

CE Form-G

Provider/Sponsor Agreement  
**Between**  
Office of Continuing Education  
And: \_\_\_\_\_

This agreement is made between the \_\_\_\_\_, which is hereinafter referred to as "**Provider**", and the **Office of Continuing Education**, which is the sole authorizing body responsible for the continuing education courses of Prairie View A&M University.

The parties to this Provider Agreement are subject to all University and "**Sponsor**" policies, rules, regulations, procedures and any tax laws applicable to such funds.

Further, for the purposes of this Agreement, any continuing education offered, with Prairie View A&M University, as continuing education courses, shall include, but is not limited to any/all non-credit and continuing education unit granting courses, or activities offered as continuing education.

The source of funding for the course identified as: \_\_\_\_\_, shall be generated from the fees/monies collected, by registration through the Office of Continuing Education course registration process.

The Provider *agrees to* conduct continuing education **courses**, under the terms of this revenue sharing **Agreement** and adhere to the governance of Prairie View A&M University's Office of Continuing Education ("**Sponsor**").

"For the purpose of this "**Agreement**", continuing education courses shall include any/all events, activities, *workshops, seminars, professional or workforce development, enrichment series or camps*, offered with Prairie View A&M University as continuing education.

Provider agrees to the Office of Continuing Education sole procedural and administrative oversight of all continuing education courses/activities offered with this University:

The approved course shall commence on the \_\_\_\_\_, 20\_\_\_\_ and will run until \_\_\_\_\_, 20\_\_\_\_\_.

Provider (organization, department, entity or individuals), agrees to \$\_\_\_\_\_ Dollars and no/cents in exchange for facilitating the named course.

Provider agrees to revenue sharing split, under this Agreement, shall be \_\_\_\_\_ % of specific course profits.

In the event that Provider discontinues or fails to fulfill the obligated period prior to the expiration of the contracted term(s), the "**Provider**" will repay any funds expended on their behalf plus marketing and general administrative costs.

**EXECUTED** on \_\_\_\_\_, 20\_\_\_\_\_.

By: \_\_\_\_\_  
(Title): \_\_\_\_\_  
(Dept.): \_\_\_\_\_  
FAMIS No: \_\_\_\_\_

By: \_\_\_\_\_  
Dr. Jimmy L. Adams, Jr.  
Assistant Vice President  
**OFFICE OF CONTINUING EDUCATION**