



# PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

TO: Personnel Director/Recruiter

FROM: Patricia A. Smith, Ed.D, Student Teaching and Field Experiences

RE: 31<sup>st</sup> Annual Teacher Education Job Fair

The Whitlowe R. Green College of Education in conjunction with the Career Placement and Outreach Center at Prairie View A&M University will sponsor its **31<sup>st</sup> Annual Teacher Education Job Fair on Tuesday, March 29, 2011 from 9am-12pm.** The Job Fair provides school districts and other agencies an opportunity to interact with senior education majors, student teachers, graduate students (Post Baccalaureate and Alternative Certification), as well as local teachers, counselors, and administrators seeking employment. We invite you to participate in the annual affair.

**The job fair is held in the Willie A. Tempton Sr. Memorial Student Center and parking is reserved.**

There is a registration fee of \$200.00 that includes a table, 2 chairs, continental breakfast, parking and Job Fair information materials (registration form enclosed).

If you have more than 2 recruiters, there is a \$25.00 charge for each additional recruiter. Checks should be made payable to PVAMU and mailed to the following address. Please note the **Change of address** and remember that these spaces fill up fast.

**Prairie View A&M University**  
**Treasury Services**  
**Attention: Account 558415-0486**  
**P.O. Box 519; Mail Stop 1329**  
**Prairie View, Texas 77446**

Because of the amount of planning time needed for such an event, it is most urgent that your forms and fees are received before the deadline date. Therefore, in order to participate in the 2011 Education Job Fair, **your registration fee (\$200.00 for 2 recruiters, \$25.00 for each additional recruiter) must be received by the deadline of February 25, 2011. Remember, your fees are non-refundable.**

We look forward to having you visit our campus and participate in this event. If there are further questions, please feel free to contact Dr. Patricia A. Smith at [psmith@pvamu.edu](mailto:psmith@pvamu.edu) or at 936 261-3425.

We look forward to seeing you in **March!**



# PRAIRIE VIEW A&M UNIVERSITY

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## 31<sup>st</sup> Annual Teacher Education Job Fair Registration Form

Name of School District:	
Address:	
City/State/Zip:	
E-mail Address:	
Phone Number:	Fax Number:
Contact Person:	

**Please check one of the following:**

- ☐ We plan to attend the Education Job Fair.
- ☐ Unable to attend this year, but please keep us on your mailing list.

Number of Recruiters:
Name of Recruiters:
<b>\$200.00: 2 Recruiters - \$25.00 each additional recruiter</b>

### Total Registration

Enter total amount of registration: \$
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Please send your registration form and fee in early! Because of the amount of planning time needed for such an event, and the limited space, it is most urgent that your form and fee(s) are received before the deadline date: **February 25, 2011.**

**Return form and payment to:**

**Prairie View A&M University**  
**Treasury Services**  
**Attention: Account 558415-0486**  
**P.O. Box 519; Mail Stop 1329**  
**Prairie View, Texas 77446**