

Kenneth H. Ashworth Fellowship Program

Application Instructions

2015-2016 Academic Year

Part A: STUDENT

To apply for an Ashworth fellowship, each applicant must provide the following materials to his or her dean:

- 1. Completed application form Part A, along with;**
- 2. Copy of the federal Student Aid Report (SAR)**

To be considered for an award, an applicant must have applied for financial assistance. The SAR is the federal document which indicates the student's Expected Family Contribution. The 2015-2016 SAR is preferred, but if it is not yet available, a copy of the 2014-2015 report is acceptable. The college's financial aid office can provide a copy of an applicant's most recent SAR. SAR's from earlier years are not acceptable;
- 3. 500-word personal essay**

Instructions:
All applicants must submit a 500-word essay describing their philosophy of public service. The essay should include:

 - the applicant's personal and professional goals, and how those goals relate to a career in public service, and
 - a description of any classes, volunteer experiences, or employment experiences which have prepared the applicant for a career in public service.
- 4. Two Letters of Recommendation**

Instructions:
Applicants must submit two letters of recommendation: one from a faculty member and one from a non-faculty member, and forward the letters to the dean by early February. Fellowships will be awarded based on the applicant's academic ability and promise, career plans, and individual qualifications with emphasis on leadership and communication skills.

Part B: DEAN OR HEAD OF GRADUATE DEPARTMENT

Submit the completed packet including the application form, a copy of the Student Aid Report, the student's personal essay, and two letters of recommendation to the Texas Higher Education Coordinating Board no later than February 20, 2015. **No additional materials should be included in the application packet sent to the Coordinating Board.**

***Please Note:** The Coordinating Board will rank applicants, select the award recipient and contact the recipient and the dean of institution who nominating the student by the end of March.