

**PRAIRIE VIEW A&M UNIVERSITY  
UNIVERSITY ADMINISTRATIVE PROCEDURE**



**29.01.03.P0.29 Information Resources – Project Management Practices**

Approved September 26, 2013

Revised December 7, 2018

Next Scheduled Review: December 2023

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**UAP Purpose**

The purpose of this University Administrative Procedure (UAP) is to manage all information resources projects using project management practices that conform to the criteria outlined in Texas Administrative Code [Ch. 216, Subch. C, Project Management Practices for Institutions of Higher Education](#).

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**Definitions**

**Information Resources (IR)** - the procedures, equipment, and software that are designed, employed, operated, and maintained to collect, record, process, store, retrieve, display, and transmit information or data.

**Project** - an initiative that provides information resources technologies and creates products, services, or results within or among elements of a state agency; and is characterized by well-defined parameters, specific objectives, common benefits, planned activities, a scheduled completion date, and an established budget with a specified source of funding.

**Project Management Practices** - documented and repeatable activities through which a state agency applies knowledge, skills, tools, and techniques to satisfy project activity requirements.

**Standard** - a definition, format, or specification that has been approved by a recognized, formal, national and international standards organization or is accepted as a de facto standard by the industry.

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**Official Procedures and Responsibilities**

**1. GENERAL**

- 1.1 As an institution of higher education, Prairie View A&M University (PVAMU) must create, publish, and adhere to an institution-wide UAP, based on industry standards, for information resources project management practices.

**2. APPLICABILITY**

- 2.1 This UAP applies to all PVAMU information resources. The intended audience for this UAP includes, but is not limited to, all users of PVAMU information resources.

### 3. PROCEDURES

- 3.1 Information technology projects must utilize project management practices in accordance with Texas Administrative Code [Ch. 216, Subch. C, Project Management Practices for Institutions of Higher Education](#) and [PVAMU Project Management Framework](#).
- 3.2 Projects that meet the state's definition of a major information technology project will be reported to the state in accordance with Texas Administrative Code [Ch. 216, Subch. C, Project Management Practices for Institutions of Higher Education](#).

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#### Related Statutes, Policies, Regulations and Rules

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[System Policy 29.01 Information Resources](#)

[Tex. Admin. Code Ch. 216, Subch. C, Project Management Practices for Institutions of Higher Education](#)

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#### Contact Office

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Office of Information Resources Management      936-261-9350

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