

PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

Steps for Accepting the Payment Agreement thru PANTHERTRACKS

- 1. Click on "<u>PVPLACE</u>" from pvamu.edu home page and then select "Login to PVPLACE."
- 2. Enter your username and password to access the system. If you forgot your password, please utilize the "Forgot Password" link. If you need further assistance, please contact 936-261-2525.
- 3. Scroll down to the "PantherTracks" section and click on "Click here for New PantherTracks for Students."
- 4. Select "Register for Classes."
- 5. For the pop-up screen, "Action Item Processing," click "Continue" to resolve your action items.
- 6. On the left-hand side of the screen, click "Student Payment Agreement-Summer (or term you are registering for)."
 - a. Read and scroll down on the right-hand side of the screen to select your option, then click "Save."
 - **b.** Do the same for the "Fall" option (or other term showing to clear your action items).
- 7. Scroll down on the left-hand side of the screen to click "Payment Agreement/Bank Mobile-Summer (or term you are registering for)."
 - a. Read and scroll down on the right-hand side of the screen to select your option, then click "Save."
 - **b.** Do the same for the "Fall" option (or other term showing to clear your action items).

For questions or assistance on how to sign the agreement, please contact Treasury Services at 936-261-1890.