



PVAMU Course Syllabus for EDUL 8013-P01-21866 Spring 2013

Course Title			
Department of	Educational Leadership and Counseling	College of	Education
Lead Professor' Name:		Laxley Rodney, Ph. D. / Lisa Hobson, Ph. D.	
Supporting Faculty:			
Instructor's Name:		Laxley Rodney, Ph. D., Spring 2013	
Semester:			
Office Location:		213 Delco Building	
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Email Address:			
Snail Mail (U.S. Postal Service) Address:		Prairie View A&M University	
		P.O. Box	P.O. Box 519
		Mail Stop	MS 2420
		Prairie View, TX 77446	
Office Hours:		Wednesdays - 10:00 a.m. - 5:00 p.m. Thursdays-10:00 a.m. -5:00 p.m. Saturdays-11:00 a.m. -2:00 p.m.	
Course Location:	<i>Delco 308</i>		
Class Meeting Days & Times:		Saturdays, 2:00 – 4:50 p.m.	
Course Abbreviation and Number:		EDUL 8103: Dissertation Seminar	
Catalog Description:		(3-0) Credit 3 semester hours. This course will help students design and complete the dissertation including data collection, analysis, written report and oral defense. Prerequisite: Admission to doctoral program.	
Prerequisites:		None	
Co-requisites:			
Required Text:		Creswell, R. (2011). Educational Research: Planning, Conducting, Evaluating, Quantitative and Qualitative Research (4 th ed). ISBN-10: 0131367390 ISBN-13: 978-0131367395	

	<p>American Psychological Association. (2010). Publication Manual of the American Psychological Association (6th ed.). Washington, DC; American Psychological Association. ISBN-10:1-4438-0562-2</p> <p>Spencer, J. (2010). The Present: The Secret to Enjoying Your Work and Enjoying Life, Now! New York, Broadway Books. ISBN 978-0-307-71954-6</p>
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Recommended Text: **Specialty texts based on methodological approach of the prospective dissertation proposal.**

Access to Learning Resources:

PVAMU Library:
 phone: (936) 261-1500;
 web: <http://www.tamu.edu/pvamu/library/>
 University Bookstore:
 phone: (936) 261-1990;
 web: <https://www.bkstr.com/Home/10001-10734-1?demoKey=d>

Course Goals or Overview:

This course is designed to prepare advanced students in the doctoral program for the dissertation process. Major quantitative and qualitative research methods are revisited to help students make informed decision about which methodological approach(es) will best guide their research. An expected outcome of this course is a well-developed proposal based on a thorough review of scholarly literature, relevant frameworks, and written in APA style and in compliance with the Prairie View University Graduate School format.

Course Objectives/Accrediting Body – NCATE Standards Met: See below.

Students will be able to:	Alignment with Academic Program	ELCC
Design and utilize research studies.	Candidates will know how to think, reason, and apply knowledge that will enable them to work and use technology in an ever changing world. Degree Goal 3	ELCC # 3
Address the specific needs/problems of organizational systems.	Candidates will know how to think, reason, and apply knowledge that will enable them to work and use technology in an ever changing world. Degree Goal 3	ELCC # 4& 6
Use appropriate technologies in research design to address organizational problems.	Candidates will know how to think, reason, and apply knowledge that will enable them to work and use technology in an ever changing world. Degree Goal 3	ELCC # 6
Be able to manage data to assess conditions, problems, and events in the school environment.	Candidates will know how to think, reason, and apply knowledge that will enable them to work and use technology in an ever changing world. Degree Goal 3	ELCC # 3
Be able to report research to constituencies	Candidates will know how to think, reason, and	ELCC # 4 & 6

for impacting the greater educational environment.	apply knowledge that will enable them to work and use technology in an ever changing world. Degree Goal 3	
Demonstrate the ability to conduct sound qualitative and quantitative studies that adhere to ethical principles for the conduct of research.	Candidates will know how to think, reason, and apply knowledge that will enable them to work and use technology in an ever changing world. Degree Goal 3	ELCC # 5

Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

Exercises – written assignments designed to supplement and reinforce course material

Projects – web development assignments designed to measure ability to apply presented course material

Proposals- draft of the first three chapters of the dissertation

Class Participation – daily attendance and participation in class discussions

Grading Matrix

<u>Assignments</u>	Points	Weighted Points	Due Dates
Attendance, Participation, and Professionalism	15	75	
Forum 1- Introduction of your partner	10	10	January 19
Pretest	10	10	January 19
Assignment 1. Comprehensive notes on quantitative and qualitative methods	50	50	January 26
Solving a case study with the research method of your choice	100	100	February 2
Artifact 1. The Research Problem and its Context	36	180	February 23
Artifact 2. Related Literature including theoretical frameworks	27	135	March 23
Artifact 3. The Research Method	36	180	April 13
Artifact 4 The Research Proposal—A full blown written proposal (APA style) consisting of the revised and enhanced versions of Artifacts 1, 2 and 3 along with other specified documents.	24	120	May 4
Mock Proposal Defense before instructor and peers	25	25	May 4
Reflective Journal – iREAD Book	50	50	April 27
Posttest	25	25	April 27
Total	XXXXXXXXXX	960	

Grading Distribution Scale:

- A = 95 – 100% (912-960 Weighted Score)
- B = 94 – 85 % (816-911 Weighted Score)
- C = 84 – 75 % (720 -815 Weighted Score)
- D = 74 – 65%(620- 719 Weighted Score)
- F = 64 % Or below(619 or lower Weighted Score)

University Calendar – The academic calendar can be found at

<http://www.pvamu.edu/Include/Registrar/Calendar/2012/Spring%202012.pdf>

Professional Organizations and Journals

American Educational Research Association – www.aera.net

Note: At the AERA site, you can view full pdf copies of the current issue of *Educational Researcher* journal.

American Educational Research Association Division D – Measurement and Research Methodology http://www.aera.net/divisions/Default.aspx?menu_id=70&id=69

American Psychological Association – www.apa.org

American Association of School Administrators – www.aasa.org

Note: At this AASA site, you can view pdf copies of AASA publications.

Association for Qualitative Research - <http://www.latrobe.edu.au/aqr/>

Communication of Research <http://aera-cr.asu.edu/>

Critical Examination of Race, Ethnicity, Class and Gender in Education
http://www.aera.net/default.aspx?menu_id=160&id=931

Informal Learning Environments Research <http://www.umsl.edu/~sigiler/>

Mixed Methods Research <http://personal.bgsu.edu/~earleym/MIXEDMETHODS/>

Narrative and Research <http://www.narrativesig.caahs.colostate.edu>

Qualitative Research http://www.aera.net/Default.aspx?menu_id=208&id=772

School/University Collaborative Research
http://www.aera.net/Default.aspx?menu_id=362&id=3910

Teacher as Researcher http://www.aera.net/Default.aspx?menu_id=220&id=1178

References

- Handbook of Qualitative Research – Denzin and Lincoln
- How to Write A Research Proposal (1991) Krathwohl
- Educational Research: Planning, Conducting, and Evaluative Quantitative and Qualitative Research (2007) Cresswell
- The Qualitative Doctoral Dissertation Proposal (2006) Kilbourn
- Research Design in Social Research (2001) de Vaus

Course Procedures

Submission of Assignments:

Follow the directions provided with the assignment instructions.

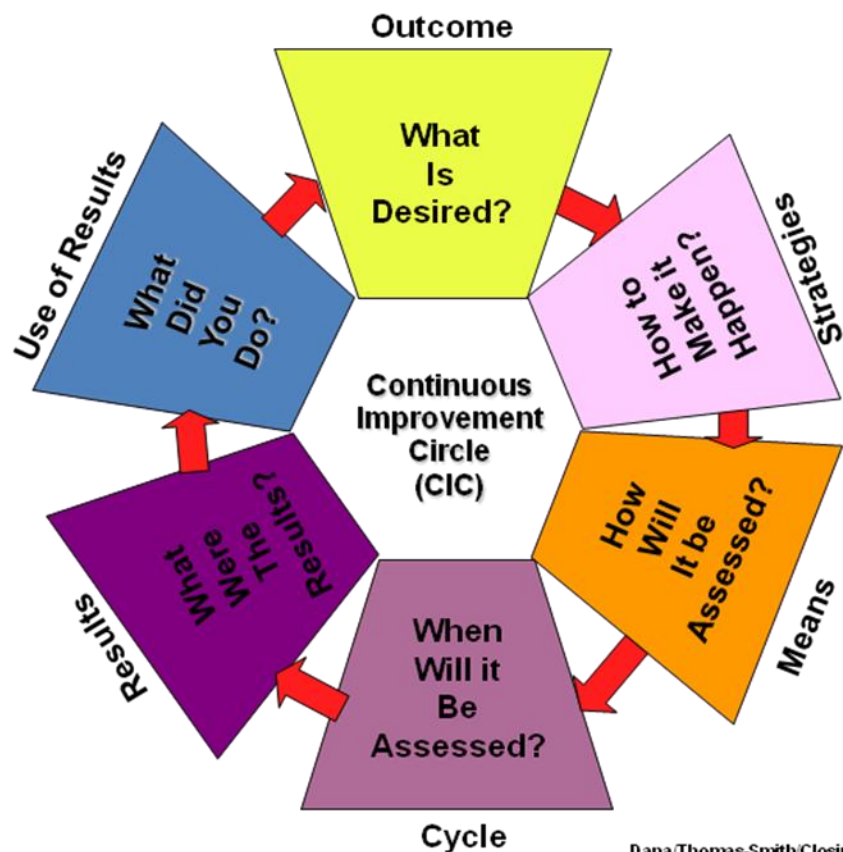
Formatting Documents:

Microsoft Word is the standard word processing tool used at PVAMU. If you're using other word processors, ensure you use the "save as" tool and save the document in either the Microsoft Word, Rich-Text, or plain text format.

Exam Policy

Exams should be taken as scheduled commensurate with quizzes included in the participation grade. No makeup examinations will be allowed except under documented emergencies (See Student Handbook).

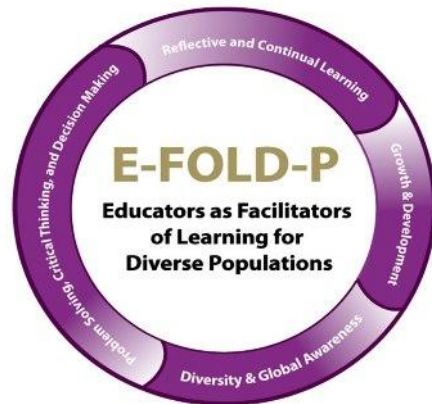
Quality Without Compromise Closing the Loop The Six Question Model at Prairie View A&M University



Dana/Thomas-Smith/ClosingtheLoop Six Question Model landscape

E-FOLD-P (Conceptual Framework) (Educator As Facilitator For Diverse Populations)

- To prepare beginning administrators as problem solvers, critical thinkers, and decision-makers.
- To prepare beginning administrators as facilitators of teacher and student growth and development through understanding of leadership dimensions.
- To provide beginning administrators with an awareness of human diversity and the importance of effective community and parental involvement.
- To prepare beginning administrators to be reflective and continual learners with knowledge and value of self-appraisal techniques and goal setting for a strong personal commitment.



Moodle ePortfolio

Moodle is a tool that Prairie View A&M University uses for assessment purposes. Five of your assignments will be considered as artifacts (items of coursework that serves as evidence that course objectives are met) and will be loaded into both ECourses Moodle. The assignment(s) to be used as Moodle artifacts will be identified by your instructor.

Students are required to complete an electronic portfolio (e-portfolio) in order to complete their program. This document can be used for future employment and/or educational endeavors.

University Rules and Procedures

University Rules and Procedures

Disability statement (See Student Handbook):

Students with disabilities, including learning disabilities, who wish to request accommodations in class, should register with the Services for Students with Disabilities (SSD) early in the semester so that appropriate arrangements may be made. In accordance with federal laws, a student requesting special accommodations must provide documentation of their disability to the SSD coordinator.

Academic misconduct (See Student Handbook):

You are expected to practice academic honesty in every aspect of this course and all other courses. Make sure you are familiar with your Student Handbook, especially the section on academic misconduct. Students who engage in academic misconduct are subject to university disciplinary procedures.

Forms of academic dishonesty:

1. Cheating: deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not mastered; giving or receiving aid unauthorized by the instructor on assignments or examinations.
2. Academic misconduct: tampering with grades or taking part in obtaining or distributing any part of a scheduled test.
3. Fabrication: use of invented information or falsified research.
4. Plagiarism: unacknowledged quotation and/or paraphrase of someone else's words, ideas, or data as one's own in work submitted for credit. Failure to identify information or essays from the Internet and submitting them as one's own work also constitutes plagiarism.
5. Autoplagiarism: recycling content printed verbatim that was authored in previous documents.

Nonacademic misconduct (See Student Handbook)

The university respects the rights of instructors to teach and students to learn. Maintenance of these rights requires campus conditions that do not impede their exercise. Campus behavior that interferes with either (1) the instructor's ability to conduct the class, (2) the inability of other students to profit from the instructional program, or (3) campus behavior that interferes with the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. Such incidents will be adjudicated by the Dean of Students under nonacademic procedures.

Sexual misconduct (See Student Handbook):

Sexual harassment of students and employers at Prairie View A&M University is unacceptable and will not be tolerated. Any member of the university community violating this policy will be subject to disciplinary action.

Attendance Policy:

Prairie View A&M University requires regular class attendance. Excessive absences will result in lowered grades. Excessive absenteeism, whether excused or unexcused, may result in a student's course grade being reduced or in assignment of a grade of "F". Absences are accumulated beginning with the first day of class.

Student Academic Appeals Process

Authority and responsibility for assigning grades to students rests with the faculty. However, in those instances where students believe that miscommunication, errors, or unfairness of any kind may have adversely affected the instructor's assessment of their academic performance, the student has a right to appeal by the procedure listed in the Undergraduate Catalog and by doing so within thirty days of receiving the grade or experiencing any other problematic academic event that prompted the complaint.

Netiquette (online etiquette): students are expected to participate in all discussions and virtual classroom chats when directed to do so. Students are to be respectful and courteous to others in the discussions. Foul or abusive language will not be tolerated. When referring to information from books, websites or articles, please use APA standards to reference sources.

Technical Support: Students should call the Prairie View A&M University Helpdesk at 936-261-2525 for technical issues with accessing your online course. The helpdesk is available 24 hours a day/7 days a week. For other technical questions regarding your online course, call the Office of Distance Learning at 936-261-3290 or 936-261-3282

Communication Expectations and Standards:

All emails or discussion postings will receive a response from the instructor within 48 hours.

You can send email anytime that is convenient to you, but I check my email messages continuously during the day throughout the work-week (Monday through Friday). I will respond to email messages during the work-week by the close of business (5:00 pm) on the day following my receipt of them. Emails that I receive on Friday will be responded to by the close of business on the following Monday.

Submission of Assignments:

Assignments, Papers, Exercises, and Projects will distributed and submitted through your online course. Directions for accessing your online course will be provided. Additional assistance can be obtained from the Office of Distance Learning.

Discussion Requirement:

Because this is an online course, there will be no required face to face meetings on campus. However, we will participate in conversations about the readings, lectures, materials, and other aspects of the course in a true seminar fashion. We will accomplish this by use of the discussion board.

Students are required to log-on to the course website often to participate in discussion. It is strongly advised that you check the discussion area daily to keep abreast of discussions. When a topic is posted, everyone is required to participate. The exact use of discussion will be determined by the instructor.

It is strongly suggested that students type their discussion postings in a word processing application and save it to their PC or a removable drive before posting to the discussion board. This is important for two reasons: 1) If for some reason your discussion responses are lost in your online course, you will have another copy; 2) Grammatical errors can be greatly minimized by the use of the spell-and-grammar check functions in word processing applications. Once the post(s) have been typed and corrected in the word processing application, it should be copied and pasted to the discussion board.

Department of Educational Leadership and Counseling Policies**Certification Students ONLY**

All students pursuing Principal and School Counselor certification are required to make contact with the Office of Teacher Certification and have on file with that office a deficiency plan. Please submit to the course instructor a copy of your deficiency plan before the end of the semester. If you do not have one please contact the office below.

Whitlowe R. Green College of Education**Office of Teacher Education****Delco Bldg., Room 302****P. O. Box 519; Mail Stop 2425****Prairie View, Texas 77446-0519****Tel: (936) 261-3605**

All students pursuing Principal and School Counselor certification are required to devote 5 hours per week studying for the certification exam utilizing the study material on the website CertifyTeacher. Students must provide on a weekly basis an electronic copy to their course instructor verifying the study time.

WWW.CERTIFYTEACHER.COM

TExES Practice Materials and Exams

The Whitlowe R. Green College of Education has purchased TExES practice materials and exams for students seeking State Certification. These materials and exams are located in the Educator Preparation Lab on the third floor (room 332) in Delco. Students are strongly encouraged to visit the lab to review materials and take the practice exams to increase success on the TExES examinations.

University Calendar – The academic calendar can be found at

<http://www.pvamu.edu/Include/Registrar/Calendar/2012/Spring%202012.pdf>.

NOTICE OF EQUAL OPPORTUNITY

Prairie View A&M University does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person(s) has been designated to handle inquiries regarding the non-discrimination policies:

Name: *Renee R. Williams*
Title: Equal Opportunity Compliance Officer/Title IX Coordinator
Institution: Prairie View A&M University
Office of Student Affairs & Institutional Relations
Address: P.O. Box 519: MS 1107
A.I. Thomas Building, St 013
Prairie View, Texas 77446
Telephone: 936-261-2123
Fax: 936-261-2138
Email: rrwilliams@pvamu.edu

Individuals requesting a disability accommodation should contact:

Name: *Dr. Kay Norman*
Title: Administrator for Diagnostic Testing and Disability Services
Institution: Prairie View A&M University
Email: kfnorman@pvamu.edu

McKinney-Vento Act

Resources and funding are provided by the federal government for the support of students who are homeless. Each school district has been allocated funds and has a representative in charge of these resources and services. Ensure you examine this information and contact school district officials to adequately support homeless students who are attending your school if you are employed in a public k-12 school district. Resources regarding educating homeless students can be found at <http://center.serve.org/nche/m-v.php>. The National Center for Homeless Education has many resources available to assist schools and districts. More information regarding how the act is applied in Texas can be found at <http://www.utdanacenter.org/theo/>. Grant funding information can be found at the Texas Homeless Education Office.

New University Policies and Regulations

*Effective Fall 2011

New Policy: Withdrawal from the University (Undergraduates Only):

When an **Undergraduate** student withdraws from all classes...

- A registration hold will be placed on the student's record.
- Consultation with the respective department for advisement is REQUIRED to have hold lifted to allow future registration at the University.

New Policy: +/-Transfer Grades Regulation (Undergraduate and Graduate):

- The + and/or – **WILL NOT** be considered in the evaluation. *The grade transferred will report as grade earned, for example C- will transfer as a C.*
- This regulation **IS NOT** retroactive.
- This regulation applies only to courses that are being reviewed for transfer credit effective fall 2011.

Grade Replacement Regulation (Undergraduate Students Only):

- Students will have the option to replace up to 12 semester credit hours of courses where a C, D or F is earned in a course, effective with courses taken fall 2011.
- Students would have to request to replace the course by the Census Date (12th class date) of the following semester.
- Grades repeated but not replaced will be averaged in the cumulative grade point average.

Administrative Drop (All Students):

- Students who do not attend "at least one day" of class by **February 14, 2012**, will be administratively dropped from that course. **PLEASE NOTE THIS MAY AFFECT THE FINANCIAL AID AWARD.**
- If a student is subsequently dropped from **ALL** of their courses; they will automatically be **WITHDRAWN** from the university.
- Students will be notified of their Administrative Drop via email.
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QUESTIONS OR CONCERNS, PLEASE CONTACT THE OFFICE FOR ACADEMIC AFFAIRS AT (936) 261-2175 OR THE REGISTRAR'S OFFICE AT (936) 261-1049.

