Prairie A&M University - Office of the Registrar-
Fall 2022 Graduation Process – Important Dates, Timeline and Tasks

Date Reminders	Event/Activity	Time	Location
Thursday, December 8, 2022	Final Grades Due for Graduation Candidates	11:59 p.m.	Web Grading
Friday, December 9, 2022	Commencement Rehearsal	8:30 a.m.	TBA
Saturday, December 10, 2022	Commencement Ceremony	TBA	TBA

Task(s)	Action/Deadline	Time	Method
Registrar calls for Graduation Audits and emails for Graduation Audit packet to the Deans Department Heads	**Mon., Sept 19 – Batch I send list to dept.** **Tues., Oct 11- Batch II send list to dept.** **Mon., Oct 31, - III send list to dept.**	NLT 5 pm	**Email**
Deans to **return t**o Office of the Registrar Graduation Audit Certification forms, certified Degree Works audits and all supporting documentation to the Registrar's office. **DO NOT send Disapproved Audits to the Registrar's Office. Indicate the Disapproved Status on the certification form and send to Registrar's Office for Notification.**	**Mon., Oct 3 – Batch I deadline** **Wed., Oct 26– Batch II deadline** **Mon., Nov 7-Batch III deadline**	NLT 5 pm	**Email**
Graduation Coordinator **begins to** send status/eligibility letters to candidates for graduation	**Mon., Dec 12**		Email
Graduation Coordinator sends draft of graduation program for Dean's Review	**TBA**		**Email**
Deans/Department Heads begins retrieval of ARGOS report for graduation status of candidates	**TBA**		**ARGOS**