

**Prairie View Nurses Alumni Chapter  
Houston Texas**

**MEMORANDUM**

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**TO:** Prairie View A&M University  
College of Nursing Students

**FROM:** Prairie View Nurses Alumni Chapter  
Selection Subcommittee

**DATE:** October 26, 2017

**SUBJECT:** **2018 Scholarship Announcement**

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The Prairie View Nurses Alumni Chapter awards scholarships to nursing students each year. These scholarships are awarded at the annual scholarship luncheon.

Attached are the following:

1. Guidelines for the scholarship program including deadline for submitting the application
2. Summary of the scholarship criteria
3. The selection process
4. Expectations of the recipients
5. Scholarship application and
6. Scholarship application checklist.

To simplify the processing of applications, only one application with the supporting documentations is required. After the interview is completed, you would be assigned the appropriate scholarship. We now require that the entire application process to be done electronically. As such, we are requesting you to fill out the application and checklist and email that along with all required attachments to [pvnurses@pvualumni.org](mailto:pvnurses@pvualumni.org) . **Please pay special attention to this email address and type it in correctly. It is not pvamu. Application deadline is December 15, 2017.**

Please read all the attachments as they contain information necessary for you to apply for the scholarship, the selection process and the expectations of the recipients, some of which might have changed from previous years.

If you have any questions please contact the Nurses Alumni Chapter by calling 832-491-2468 or email [pvnurses@pvualumni.org](mailto:pvnurses@pvualumni.org).

## GUIDELINES

### Prairie View Nurses Alumni Chapter Scholarship Program

#### Overview:

The Prairie View Nurses Alumni Chapter (PVNAC) holds an annual scholarship luncheon. This is one of the largest fundraisers of the chapter which provides scholarships and book vouchers for future student nurses who are enrolled in the College of Nursing. All monies generated from this luncheon excluding expenses and monies from donors/supporters are used for scholarships. Our goal is to promote excellence in the field of nursing by providing financial assistance for nursing students who meet the criteria. **Students who were awarded a scholarship before would be exempt from the interview process, but must submit an application to be considered. The dollar amount of scholarship awarded may vary.**

#### Who can apply?

Any full or part time (**only one part time scholarship is available**) Prairie View nursing student, who meets the scholarship criteria, which include but not limited to academic achievement and/or financial need, may apply. **Students graduating May or August of current year are not eligible to apply.**

#### How to submit.

A memorandum will be sent to the Prairie View A&M University College of Nursing student body electronically. This memo includes a summary of 2018 scholarship requirements, scholarship application form and an application checklist.

#### When to submit

The application form and all applicable attachments are due by **December 15, 2017**. Application form and all relevant attachments must be scanned and emailed to **pvnurses@pvualumni.org**. **Only one application is required by each applicant.**

#### Criteria

Criteria are divided into two categories namely general and specific. General criteria apply to all the scholarships. There are some scholarships which have additional requirements specific to that scholarship.

#### General Criteria

1. Has GPA - 2.75 or higher overall
2. Is classified in the fall semester as a full or part time (**only one part time scholarship is available**), a sophomore, Semester I, Junior or Senior Nursing Student at Prairie View A&M University. Must complete all prerequisite courses for Upper Division Clinical Studies by spring. Sophomores must have completed all courses required during the first year and maintained a 2.75 grade point.
3. Has membership in professional organization/s e.g. TNSA, Chi Eta Phi, PVSNA, Sigma Theta Tau etc.
4. Demonstrates leadership abilities including participation in student organizations, academic and extra curricular activities, citizenship and service to the school and commitment to nursing.
5. Is active in civic and community organization e.g. American Red Cross, church, sorority, and health fairs etc.
6. Two (2) letters of recommendation. Letters should come from a faculty member and a sponsor of one of the organizations verifying active membership and participation

#### Specific Criteria

In addition to the general criteria listed above, the following are criteria specific to individual scholarships

##### A. Competence

The student must demonstrate clinical competence using the criteria below:

- i. demonstrates ability to use scientific methods of investigating a problem
- ii. collaborates with interdisciplinary team in planning patient care
- iii. shows competency in performing nursing skills
- iv. demonstrates integration of theory and practice
- v. is sensitive to patient's health problems/needs

## **B. International Student**

Must be an international student

## **C. First Generation Student**

Must be the first person in his/her family to seek a B.S. degree in Nursing

## **D. Mental Health Nursing**

- i. Enrolled in the Mental Health Nursing with a grade of "B" or above in both theory and clinical practice
- ii. Must submit an essay stating why you chose mental health nursing as your professional goal.

## **The Selection Process**

All applicants must meet the criteria which include submitting all required paperwork on or before the due date.

After the due date

- a. Committee member reviews the applications for completion and enclosure of all required documentation. Faculty member verifies GPA, semester etc.
- b. A personal interview is set up with each applicant to complete the selection process.
- c. An interview tool is used where each applicant is assigned a total score by each member of the interview committee. The scores are averaged, and the applicant receives a final score. Scholarships are awarded based on the scores.
- d. After the selection process is completed, successful recipients are notified by a telephone call and a letter. Non-recipients are notified by letter only. All recipients will be notified within two (2) days after the interview.

## **Expectations of the scholarship recipients**

In order to support this effort and to have funds for future nursing students, the scholarship recipients are required to

- a. Provide a passport size picture (could be taken at Walgreen, CVS or any place which takes pics)
- b. Agree to attend the luncheon on time and remain until the conclusion
- c. Sell a minimum of two (2) tickets to family and friends and/or sell as many ads as desired e.g. to church members, friends, family, civic and community organizations, businesses etc. for the souvenir booklet.
- d. Submit all information by the deadline
- e. Have pictures taken at the event, individually, with donors and/or in groups.
- f. Become a supporter of the Nurses Alumni Chapter
  - through active membership and
  - work on a subcommittee for next the year's event e.g. program, souvenir booklet, tickets and registration etc.
- g. Be a host/hostess on the day of the scholarship luncheon.
- h. Send thank you letter or card to the donor of your scholarship/s.  
If scholarship monies are received from more than one donor, a thank you must be given to each donor separately.
- i. Maintain your eligibility including being a full-time student at the CON to receive your scholarship. If your status changes to part time the scholarship would not be awarded unless the award was the part time scholarship. Also, if your major changes from nursing, you will not receive the scholarship.

**Prairie View Nurses Alumni Chapter  
Scholarship Application Form**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: (Home) \_\_\_\_\_ (cell) \_\_\_\_\_

Classification (semester) \_\_\_\_\_ G.P.A.: \_\_\_\_\_

Current Semester Hours Enrolled: \_\_\_\_\_ Student ID# \_\_\_\_\_

Professional Membership(s):

Community Service Activities:

Career Goals(s):

5 years:

10 years:

In 100 words or less, (one for each of the items listed below), state

- a. Why you should be chosen to receive a scholarship. Include financial need
- b. Why you chose nursing as your profession.

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TO BE COMPLETED BY FACULTY

GPA \_\_\_\_\_

Graduation date/status verified Yes \_\_\_ No \_\_\_\_\_

**(Must not be graduating May or August of current year).**

\_\_\_\_\_  
Faculty Signature

**Prairie View Nurses Alumni Chapter  
SCHOLARSHIP APPLICATION CHECKLIST  
To be completed and submitted by the student**

Name of student: \_\_\_\_\_ Student ID# \_\_\_\_\_

ITEMS	YES	NO	NA
1. Application form completed			
2. 100 words or less on why I should be chosen to receive a scholarship			
3. 100 words or less on why I chose nursing as my profession			
4. International student			
5. First generation student seeking B.S.N			
6. Enrolled in mental health course with grade "B" or above in both theory and clinical practices			
7. Essay stating why I chose mental health nursing as professional goal.			
8. Part time student ( <b>only one part time scholarship available</b> )			
9. Two letters of recommendations One from faculty One from sponsor of organization verifying active membership			
10. Submitted by deadline			
11. Passport size picture submitted			
<b>Late applications will not be accepted</b>			