

**PRAIRIE VIEW A&M UNIVERSITY
UNIVERSITY ADMINISTRATIVE PROCEDURE**



17.01.99.P0.01 Intellectual Property Management and Commercialization

Approved October 19, 2021

Next Scheduled Review: October 1, 2026

UAP Purpose

This procedure provides guidance in complying with policy and regulation as directed by The Texas A&M University System (A&M-System) with regard to intellectual property. The A&M System has established an Intellectual Property Management and Commercialization Policy, 17.01, which all employees of the A&M System are required to follow. The policy addresses the "ownership and management of intellectual and tangible research property."

Official Procedures and Responsibilities

1. GENERAL

- 1.1 Prairie View A&M University is dedicated to teaching, research, and the extension of knowledge to the public. The University recognizes and encourages the publication of scholarly works and the creation/development of copyrightable/patentable inventions and materials. Such activities:
 - 1.1.1 Contribute to the professional development of the faculty, staff, and students involved
 - 1.1.2 Enhance the reputation of the institution
 - 1.1.3 Provide additional educational opportunities for participating students
 - 1.1.4 Promote the general welfare of the public at large.
- 1.2 Prairie View A&M University recognizes and encourages the publication of scholarly works as an integral part of the processes of teaching, research, and service. Frequently, through individual effort and initiative, faculty, staff, and students develop articles, pamphlets, books, and other scholarly works that have commercial potential. Creative and scholarly works and inventions that have commercial potential may be protected under the laws of various countries that establish rights called "Intellectual Property (IP)," a term that includes patents, copyrights, trade secrets, trademarks, plant variety protection, and other rights. Such IP often comes about because of activities of university personnel who have been aided wholly or in part through use of the facilities at Prairie View A&M University. It becomes significant, therefore, to ensure the utilization of such IP for the public good and to expedite its development and marketing. The rights and privileges, as well as the incentives, of the authors, creators, or inventors, must be preserved so that the use of their abilities and the abilities of others at Prairie View A&M University may be further encouraged and stimulated.

2. INVENTIONS, PATENTS, LICENSING, AND COPYRIGHT PROCEDURE

- 2.1 When, and if, any Prairie View A&M University researcher/employee believes that they may have an invention, they must disclose that Intellectual Property using the A&M Technology Commercialization [Disclosure of Invention Form](#) or [Software Disclosure Form](#) to the PVAMU Division of Research & Innovation at Innovation@pvamu.edu. These forms can be found at the PVAMU Research & Innovation website.
- 2.2 The completed form(s) noted above should be submitted to disclose all inventions, copyrightable work, and tangible research property.
- 2.3 After review of the disclosure document, the PVAMU Division of Research & Innovation will submit the disclosure to the A&M System Office of Technology Commercialization (OTC). The OTC licenses inventions, discoveries and other System-owned intellectual property to private industry for public benefit.

Related Statutes, Policies, Regulations and Rules

System Policy [17.01 Intellectual Property Management and Commercialization](#)

Forms

Office of Technology Commercialization Forms:

[Disclosure of Invention Data Sheet](#)
[Invention Disclosure Form](#)
[Software Disclosure Form](#)

Contact Office

Office for Research & Innovation 936-261-1570
