# Navigating the Virtual Desktop for Student

## **Connecting to USB Devises**

- 1. Click on Connect USB Devices
- 2. Select Autoconnect USB Devices
- 3. Select your listed devices



## **Accessing USB Devices**

- 1. Click Start
- 2. Click on Computer



3. Select USB device



## Saving to a USB Devise

From within the document or program

- 1. Click File
- 2. Select Save As
- 3. Click Computer
- 4. Select a **USB Device**
- 5. Click Save.

\*Note: If your USB device does not appear in the **Computer** window it has not been connected (See **Connecting to USB Devises**)

#### Printing

From within the document or program

- 1. Click File
- 2. Select Print
- 3. Click from the dropdown menu select the appropriate printer
- 4. Click Print

#### Logging Out of VLC

\*Note: All files will be deleted once you logged off the virtual desktop



\*Note: Please do not use the X to Log Off

From the Menu Bar

- 1. Click Options
- 2. Select Disconnect
- 3. Click Yes , when asked if you want to disconnect