (https://www.pvamu.edu/student-success/sass/university-tutoring-center/), and through online sessions (https://www.pvamu.edu/pvplace/). Other support services available for students include Supplemental Instruction, Study Break, Academic Success Workshops, and Algebra Study Jam. Location: J. B. Coleman Library, Rm. 307; Phone: 936-261-1561; Email: pvtutoring@pvamu.edu; Website: https://www.pvamu.edu/student-success/sass/university-tutoring-center/

Writing Center
The Writing Center provides well-trained peer tutors to assist students with writing assignments at any stage of the writing process. Tutors help students with various writing tasks from understanding assignments, brainstorming, drafting, revising, editing, researching, and integrating sources. Students have free access to Grammarly online writing assistance. Grammarly is an automated proofreading and plagiarism detection tool. Students must register for Grammarly by using their student email address. In addition, students have access to face-to-face and virtual tutoring services either asynchronously via email or synchronously via Zoom. Location: J. B. Coleman Library, Rm. 209; Phone: 936-261-3724; Website: https://www.pvamu.edu/student-success/writing-center/; Grammarly Registration: https://www.grammarly.com/enterprise/signup

Academic Early Alert
Academic Early Alert is a proactive system of communication and collaboration between faculty, academic advisors, and PVAMU students that is designed to support student success by promptly identifying issues and allowing for intervention. Academic Early Alerts help students by providing a central location to schedule advising appointments, view advisor contact information, and request assistance. Students who recognize that they have a problem that is negatively affecting their academic performance or ability to continue school may self-refer an Academic Early
Student Counseling Services

The Student Counseling Services unit offers a range of services and programs to assist students in maximizing their potential for success: short-term individual, couples, and group counseling, as well as crisis intervention, outreach, consultation, and referral services. The staff is licensed by the State of Texas and assists students who are dealing with academic skills concerns, situational crises, adjustment problems, and emotional difficulties. Information shared with the staff is treated confidentially and in accordance with Texas State Law. Location: Hobart Taylor, 2nd floor; Phone: 936-261-3564; Website: https://www.pvamu.edu/healthservices/student-counseling-services/

Office of Testing Services

Testing Services serves to create opportunities by offering a suite of exams that aid in the students' academic and professional success. Currently, we administer entrance (HESI A2), college readiness (TSI assessment), Prior Learning (CLEP, DSST), and proctored exams. Location: Wilhelmina Delco, 3rd Floor, Rm. 305; Phone: 936-261-3627; Email: aetesting@pvamu.edu; Website: www.pvamu.edu/testing

Office of Diagnostic Testing and Disability Services

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, contact the Office of Disability Services. As a federally-mandated educational support unit, the Office of Disability Services serves as the repository for confidential disability files for faculty, staff, and students. For persons with a disability, the Office develops individualized ADA letters of request for accommodations. Other services include learning style inventories, awareness workshops, accessibility pathways, webinars, computer laboratory with adapted hard and software, adapted furniture, proctoring non-standardized test administrations, ASL interpreters, ALDs, digital recorders, Livescribe, and a comprehensive referral network across campus and the broader community. Location: Hobart Taylor, Rm. 1D128; Phone: 936-261-3583; Website: https://www.pvamu.edu/disabilityservices/

Center for Instructional Innovation and Technology Services (CIITS)

Distance Learning, also referred to as Distance Education, is the employment of alternative instructional delivery methods to extend programs and services to persons unable to attend college in the traditional manner. The Center for Instructional Innovation and Technology Services (CIITS) supports student learning through online, hybrid, web-assist, and 2-way video course delivery. For more details and contact information, visit: https://www.pvamu.edu/dlearning/distance-learning-2-2/students-2/; Phone: 936-261-3283

Veteran Affairs

Veterans Services works with student veterans, current military and military dependents to support their transition to the college environment and continued persistence to graduation. The Office coordinates and certifies benefits for both the G.I. Bill and the Texas Hazlewood Act. Location: Evans Hall, Rm. 102; Phone: 936-261-3563; Website: https://www.pvamu.edu/SA/departments/veteranaffairs/

Office for Student Engagement

The Office for Student Engagement delivers comprehensive programs and services designed to meet the co-curricular needs of students. The Office implements inclusive and accessible programs and services that enhance student development through exposure to and participation in diverse and relevant social, cultural, intellectual, recreational, community service, leadership development, and campus governance. Location: Memorial Student Center, Rm. 221; Phone: 936-261-1340; Website: https://www.pvamu.edu/studentengagement/

Career Services

Career Services supports students through professional development, career readiness, and placement and employment assistance. The Office provides one-on-one career coaching, interview preparation, resume and letter writing, and career exploration workshops and seminars. Services are provided for students at the Northwest Houston Center and College of Nursing in the Medical Center twice a month or on a requested basis. Distance Learning students are encouraged to visit the Career Services website for information regarding services provided. Location: Anderson Hall, 2nd floor; Phone: 936-261-3570; Website: https://www.pvamu.edu/careerservices/
University Rules and Procedures

Academic Misconduct
Academic dishonesty is defined as any form of cheating or dishonesty that has the effect or intent of interfering with any academic exercise or fair evaluation of a student's performance. The college faculty can provide additional information, particularly related to a specific course, laboratory, or assignment.

You are expected to practice academic honesty in every aspect of this course and all other courses. Make sure you are familiar with the University Administrative Guidelines on Academic Integrity, which can be found on the Academic Integrity webpage. Students who engage in academic misconduct are subject to university disciplinary procedures. As listed in the University Administrative Guidelines on Academic Integrity, the University Online Catalog, and the Student Code of Conduct, the following are examples of prohibited conduct. This list is not designed to be all-inclusive or exhaustive. In addition to academic sanctions, any student found to have committed academic misconduct that is also a violation of criminal law may also be subject to disciplinary review and action by the Office of Student Conduct (as outlined in the Student Code of Conduct).

Forms of Academic Dishonesty:

1. **Cheating:** Deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not learned, giving or receiving aid unauthorized by the instructor on assignments or examinations. Examples: unauthorized use of notes for a test; using a "cheat sheet" on a quiz or exam; any alteration made on a graded test or exam which is then resubmitted to the teacher;

2. **Plagiarism:** Careless or deliberate use of the work or the ideas of another; representation of another's work, words, ideas, or data as your own without permission or appropriate acknowledgment. Examples: copying another's paper or answers, failure to identify information or essays from the internet and submitting or representing it as your own; submitting an assignment which has been partially or wholly done by another and claiming it as yours; not properly acknowledging a source which has been summarized or paraphrased in your work; failure to acknowledge the use of another’s words with quotation marks;

3. **Collusion:** When more than one student or person contributes to a piece of work that is submitted as the work of an individual;

4. **Conspiracy:** Agreeing with one or more persons to commit an act of academic/scholastic dishonesty; and

5. **Multiple Submission:** Submission of work from one course to satisfy a requirement in another course without explicit permission. Example: using a paper prepared and graded for credit in one course to fulfill a requirement and receive credit in a different course.

Nonacademic Misconduct
The university respects the rights of instructors to teach and students to learn. Maintenance of these rights requires campus conditions that do not impede their exercise. Campus behavior that interferes with either (1) the instructor's ability to conduct the class, (2) the inability of other students to profit from the instructional program, or (3) campus behavior that interferes with the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. The Office of Student Conduct will adjudicate such incidents under nonacademic procedures.

Sexual Misconduct
Sexual harassment of students and employees at Prairie View A&M University is unacceptable and will not be tolerated. Any member of the university community violating the university's sexual harassment policy will be subject to disciplinary action. In accordance with the Texas A&M University System guidelines, your instructor is obligated to report to the Office of Title IX Compliance (titleixteam@pvamu.edu) any instance of sexual misconduct involving a student, which includes sexual assault, stalking, dating violence, domestic violence, and sexual harassment, about which the instructor becomes aware during this course through writing, discussion, or personal disclosure. The faculty and staff of PVAMU actively strive to provide a learning, working, and living environment that promotes respect that is free from sexual misconduct, discrimination, and all forms of violence. If students, faculty, or staff would like
assistance or have questions, they may contact the Title IX Coordinator at 936-261-2144 or titleixteam@pvamu.edu. More information can be found at www.pvamu.edu/titleix, including confidential resources available on campus.

Pregnancy, Pregnancy-related, and Parenting Accommodations
Title IX of the Education Amendments of 1972 prohibits sex discrimination, which includes discrimination based on pregnancy, marital status, or parental status. Students seeking accommodations related to pregnancy, pregnancy-related conditions, or parenting (reasonably immediate postpartum period) are encouraged to contact Student Disability Services or the Dean of Students’ Office for additional information and to request accommodations.

Non-Discrimination Statement
Prairie View A&M University does not discriminate on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or gender identity in its programs and activities. The University is committed to supporting students and complying with The Texas A&M University System non-discrimination policy. It seeks to establish an environment that is free of bias, discrimination, and harassment. If you experience an incident of discrimination or harassment, we encourage you to report it. If you would like to speak with someone who may be able to afford you privacy or confidentiality, there are individuals who can meet with you. The Director of Equal Opportunity & Diversity has been designated to handle inquiries regarding the non-discrimination policies and can be reached at Harrington Science Building, Suite 109 or by phone at 936-261-1744 or 1792.

Class Attendance Policy (See the University Online Catalog for Full Attendance Policy)
Prairie View A&M University requires regular class attendance. Attending all classes supports the full academic development of each learner, whether classes are taught with the instructor physically present or via distance learning technologies such as interactive video and/or the internet. Excessive absenteeism, whether excused or unexcused, may result in a student's course grade being reduced or in the assignment of a grade of "F." Absences are accumulated beginning with the first day of class during regular semesters and summer terms. Each faculty member will include the University's attendance policy in each course syllabus.

Student Academic Appeals Process
Authority and responsibility for assigning grades to students rest with the faculty. However, in those instances where students believe that miscommunication, errors, or unfairness of any kind may have adversely affected the instructor's assessment of their academic performance, the student has a right to appeal by the procedure listed in the University Online Catalog and by doing so within thirty days of receiving the grade or experiencing any other problematic academic event that prompted the complaint.

Technical Considerations

**Minimum** Recommended Hardware and Software:
- Intel PC or Laptop with Windows 10 or later version; Mac with OS High Sierra*
- Smartphone or iPad/Tablet with Wi-Fi*
- High-speed Internet access
- 8 GB Memory
- Hard drive with 320 GB storage space
- 15" monitor, 800x600, color or 16 bit
- Sound card w/speakers
- Microphone and recording software
- Keyboard & mouse
- Most current version of Google Chrome, Safari, or Firefox

**Note:** Be sure to enable Java & pop-ups in the Web browser preferences

* Smartphones, Google Chrome books, and Android tablets may not be supported. iPads are the only tablets supported.

Participants should have a basic proficiency of the following computer skills:
- Sending and receiving email
- A working knowledge of the Internet
- Microsoft Word (or a program convertible to Word)
• Acrobat PDF Reader
• Windows or Mac OS
• Video conferencing software

Netiquette (online etiquette)
Students are expected to participate in all discussions and virtual classroom chats as directed. Students are to be respectful and courteous to others on discussion boards. Foul or abusive language will not be tolerated. Do not use ALL CAPS for communicating to others AS IT CAN BE INTERPRETED AS YELLING. Avoid slang terms such as "wassup?" and texting abbreviations such as "u" instead of "you." Limit and possibly avoid the use of emoticons. Be cautious when using humor or sarcasm as tone is sometimes lost in an email or discussion post, and the message might be taken seriously or sound offensive.

Video Conferencing Etiquette
When using Zoom, WebEx, or other video conferencing tools, confirm the visible area is tidy, clear of background clutter, inappropriate or offensive posters, and other distractions. Ensure you dress appropriately and avoid using high traffic or noisy areas. Stay muted when you are not speaking and avoid eating/drinking during the session. Before the class session begins, test audio, video, and lighting to alleviate technology issues.

Technical Support
Students should go to https://mypassword.pvamu.edu/ if they have password issues. The page will provide instructions for resetting passwords and contact information if login issues persist. For other technical questions regarding eCourses, call the Center for Instructional Innovation and Technology Services at 936-261-3283 or email ciits@pvamu.edu.

Communication Expectations and Standards
Emails or discussion postings will receive a response from the instructor, usually in less than 48 hours. Urgent emails should be marked as such. Check regularly for responses.

Discussion Requirement
Online courses often require minimal to no face-to-face meetings. However, conversations about the readings, lectures, materials, and other aspects of the course can occur in a seminar fashion. The use of the discussion board will accomplish this. The instructor will determine the exact use of discussion boards.

It is strongly suggested that students type their discussion postings in a word processing application such as Word and save it to their PC or a removable drive before posting to the discussion board. This is important for two reasons: 1) If for some reason your discussion responses are lost in your online course, you will have another copy; 2) Grammatical errors can be greatly minimized by the use of the spell-and-grammar check functions in word processing applications. Once the post(s) have been typed and corrected in the word processing application, copy and paste to the discussion board.

COVID-19 Campus Safety Measures [NOTE: Delete this section when the COVID-19 pandemic is over]
To promote public safety and protect students, faculty, and staff during the coronavirus pandemic, PVAMU has adopted policies and practices to limit virus transmission.

• Self-monitoring - Students should follow CDC recommendations for self-monitoring. Students who have a fever or exhibit symptoms of COVID-19 should participate in class remotely and should not participate in face-to-face instruction.

• Face Coverings - Face coverings (cloth face covering, surgical mask, etc.) are recommended in classrooms, teaching laboratories, common spaces such as lobbies and hallways, public study spaces, libraries, academic resource, and support offices, and outdoor spaces where 6 feet of physical distancing is challenging to maintain reliably.
• **Physical Distancing** - Physical distancing should be maintained between students, instructors, and others in course and course-related activities where possible.

• **Personal Illness and Quarantine** - Students required to quarantine are to participate in courses and course-related activities remotely and must not attend face-to-face course activities. Students should notify their instructors of the quarantine requirement. Students under quarantine are expected to participate in courses and complete graded work unless they have symptoms that are too severe to participate in course activities. Students experiencing personal injury or illness that is too severe for the student to attend class qualify for an excused absence. To receive an excused absence, students must provide appropriate documentation to the Office for Student Conduct, studentconduct@pvamu.edu.