



This form must be completed to certify the international student's eligibilty to work on-campus.

Instructions: Please type, print and submit this form to the Immigration Services Advisor for certification. Once completed by the advisor, please return form to the Office of Human Resources & Student Employment.

- F-1 international **undergraduate and graduate** students are eligible for on-campus employment
 - Maximum 20 hours per week, while school is in session
- F-1 international **graduate assistantship students** are eligible for on-campus employment
 - Maximum of 20 hours per week, while school is in session
- F-1 international students are eligible for full-time employment that exceeds 20 hours per week **only**
 - During periods of official breaks, when school is not in session
- F-1 international students **are not eligible for on-campus employment** after completion of studies
 - In most cases this means graduation

STUDENT INFORMATION

Last Name: _____ First Name: _____

Position Title: _____ Department: _____

Student ID: _____ UIN (Last 4-digits only, if applicable): XXX-XXX-_____

Fall: _____ Spring: _____ Summer: _____

IMMIGRATION SERVICES USE ONLY

This student is **eligible** for on-campus employment for the above semester only.

This student is **not eligible** for on-campus employment.

Comments

Evelyn J. McGinty, PDSO
Immigration Services Associate

Date

