

PRAIRIE VIEW A & M UNIVERSITY

VENDOR



P.O. Box 519, Mail Stop 1311
Prairie View, Texas 77446-0519
(936) 261-1902

Date: 05/16/2016

Page: 01

PURCHASE ORDER

Invoice to Agency Below:

P.O. #: P601752 05

Vendor guarantees merchandise delivered on this order will meet or exceed specifications in the bid invitation.

PRAIRIE VIEW A&M UNIVERSITY
PRAIRIE VIEW A&M UNIVERSITY
ACCOUNTS PAYABLE
MAIL STOP 1311, P.O. BOX 519
EMAIL: PAYABLES@PVAMU.EDU
PRAIRIE VIEW TX 77446-0519

VENDOR:

*****7790
SOUTHEAST SERVICE CORPORATION
DBA SSC SERVICE SOLUTIONS
1845 MIDPARK RD SUITE 201
KNOXVILLE, TN 37921

All terms and conditions set forth in our bid invitation become a part of the order.

Ship To:

PRAIRIE VIEW A&M UNIVERSITY
CENTRAL RECEIVING WAREHOUSE
REBA BLAND EVANS ST @
ANNE PRESTON ST
PRAIRIE VIEW TX 77446

All invoices and packing slips must reference the P.O. # and Federal Tax ID #.

The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by PVAMU and the Vendor to attempt to resolve any disputes arising under this contract. The designated individual responsible on behalf of Prairie View A & M University for examining any claim or counterclaim and conducting any negotiations related thereto as required under paragraph 2260.52, Subtitle F, Title 10 of the Government code shall be the Vice President for Business Affairs.

IMPORTANT: Any exceptions to pricing or description contained herein must be approved by PVAMU Procurement Office PRIOR to shipment.

Item	Description	Quantity	UOM	Unit Price	Extended Price
	<p>USER REF: 217215-00000 226508</p> <p>NON-WAIVER. VENDOR EXPRESSLY ACKNOWLEDGES THAT PVAMU IS AN AGENCY OF THE STATE OF TEXAS AND NOTHING IN THIS AGREEMENT WILL BE CONSTRUED AS A WAIVER OR RELINQUISHMENT BY PVAMU OF ITS RIGHT TO CLAIM SUCH EXEMPTIONS, PRIVILEGES, AND IMMUNITIES AS MAY BE PROVIDED BY LAW.</p> <p>PUBLIC INFORMATION NOTICE: IN ACCEPTING THIS PURCHASE ORDER, VENDOR ACKNOWLEDGES THAT PRAIRIE VIEW A&M UNIVERSITY (PVAMU) IS OBLIGATED TO STRICTLY COMPLY WITH THE PUBLIC INFORMATION ACT, CHAPTER 552, TEXAS GOVERNMENT CODE, IN RESPONDING TO ANY REQUEST FOR PUBLIC INFORMATION PERTAINING TO THIS AGREEMENT, AS WELL AS ANY OTHER DISCLOSURE OF INFORMATION REQUIRED BY APPLICABLE TEXAS LAW.</p> <p>UPON PVAMU'S WRITTEN REQUEST, VENDOR WILL PROVIDE SPECIFIED PUBLIC INFORMATION EXCHANGED OR CREATED UNDER THIS AGREEMENT THAT IS NOT OTHERWISE EXCEPTED FROM DISCLOSURE UNDER CHAPTER 552, TEXAS GOVERNMENT CODE, TO PVAMU IN A NON-PROPRIETARY FORMAT ACCEPTABLE TO PVAMU. AS USED IN THIS PROVISION, "PUBLIC INFORMATION" HAS THE MEANING ASSIGNED IN SECTION 552.002, TEXAS GOVERNMENT CODE, BUT ONLY INCLUDES INFORMATION TO WHICH PVAMU HAS A RIGHT OF ACCESS.</p> <p>VENDOR ACKNOWLEDGES THAT PVAMU MAY BE REQUIRED TO POST A COPY OF THE FULLY EXECUTED AGREEMENT ON ITS INTERNET WEBSITE IN COMPLIANCE WITH SECTION 2261.253 (A) (1), TEXAS</p>				

JAN Prairie View A & M University cannot accept collect freight shipments. TX Education Code SEC. 51.9335 Purchase made by an institution of higher education TX Govt. Code Section 771.003.

F. O. B. DESTINATION FRT INCLUDED

Our Purchase Order Number must appear on all invoices, shipping papers and packages to avoid payment delays.

TERMS:

Supplies/Equipment must be placed in the Department Receiving Room by:

The State of Texas is exempt from all Federal Excise Taxes.
STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter 20, title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

AUTHORIZED SIGNATURE

PRAIRIE VIEW A & M UNIVERSITY

VENDOR



P.O. Box 519, Mail Stop 1311
Prairie View, Texas 77446-0519
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KNOXVILLE, TN 37921

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CENTRAL RECEIVING WAREHOUSE
REBA BLAND EVANS ST @
ANNE PRESTON ST
PRAIRIE VIEW TX 77446

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Item	Description	Quantity	UOM	Unit Price	Extended Price
	<p>GOVERNMENT CODE .</p> <p>PURCHASE ORDER CHANGES . REQUESTED MODIFICATIONS OR CHANGES TO THE TERMS OF THIS PURCHASE ORDER MUST BE SUBMITTED IN WRITING TO THE PROCUREMENT OFFICER NAMED BELOW AND CONFIRMED IN WRITING WITH A MODIFIED PURCHASE ORDER, PRIOR TO PERFORMANCE OF THE CONTRACT. CONTACT: JIM NELMS, E-MAIL: JANELMS@PVAMU.EDU PHONE: 936-261-1932, FAX: 936-261-1958</p> <p>AS A MEMBER OF THE TEXAS A&M UNIVERSITY SYSTEM, PVAMU IS FEDERALLY MANDATED TO ADHERE TO THE GUIDELINES PROVIDED IN THE PRESIDENT'S EXECUTIVE ORDER (EO) 13224: (HTTP://WWW.WHITEHOUSE.GOV/NEWS/ORDERS) EXECUTIVE ORDER ON TERRORIST FINANCING-BLOCKING PROPERTY AND PROHIBITING TRANSACTIONS WITH PERSON WHO COMMIT, THREATEN TO COMMIT, OR SUPPORT TERRORISM, EFFECTIVE 9/24/2001 AND ANY SUBSEQUENT CHANGES MADE TO IT VIA CROSS REFERENCING RESPONDENTS/VENDORS WITH THE FEDERAL GENERAL SERVICES ADMINISTRATION'S EXCLUDED PARTIES LIST SYSTEM (EPLS: HTTP://WWW.EPLS.GOV) WHICH IS INCLUSIVE OF THE UNITED STATES TREASURY'S OFFICE OF FOREIGN ASSETS CONTROL (OFAC) SPECIALLY DESIGNATED NATIONAL (SDN) LIST.</p> <p>TERMS OF PAYMENT: NET 30 DAYS UPON RECEIPT AND ACCEPTANCE OF ITEM OR RECEIPT OF CORRECT INVOICE, WHICHEVER IS LATER</p> <p>IN PERFORMING THE SCOPE OF WORK DESCRIBED</p>				

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Item	Description	Quantity	UOM	Unit Price	Extended Price
	HEREIN, SSC SHALL BE BOUND BY THE TERMS AND CONDITIONS OF THE FACILITIES SUPPORT SERVICES AGREEMENT OR BUILDING MAINTENANCE SERVICES AGREEMENT EXECUTED BY SSC AND PRAIRIE VIEW A&M UNIVERSITY, EFFECTIVE JULY 1, 2013. REFERENCE PVAMU MASTER ORDER: M400002				
	W.R. BANKS RELOCATION PROJECT-EMERGENCY WORK WORK ORDER 20197 WORK ORDER 20034 WORK ORDER 20033				
1	Labor and material to relocate various areas in WR Banks 1st Floor due to water infiltration damages.	1	LOT	57,607.220	57,607.22
2	Management Fee for Office Design Concept WR Banks water infiltration damages	1	LOT	2,507.500	2,507.50
				TOTAL	60,114.72

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TERMS:

Supplies/Equipment must be placed in the Department Receiving Room by:



AUTHORIZED SIGNATURE
JW CW

PRAIRIE VIEW A&M UNIVERSITY
PURCHASE ORDER
TERMS AND CONDITIONS

1. VENDOR REQUIREMENTS

- 1.1 Vendors must comply with all rules, regulations and statutes relating to purchasing in the State of Texas in addition to the requirements of this form.
- 1.2 Unless otherwise specified, items shall be new and unused and of current production.
- 1.3 All electrical items must meet all applicable OSHA standards and regulations, and bear the appropriate listing from UL, FMRC or NEMA.
- 1.4 Prairie View A&M University (PVAMU) will not be bound by any oral statement of representation contrary to the written specifications of this Purchase Order.
- 1.5 Applicable Manufacturer's standard warranty shall apply unless otherwise stated in a corresponding Invitation for Bid (IFB).

2. DELIVERY

- 2.1 If delay is foreseen, vendor shall give written notice to PVAMU. Vendor must keep PVAMU advised at all times of status of order. Default of promised delivery (without accepted reasons) or failure to meet specifications authorizes PVAMU to purchase supplies elsewhere and charge full increase, if any, in cost and handling to defaulting vendor.
- 2.2 No substitutions are permitted without written approval of PVAMU.
- 2.3 Delivery shall be made during normal working hours only, unless prior approval has been obtained from PVAMU.
- 2.4 Each shipment must be accompanied by a packing slip which shows the PVAMU Purchase Order number and the description, quantity shipped and any backordered quantity for each item shipped. Each package must be clearly marked with the destination address and PVAMU Purchase Order number.

3. AWARD OF CONTRACT

- 3.1 This Purchase Order is a contract between the Vendor and PVAMU. The terms and conditions of this Purchase Order, and if applicable, an accompanying Invitation for Bid and other written contract constitute the entire written agreement between the Vendor and PVAMU. This contract shall be governed, construed and interpreted under the laws of the State of Texas as the same may be amended from time to time. Any legal actions must be filed in Waller County, Texas.

- 3.2 **FUNDING OUT:** This contract is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature.

4. PAYMENT

- 4.1 Vendor shall submit one copy of an itemized invoice showing PVAMU Purchase Order number. PVAMU will incur no penalty for late payment if made in 30 or fewer days from receipt of goods or services and an uncontested invoice.

5. PATENTS OR COPYRIGHTS

- 5.1 The vendor agrees to protect PVAMU from claims involving infringement of patents or copyrights.

6. VENDOR ASSIGNMENTS

- 6.1 Vendor hereby assigns to PVAMU any and all claims for overcharges associated with this contract arising under the antitrust laws of the United States 15 U.S.C.A. Section 1, et. Seq. (1973), and the antitrust laws of the State of Texas, TEX Bus. & Comm. Code Ann. Sec. 15.01, et. Seq. (1967).

7. VENDOR AFFIRMATION

The vendor acknowledges that any false statement made by the vendor, whether communicated verbally or in writing, constitutes a material breach of contract and shall void, if applicable, any submitted bid or any resulting contracts, and the vendor shall be removed from all vendor lists. By accepting this purchase order and providing the goods and services indicated herein, the vendor hereby certifies that:

- 7.1 The vendor has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with this purchase order
- 7.2 The vendor is not currently delinquent in the payment of any franchise tax owed the State of Texas.

- 7.3 Neither the vendor nor the firm, corporation, partnership or institution represented by the vendor, or anyone acting for such firm, corporation or institution, has violated the antitrust laws of this State, or the Federal Antitrust Laws (see Section 6 above).
- 7.4 The vendor has not received compensation for participation in the preparation of the specification for this purchase order.
- 7.5 Pursuant to Section 231.008 (d), Family Code re: child support, the vendor certifies that the individual or business entity named in this Purchase Order is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.
- 7.6 Pursuant to Section 2155.004 Government Code the vendor certifies that the individual or business entity name in this purchase order is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and/or payment withheld if this certification is inaccurate.
- 7.7 The Vendor shall defend, indemnify, and hold harmless the State of Texas, PVAMU all of its officers, agents and employees from and against all claims, actions, suits, demands, proceedings, costs, damages, and liabilities, arising out of, connected with, or resulting from any acts or omissions of Vendor or any agent, employee, subcontractor, or supplier of Vendor in the execution or performance of this contract.
- 7.8 Vendor agrees that any payment due under this contract will be applied towards eliminating any debt or delinquency, regardless of when it arises, including but not limited to delinquent taxes and child support that is owed to the State of Texas.
- 7.9 Vendor agrees to comply with Government Code 2155.4441, pertaining to service contract use of products in the State of Texas.
- 7.10 The terms and conditions of this purchase order may not be amended unless agreed to in writing between vendor and PVAMU.

8. DISPUTE RESOLUTION

The dispute resolution process provided for in Chapter 2260, Texas Government Code, and related rules adopted by the Texas Attorney General pursuant to Chapter 2260, shall be used by PVAMU and Vendor to attempt to resolve any claim for breach of contract made by Vendor that cannot be resolved in the ordinary course of business. Vendor shall submit written notice of a claim of breach of contract under this Chapter to Vice President of Business Affairs of PVAMU, who shall examine Vendor's claim and any counterclaim and negotiate with Vendor in an effort to resolve the claim.

9. NON-WAIVER

Vendor expressly acknowledges that PVAMU is an agency of the State of Texas and nothing in this Agreement will be construed as a waiver or relinquishment by PVAMU of its right to claim such exemptions, privileges, and immunities as may be provided by law.

10. STATE AUDITOR'S OFFICE

Vendor understands that acceptance of funds under this Agreement constitutes acceptance of the authority of the Texas State Auditor's Office, or any successor agency (collectively, "Auditor"), to conduct an audit or investigation in connection with those funds pursuant to Section 51.9335(c), Texas Education Code. Vendor agrees to cooperate with the Auditor in the conduct of the audit or investigation, including without limitation, providing all records requested. Vendor will include this provision in all contracts with permitted subcontractors.



Facility Services Work Order Request

Step 1 COMPLETED BY DEPARTMENT

Department: Campus Planning / Building Maintenance Date: 4-May-2016
 Requestor: _____ Phone: _____
 Requestor Email: _____
 Account Manager: _____
 Acct # to Charge: 217215 . 5530
 Building: W.R. Banks Room: _____

Work Requested/Justification: W. R. Banks Relocation Project - EMERGENCY WORK 20197, 20034 & 20033

Requesting to have University Personnel and items relocated to various areas while remediation and repairs are made due to water infiltration damages that have occurred. This includes ODC to move, store and reinstall offices, work stations and conference rooms. A generator from Tomball Rental to provide a generator for a month to power mini units, Grainger and Elliott Electric Supply to provide material for electrical hookups. SSC overtime associated with this project, and Project Management Fee for Crystal Communication. There will be more charges associated with the remediation and repairs.

Submit via email to SSC

Step 2 TO BE COMPLETED BY SSC

Work to be conducted by:
 Building Maintenance \$ 11,720.00 Grounds Maintenance \$ _____
 Custodial Services \$ _____ Central Utilities \$ _____

Attach cost estimate/bids and return to requestor for approval and funding.

Work Class: Special Project/Request over \$5000
 Labor \$ 51,650.00
 Materials \$ 5,957.22
 SSC Support Fee \$ 2,507.50 3,466.36
 TOTAL \$ 60,114.72 64,073.58

Step 3 TO BE COMPLETED BY SPACEMANAGEMENT/CAMPUS PLANNING

Description of work (Select one) In Scope Out of Scope
 Signed: [Signature] Date: 5/10/2016

Step 4 TO BE REVIEWED/APPROVED BY ACCOUNT MANAGER

Certification: I have reviewed the work that has been requested as well as the associated cost. PLEASE SELECT ONE:
 I approve the work to be completed and certify that funds are available in the referenced account(s) to cover the requested work. (ROUTE TO PURCHASING)
 I do not wish to proceed with the work. (ROUTE TO SPACE MANAGEMENT/CAMPUS PLANNING)
 Signed: [Signature] Date: 5/11/16

Once all steps are complete the department will generate the appropriate purchasing document:
 1 **L-Doc:** Original Work Order Request including vendor quote will be forwarded to Campus Planning and a copy to SSC Service Solutions so that work can begin. L-Doc# _____
 2 **Purchase requisition:** Original Work Order Request including vendor quote(s) will be forwarded to Purchasing. Purchasing will process and provide purchase order (PO) number to the vendor, the department, and Campus Planning.
 3 **For 3rd Party or Student Organizations: Receipt #** _____

R602079



Work Order 20197
 Main
 Printed 5/4/2016 - 11:53 AM

Maintenance Details

Requested By: Jenkins, Quinn on 5/4/2016 11:37:00 AM
Target: 5/9/2016 (1) hr
Contact: Jenkins, Quinn
Priority/Type: Routine / Request
Phone: (936) 261-3874
Supervisor: Jenkins, Quinn
Taken By: Montes, Gloria
Shop: FM - CONTRACTOR
Project: Temp. Relocation for Banks (P-80)
Account: Demand Code Maintenance

Reason: W R Banks Relocation project

Warranty Shutdown Lockout Attach Charge

Tasks

#	Description	Rating	Meas.	Initials	Failed	Complete
10	Generator to power Mini Units				<input type="checkbox"/>	<input type="checkbox"/>
20	SSC Overtime				<input type="checkbox"/>	<input type="checkbox"/>
30	Supplies and materials				<input type="checkbox"/>	<input type="checkbox"/>
40	PMF for Crystal Communication				<input type="checkbox"/>	<input type="checkbox"/>
50	PMF for Office Design Concept				<input type="checkbox"/>	<input type="checkbox"/>

Other Costs

Name	Description Invoice #	Account	Date	Est Cost	Actual Cost
Elliott Electric Supplies	108-35848-01	37949	4/25/2016	\$ 0.00	\$ 650.47
Elliott Electric Supply	108-35848-02	37949	4/25/2016	\$ 0.00	\$ 61.73
Grainger	9096167318	37949	4/27/2016	\$ 0.00	\$ 150.00
Grainger	9096583688	37949	4/28/2016	\$ 0.00	\$ 79.38
Grainger	9097966569	37949	4/29/2016	\$ 0.00	\$ 725.64
Grianger	9094777860	37949	4/26/2016	\$ 0.00	\$ 150.00
PMF for Crystal Communication		37949	5/4/2016	\$ 586.00	\$ 0.00
PMF for ODC		37949	5/4/2016	\$ 2,507.50	\$ 0.00
PMF for supplies and material		37949	5/4/2016	\$ 297.86	\$ 0.00
SSC OT Labor		37949	5/4/2016	\$ 1,500.00	\$ 0.00
Tomball Rental	01-382794-03	37949	4/29/2016	\$ 0.00	\$ 4,140.00

Labor Report

Completed: _____ Failure: 1

Report: _____

WR Banks Relocation Project

ELLIOTT ELECTRIC SUPPLY

SHIP TO:

SSC SERVICE SOLUTIONS (28)

SOLD TO:
 7257903
 SSC SERVICE SOLUTIONS (28)
 PO BOX 155
 PRAIRIE VIEW TX 77446-0155

DUPLICATE

INV. NO. 108-35848-02	PAGE 1
DATE 04/25/16	
CUSTOMER ORDER NO. VERBAL DONALD	SALESMAN STR. DATE SHIPPED 5001 49 04/25/16
FROM Houston RDC	FREIGHT VIA PREPAID Pick Up

REMIT TO P.O. BOX 630610 NACOGDOCHES, TEXAS 75963

ADDITIONAL TERMS ON BACK

SHIPPED	B/O	CATALOG NO.	VEND	DESCRIPTION	UNIT PRICE	PER	EXTENSION	
20	0	8300HW	PAS	20A 125V HOSP GRADE REC	450.00	C	90.00	
-20	0	CR15W	PAS	15A SPEC DUPL REC B&S WIR	141.33	C	-28.27	
	**	Credit Reference		to Invoice #1-08358-48 **				
IF PAID BY 5/10/16							DEDUCT	0.62
TOTAL							TAX	5.09
GRAND TOTAL								66.82

61.73

Bill this amount

WN Banks Relocation Project

ELLIOTT ELECTRIC SUPPLY

DUPLICATE

INV. NO. 108-35848-01	PAGE 1
DATE 04/25/16	
CUSTOMER ORDER NO. VERBAL DONALD	SALESMAN STR. DATE SHIPPED 5001 49 04/25/16
FROM Houston RDC	VIA PREPAID Pick Up

SHIP TO:
SSC SERVICE SOLUTIONS (28)

SOLD TO:
7257903
SSC SERVICE SOLUTIONS (28)
PO BOX 155
PRAIRIE VIEW TX 77446-0155

REMIT TO P.O. BOX 630610 NACOGDOCHES, TEXAS 75963

ADDITIONAL TERMS ON BACK

SHIPPED	B/O	CATALOG NO.	VEND	DESCRIPTION	UNIT PRICE	PER	EXTENSION
20	0	CR15W	PAS	15A SPEC DUPL REC B&S WIR	141.33	C	28.27
20	0	650DC2	BRI	1/2" ROMEX CONNECTOR 2 SC	18.56	C	3.71
1	0	BAB2020	CHS	2P 20A 120/240V 10KAIC BR	43.68	E	43.68
20	0	BR120	WES	1P 20A 120V BREAKER	4.29	E	85.80
4	0	676DC2	BRI	2" ROMEX CONNECTOR 2 SCRE	261.05	C	10.44
250	0	SE00W123BK250	COR	12/3 SEOWW 600V BLACK COR	719.41	M	179.85
20	0	521711234E	TAB	4" SQ BOX 1/2&3/4EKO 30.3C	85.68	C	17.14
20	0	RS12	TAB	4" SQ CVR (1) DUP RCPT	77.73	C	15.55
50	0	TC63WGPCS	COP	6/3 WG TRAY CABLE-PIECES	1635.56	M	81.78
1	0	3BR1224N125R	WES	CUT 3BR1224N125R 3PH/125M	146.88	E	146.88
1	0	BR360	WES	3P 60A 240V BREAKER	37.37	E	37.37
				TOTAL	650.47		
IF PAID BY				DEDUCT	6.51		
5/10/16				TAX	53.66		
				GRAND TOTAL			704.13

↑ ↑
Bill this amount

GRAINGER

8200 PINEMONT DR.
HOUSTON, TX 77040-6500
www.grainger.com

INVOICE

GRAINGER ACCOUNT NUMBER 885665224
INVOICE NUMBER 9097966569
INVOICE DATE 04/29/2016
DUE DATE 06/28/2016
AMOUNT DUE \$785.50

SHIP TO

SSC/PRAIRIE VIEW A & M UNIVERSITY
REDA EVANS/ ANNE PRESTON
1000 University Dr #1098
Prairie View TX 77445-6964

PO NUMBER: Maintenance
CALLER: DANIEL KELLEY
CUSTOMER PHONE: 9362679494
ORDER NUMBER: 1261272223
INCO TERMS: FOB ORIGIN

BILL TO

SSC SERVICE SOLUTIONS
PRAIRIE VIEW A & M UNIVERSITY
PO BOX 155
PRAIRIE VIEW TX 77446-0155

Banks Relocation

Interested in receiving invoices via email?
Sign up for paperless invoicing at:
www.grainger.com/paperlessinvoicing

THANK YOU! FB NUMBER 36-1160280
FOR QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL **1-800-472-4643**

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	32RX19	CABLE PROTECTOR, HINGED, 3 CHANNELS, 3 FT MANUFACTURER # 32RX19 Delivery #: 6323168086 Date Shipped: 04/29/2016 Carrier: UPS GROUND No. of Pkgs: Wt: 71.700 Trk #: 12394E280345944282	3	241.88	725.64

INVOICE SUB TOTAL 725.64
TAX 59.86

These items are sold for domestic consumption. If exported, purchaser assumes full responsibility for compliance with US export controls. Diversion contrary to US law prohibited.
Reprint

PAYMENT TERMS Net 60 days - PAY THIS INVOICE. NO STATEMENT SENT. PAYABLE IN U.S. DOLLARS. **AMOUNT DUE \$785.50**

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT

BILL TO:

SSC SERVICE SOLUTIONS
PRAIRIE VIEW A & M UNIVERSITY
PO BOX 155
PRAIRIE VIEW TX 77446-0155
UNITED STATES OF AMERICA

REMIT TO:

GRAINGER
DEPT. 885665224
P.O. BOX 419267
KANSAS CITY, MO 64141-6267

COPY

885665224909796656910000785501000598610000000100000016062846

X ACCOUNT NUMBER 885665224 DATE 04/29/2016 INVOICE NUMBER 9097966569 AMOUNT DUE \$785.50

GRAINGER

8200 PINEMONT DR.
HOUSTON, TX 77040-6500
www.grainger.com

INVOICE

GRAINGER ACCOUNT NUMBER 885665224
INVOICE NUMBER 9096583688
INVOICE DATE 04/28/2016
DUE DATE 06/27/2016
AMOUNT DUE \$85.93

SHIP TO

SSC/PRAIRIE VIEW A & M UNIVERSITY
REDA EVANS/ ANNE PRESTON
1000 University Dr #1098
Prairie View TX 77445-6964

PO NUMBER: Maintenance
CALLER: DONALD JENKINS
CUSTOMER PHONE: 9363213875
ORDER NUMBER: 1261170569
INCO TERMS: FOB ORIGIN

BILL TO

SSC SERVICE SOLUTIONS
PRAIRIE VIEW A & M UNIVERSITY
PO BOX 155
PRAIRIE VIEW TX 77446-0155

Banks Relocation

Interested in receiving invoices via email?
Sign up for paperless invoicing at:
www.grainger.com/paperlessinvoicing

THANK YOU! FB NUMBER 36-1160280
FOR QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL **1-800-472-4643**

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	9KYE8	HAZARD MARKING TAPE ROLL, 6IN W, 54 FT. MANUFACTURER # LB16794Y Delivery #: 6323066128 Date Shipped: 04/28/2016 Carrier: UPS GROUND No: of Pkgs: Wt: 5.100 Trk #: 1Z394E280345867571	3	26.46	79.38

INVOICE SUB TOTAL 79.38
TAX 6.55

These items are sold for domestic consumption. If exported, purchaser assumes full responsibility for compliance with US export controls. Diversion contrary to US law prohibited.
Reprint

PAYMENT TERMS Net 60 days - PAY THIS INVOICE. NO STATEMENT SENT. PAYABLE IN U.S. DOLLARS. **AMOUNT DUE \$85.93**

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT

BILL TO:

SSC SERVICE SOLUTIONS
PRAIRIE VIEW A & M UNIVERSITY
PO BOX 155
PRAIRIE VIEW TX 77446-0155
UNITED STATES OF AMERICA

REMIT TO:

GRAINGER
DEPT. 885665224
P.O. BOX 419267
KANSAS CITY, MO 64141-6267

 COPY

885665224909658368810000085931000065510000000100000016062784

X ACCOUNT NUMBER 885665224 DATE 04/28/2016 INVOICE NUMBER 9096583688 AMOUNT DUE \$85.93

GRAINGER

8200 PINEMONT DR.
HOUSTON, TX 77040-6500
www.grainger.com

INVOICE

GRAINGER ACCOUNT NUMBER 885665224
INVOICE NUMBER 9096167318
INVOICE DATE 04/27/2016
DUE DATE 06/26/2016
AMOUNT DUE \$162.38

SHIP TO

SSC/PRAIRIE VIEW A & M UNIVERSITY
REDA EVANS/ ANNE PRESTON
1000 University Dr #1098
Prairie View TX 77445-6964

PO NUMBER: Maintenance
CALLER: DONALD JENKINS
CUSTOMER PHONE: 9363213875
ORDER NUMBER: 1261109392
INCO TERMS: FOB ORIGIN

BILL TO
SSC SERVICE SOLUTIONS
PRAIRIE VIEW A & M UNIVERSITY
PO BOX 155
PRAIRIE VIEW TX 77446-0155

Banks Relocation

Interested in receiving invoices via email?
Sign up for paperless invoicing at:
www.grainger.com/paperlessinvoicing

THANK YOU! FEI NUMBER 36-1150280
FOR QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL **1-800-472-4643**

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	10Y744	SHIPPING CARTON, 24 IN. L, 16 IN. W, 65 L MANUFACTURER # 241612 Delivery #: 6322965222 Date Shipped: 04/27/2016 Carrier: WILSON TRUCKING No. of Pkgs: Wt: 175.000	100	1.50	150.00

INVOICE SUB TOTAL 150.00
TAX 12.38

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Reprint

PAYMENT TERMS Net 60 days - PAY THIS INVOICE. NO STATEMENT SENT. PAYABLE IN U.S. DOLLARS. **AMOUNT DUE \$162.38**

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT

BILL TO:

SSC SERVICE SOLUTIONS
PRAIRIE VIEW A & M UNIVERSITY
PO BOX 155
PRAIRIE VIEW TX 77446-0155
UNITED STATES OF AMERICA

REMIT TO:

GRAINGER
DEPT. 885665224
P.O. BOX 419267
KANSAS CITY, MO 64141-6267

 COPY

885665224909616731810000162381000123810000000100000016062613

X ACCOUNT NUMBER 885665224 DATE 04/27/2016 INVOICE NUMBER 9096167318 AMOUNT DUE \$162.38

GRAINGER

INVOICE

8200 PINEMONT DR.
HOUSTON, TX 77040-6500
www.grainger.com

GRAINGER ACCOUNT NUMBER 885665224
INVOICE NUMBER 9094777860
INVOICE DATE 04/26/2016
DUE DATE 06/25/2016
AMOUNT DUE \$162.38

SHIP TO

SSC/PRAIRIE VIEW A & M UNIVERSITY
REDA EVANS/ ANNE PRESTON
1000 University Dr #1098
Prairie View TX 77445-6964

PO NUMBER: Maintenance
CALLER: DONALD JENKINS
CUSTOMER PHONE: 9363213875
ORDER NUMBER: 1261005029
INCO TERMS: FOB ORIGIN

BILL TO

SSC SERVICE SOLUTIONS
PRAIRIE VIEW A & M UNIVERSITY
PO BOX 155
PRAIRIE VIEW TX 77446-0155

Banks Relocation

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Sign up for paperless invoicing at:
www.grainger.com/paperlessinvoicing

THANK YOU! FB NUMBER 36-1150280
FOR QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL **1-800-472-4643**

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	10Y744	SHIPPING CARTON, 24 IN. L, 16 IN. W, 65 L MANUFACTURER # 241612 Delivery #: 6322816631 Date Shipped: 04/26/2016 Carrier: UPS GROUND No: of Pkgs: Wt: 175.000 Trk #: 1Z394E280345748459 1Z394E280345748468 1Z394E280345748486	100	1.50	150.00

INVOICE SUB TOTAL 150.00
TAX 12.38

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Reprint

PAYMENT TERMS Net 60 days - PAY THIS INVOICE. NO STATEMENT SENT. PAYABLE IN U.S. DOLLARS. **AMOUNT DUE \$162.38**

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT

BILL TO:

SSC SERVICE SOLUTIONS
PRAIRIE VIEW A & M UNIVERSITY
PO BOX 155
PRAIRIE VIEW TX 77446-0155
UNITED STATES OF AMERICA

REMIT TO:

GRAINGER
DEPT. 885665224
P.O. BOX 419267
KANSAS CITY, MO 64141-6267



COPY

88566522490947778601000016238100012381000000010000001606255H

X ACCOUNT NUMBER 885665224 DATE 04/26/2016 INVOICE NUMBER 9094777860 AMOUNT DUE \$162.38

R 11.0.0 This IS A CONTRACT

THE WORDS RENTER, BUYER, YOU AND YOURS MEANS THE PERSON WHO SIGNS THIS CONTRACT (OR ARE OBLIGATED UNDER ITS TERMS); WE, OUR AND DEALER REFER TO THE BUSINESS NAMED AT RIGHT

TERMS: CASH IN ADVANCE

ESTABLISHED OPEN ACCOUNTS ARE DUE AND PAYABLE NET 10TH OF MONTH; PAST DUE ACCOUNTS BEAR LATE PAYMENT PENALTIES AT 1.5% PER MONTH.



The Texas Penal Code, Section 31.04, states in part that a person commits Theft of Service if he or she holds or retains control over personal property beyond the expiration of the period specified in written rental agreement without the EFFECTIVE consent of the property owner.

Tomball Tool Rental, Inc.
27219 Tomball Parkway (Bus. 249)
Tomball, Texas 77375
www.tomballrental.com

(281) 351-RENT
(281) 351-8144

(281) 351-7019
FAX (281) 255-2316

Tomball Party Rental
27219 Tomball Parkway (Bus. 249)
Tomball, Texas 77375
www.tomballparty.com

T HOURS 7-5 MON.-SAT.; CLOSED SUNDAY.
A Propane cylinders filled while you wait!
N U-CART concrete -- ready in 5 minutes!
K If trenching, DIAL 811 before starting
your dig - free hazard marking!

Y DPS/Local law enforcement: All tools
O are identified by the CIN# 2002912TX and/
U or three-part Item No. on this contract.
! ALL EQUIPMENT IS DISPATCHED FULL OF FUEL!

Customer ID===== RENTAL CONTRACT =====Contract Number
10904409 01-382794-03

04/29/16

PRAIRIE VIEW A&M UNIVERSITY
DEMERS LEE ALLEN
13010 MAXIM
HOUSTON, TEXAS 77066

DEMERS LEE ALLEN
PRAIRIE VIEW A&M UNIVERSITY
13010 MAXIM
HOUSTON, TEXAS 77066

936-261-9720

936-261-9720

Out: FRI 04/29/16 0330P
Due: FRI 05/27/16 0330P

Item No.	Qty	Description	Rate	Info	Unit	Extended
014-0031	1	ALTERNATOR, 70kva TOWABLE 2A	230.00		4140.00	4140.00
01-02		MQ/DCA-70SSJU4 Serial number: 7306463				
Meter:	0.0	362.2=out 362.2=in /HOUR	144.0=free		10.000	0.00
099-0341	92.0	GALLON(S), REFILL CHARGE: DIESEL			0.00	0.00

-----Receipts Summary-----

Date	Seq	Method	Ref/PO	Amount
04/29/16	02	MC Credit Card		300.00
04/29/16	03	MC Credit Card		3850.43

-----Credit/Debit Card Payments-----Amount

MASTERCARD	XXXXXXXXXXXX4674	3850.43
Exp:	Auth: 047666	

-----Summary-----

RENTAL-HEIT TAXABLE	4140.00
HEIT .252%	10.43
Total	4150.43
Deposit	4150.43

I, the undersigned renter, specifically acknowledge that I have received and understand the instructions regarding the use and operation of the rented equipment.

Renter further acknowledges that he has read and fully understands the within equipment rental contract and agrees to be bound by all the terms, conditions and provisions hereof. Renter acknowledges that he has received a true and correct copy of this agreement at the time of execution hereof.

I accept/decline the damage waiver, as provided on the reverse side and agree to pay the above described additional charges therefor.

IF DECLINED PLEASE INITIAL

RETURN EQUIPMENT BY: FRI 05/27/16 0330P

X

SIGNATURE

THIS IS YOUR CONTRACT, READ BOTH SIDES BEFORE SIGNING

By Sales Agent:
I. JERRY M.

Date: Customer:
04/29 DEMERS LEE ALLEN

Contract:
01-382794-03



Work Order 20034

Main
Printed 5/4/2016 - 11:14 AM (Duplicate Copy)

Maintenance Details

Requested By: Jenkins, Quinn on 4/27/2016 12:31:49 PM	Target: 5/2/2016 (1) hr	Contact: Jenkins, Quinn Phone: (936) 261-3874
Taken By: Montes, Gloria	Priority/Type: Routine / Request	Supervisor: Jenkins, Quinn
Project: Temp. Relocation for Banks (P-80)	Shop: FM - CONTRACTOR	Account: Demand Code Maintenance

Reason: unload and store 18 private offices, 33 work stations and 2 conferences rooms

Warranty Shutdown Lockout Attach Charge

Tasks

#	Description	Rating	Meas.	Initials	Failed	Complete
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>

Labor

Labor	Account	Work Date Start	End	Reg Hrs	OT Hrs	Other Hrs

Materials/Tools

Item	Location	Account	Est Qty	Actual Qty

Other Costs

Name	Description	Invoice #	Account	Date	Est Cost	Actual Cost
Office Design Concepts					\$19,000.00	

Labor Report

Completed: _____ Failure: _____

Report: _____

Office Design Concepts, L.L.C.
 6750 BRITTMOORE ROAD
 HOUSTON, TX 77041 US
 admin@odc-llc.com
 www.odc-llc.com

Estimate

ADDRESS
 Mr. Quinn R Jenkins
 SSC Service Solutions
 P.O. Box 155
 Prairie View, TX 77446

ESTIMATE #	DATE
1251	04/26/2016

ACTIVITY	QTY	RATE	AMOUNT
SSC-WR BANKS SUITE 140, SUITE 115 AND SUITE 149 ROOM 102, ROOM 101 The load price will be the same for the previous quote			
Truck Charge Truck Charge- Standard Fee - load trucks to bring to ODC	5	175.00	875.00
Labor Labor to unload 18 private offices, 33 work stations and 2 conference rooms at ODC warehouse and stage in bays	1	8,000.00	8,000.00
STORAGE STORAGE FOR 1 MONTH Phase 2	1	1,250.00	1,250.00
Labor Labor to load 18 private offices, 33 work stations and 2 conference rooms at ODC warehouse and stage in bays	1	8,000.00	8,000.00
Truck Charge Truck Charge- Standard Fee- return all items to PV	5	175.00	875.00
TOTAL			\$19,000.00

Accepted By

Accepted Date

Office Design Concepts, L.L.C.
 6750 BRITTMOORE ROAD
 HOUSTON, TX 77041 US
 admin@odc-llc.com
 www.odc-llc.com

Estimate

ADDRESS
 Mr. Quinn R Jenkins
 SSC Service Solutions
 P.O. Box 155
 Prairie View, TX 77446

ESTIMATE #	DATE
1250	04/26/2016

SALES REP
 JMS

ACTIVITY	QTY	RATE	AMOUNT
SSC-WR BANKS SUITE 140, SUITE 115 AND SUITE 149 ROOM 102, ROOM 101			
Labor Labor to Tear down and Dem 80" High Modular Walls and Demo and remove 67" High Panel Stations. The furniture will be loaded on carts and moved to onsite storage containers Provided by SSC. Total of 33 workstations to be Demoed, Loaded and Stored. Includes all Panels, componets, Task chairs and Guest chairs located inside each station. There will be a Total of 18 Private offices to be removed or moved to stoarage and a total of 2 conference rooms including tables and chairs. All Misc files, chairs and tables will be moved as well. Does not include any of the work rooms or Hard File Rooms.	1	15,075.00	15,075.00
Labor Labor to tag all items to be moved in order to move back as planned. A picture or Floor Plan will be placed on each door to note location of each office.	1	0.00	0.00
Labor Labor to Pull all furniture from storage containers, Stage and install back to the original installation.	1	16,075.00	16,075.00
TOTAL			\$31,150.00

Accepted By

Accepted Date



Work Order 20033

Main
Printed 5/4/2016 - 11:09 AM (Duplicate Copy)

Maintenance Details

Requested By: Jenkins, Quinn on 4/27/2016 12:28:00 PM	Target: 5/2/2016 (1) hr	W. R. Banks Building 1st Floor / Level
Taken By: Montes, Gloria	Priority/Type: Routine / Request	
Project: Temp. Relocation for Banks (P-80)	Supervisor: Jenkins, Quinn	
	Shop: FM - CONTRACTOR	Contact: Jenkins, Quinn
	Account: Demand Code Maintenance	Phone: (936) 261-3874

Reason: Tag, load and store furniture and then return to original location when ready

Warranty Shutdown Lockout Attach Charge

Tasks

#	Description	Rating	Meas.	Initials	Failed	Complete
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>

Labor

Labor	Account	Work Date Start	End	Reg Hrs	OT Hrs	Other Hrs

Materials/Tools

Item	Location	Account	Est Qty	Actual Qty

Other Costs

Name	Description	Invoice #	Account	Date	Est Cost	Actual Cost
Office Design Concept					\$31,150.00	

Labor Report

Completed: _____ Failure: _____
Report: _____