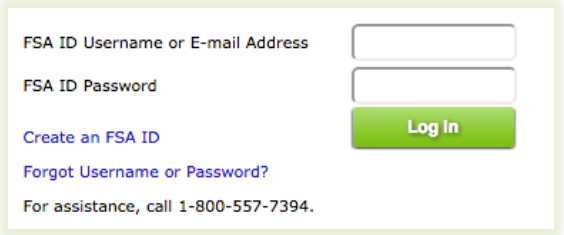
STEPS TO SIGN A
MASTER PROMISSORY NOTE

Before you can receive disbursement of a Direct Loan, you must first sign a Master Promissory Note (MPN).

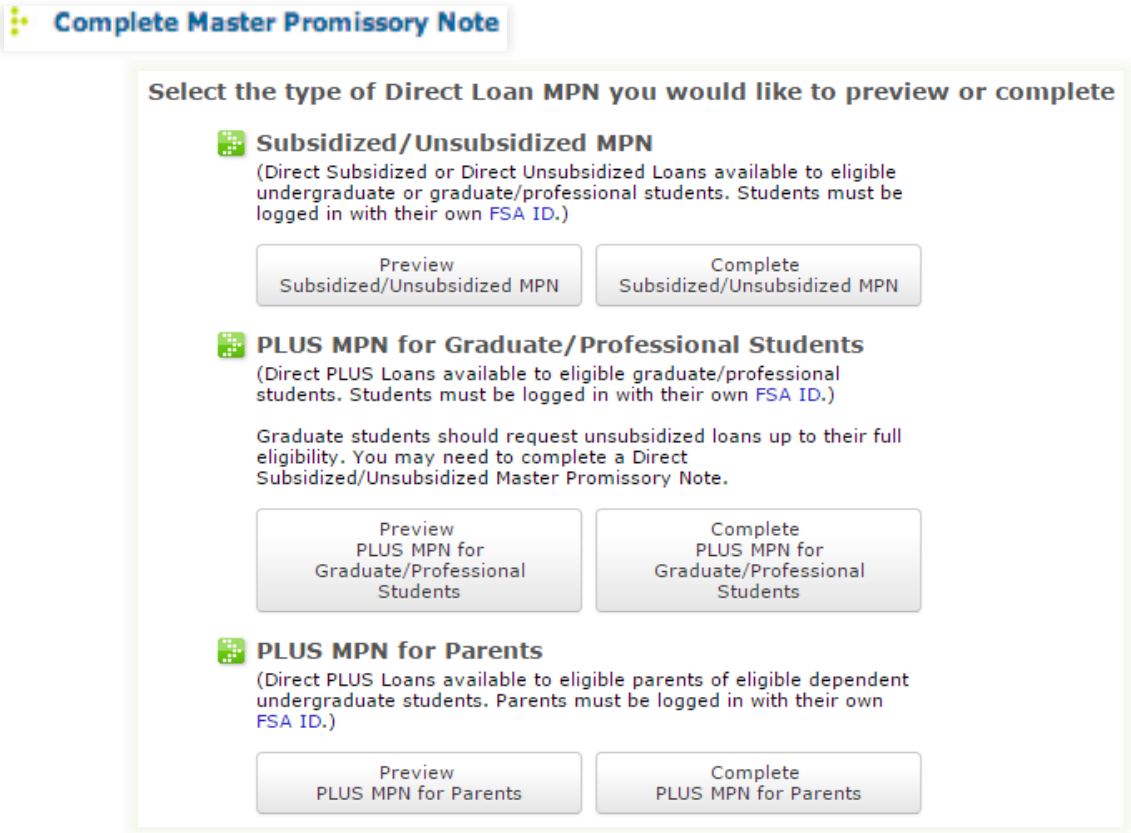
Step 1: Go to http://studentloans.gov

Step 2: Click the Log In button; the borrower must log in with their FSA ID

****IMPORTANT****
Parents completing an MPN for a PLUS Loan must log-in using their FSA ID.



Step 3: Select option to *Complete Master Promissory Note*



Complete steps 1-4 (shown below)

Step 4: Confirmation

- ✓ Print and keep completion records of your MPN.
- ✓ Confirmation of completion will be sent electronically to the PVAMU financial aid office.
- ✓ Requirements for MPNs will be satisfied within 2-3 business days.
- ✓ Please note: 1st time freshman will have a 30-day delay on their first sub/unsub loan disbursement.

www.pvamu.edu/faid

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