

Required information is denoted with an asterisk.

Posting number:	0601015
<b>POSITION INFORMATION</b>	
Classification title:	<b>Field Supervisors</b>
Title Code:	7400
Percent Employee:	62.50
PIN #:	NEW
Job Category:	
Minimum Salary or Hourly Rate (Applicant View):	Commensurate with experience
Salary Range:	
<b>DEPARTMENT INFORMATION</b>	
Department:	Coll. Education
Department address:	As assigned
Work address, if different from department address:	
Contact(s):	Courtney Edwards
Creator's Phone/Extension:	936 261-3600
Creator's PVAMU Email:	cmedwards@pvamu.edu
Contact fax:	936 261-3601
Departmental users with permission to access position information (include all departmental HMs and contacts accessing this position)	Ayyar, Radhika
<b>POSTING TEXT</b>	
Job summary/basic function:	This part-time faculty position acts as an on-site supervisor by playing a key role in the field placement experience and educational developmental of the education student. Responsibilities include, but are not limited to. serving as a professional role model and is often

	<p>the student's first contact with teaching and learning; partnering in the education of students and visiting each student at their student teaching site 4 times per semester and completing the necessary forms documenting the visit.</p> <p>(1) Each observation must be at least 45 minutes in duration and must be conducted by the field supervisor.</p> <p>(2) An educator preparation program must provide the first observation within the first six weeks of all assignments.</p> <p>(3) For an internship, an educator preparation program must provide a minimum of two formal observations during the first semester and one formal observation during the second semester.</p> <p>(4) For student teaching and clinical teaching, an educator preparation program must provide a minimum of three observations during the assignment, which is a minimum of 12 weeks.</p> <p>(5) For a practicum, an educator preparation program must provide a minimum of three observations during the term of the practicum.</p> <p>This position is available for Fall 2013 only. Further employment is not guaranteed beyond 012/10/2013.</p>
Minimum Education Requirements:	Master's degree; A certified educator, who preferably has advanced credentials, to observe candidates, monitor his or her performance, and provide constructive feedback to improve his or her professional performance.
Preferred Education Requirements:	
<p>Minimum Experience, Knowledge, Skills &amp; Abilities:</p> <p>Level and type of experience needed: Please indicate the specific job experience that a new employee should bring to this position. For example, "accounting experience in an education environment" vs. "accounting experience". Be sure that the experience stated is what is actually required by the job, <u>not</u> what is preferred.</p>	<p>5 years of K-12 teaching experience and/ A certified educator who preferably has advanced credentials, to observe candidates, monitor his or her performance, and provide constructive feedback to improve his or her professional performance.</p>
Preferred Experience Requirements:	
Required Certification(s)/License(s) - List name and level of certification(s)/license(s):	<p>Applicants that will provide supervision to education candidates must</p> <p>A certified educator, who preferably has advanced credentials, to observe candidates, monitor his or her performance, and provide constructive feedback to improve his or her professional performance.</p>
<p>Work Schedule (for week):</p> <p>Example: 8 am - 5 pm</p>	Schedule to be determined - Will work approx. 25 hrs/week
College/Division:	Curriculum and Instruction
Name of employee replacing:	N/A
Posting date:	08/9/13

Closing date:	08/15/13
Employment Type	Regular P/T
Search Committee:  <b>Search Committees are required for all positions of director level or higher, tenure and tenure track faculty positions.</b> Please list each member of the Search Committee, including the Search Chair. List each member's Professional Area/Department, Gender and Ethnicity. Faculty Search Committees should consist of a minimum of 5 committee members.	Dr. Patricia A. Smith Dr. Lisa Hobson
Please list any questions you would like to ask all applicants who apply to this posting:  Minimum screening questions, etc.	
Type of Position:	Faculty
Pass message:	Thank you for your interest in this position. The screening and selection process is currently underway and will continue until a successful candidate is chosen. Should review of your qualifications result in a decision to pursue your candidacy, you will be contacted.
Fail message:	Thank you for your interest in this position. Based on your responses to the questions on the employment application, you do not meet the minimum qualifications for this position. Please do not let this discourage you from applying for other positions that interest you.
Application types accepted:	Faculty Application
Special instructions to applicants:	<p>All positions at Prairie View A&amp;M University are classified Security Sensitive; therefore, requiring a background check.</p> <p>The following documents must be attached to your application in order to successfully apply for this position:</p> <p>Cover Letter            Curriculum vitae or Résumé            List of three professional references with contact information            Copy of official transcript            Copy of licensure/certification (certification)</p> <p>If you should need assistance attaching these documents to your application please contact the Office of Human Resources on or before the closing date indicated above at 936-261-1730 or jobs@pvamu.edu. To be considered, even if you are a current or former employee, or current or former student of PVAMU, all required documents must be attached at the time your online</p>

	<p>application is submitted.</p> <p>All degrees must be from an accredited college or university.</p> <p>If the educational transcript is from a foreign institution, a professional agency evaluation from the approved agency list is required to verify United States' educational equivalence. Acceptable international evaluation services include:</p> <p>Global Credential Evaluators (<a href="http://www.gcevaluators.com">www.gcevaluators.com</a>)  Span Tran Educational Services (<a href="http://www.spantran-edu.com">www.spantran-edu.com</a>)  SDR Educational Consultants (<a href="http://www.sdr.netfirms.com">www.sdr.netfirms.com</a>)  Educational Credential Evaluators (<a href="http://www.ece.org">www.ece.org</a>)  World Education Services (<a href="http://www.wes.org">www.wes.org</a>)  Josef Silny &amp; Associates (<a href="http://www.jsilny.com">www.jsilny.com</a>)  International Education Research Foundation (<a href="http://www.ierf.org">www.ierf.org</a>)</p>
If you plan to advertise externally, indicate the advertising sources:	<p>University Web Page &amp; TWC  Chronicle of Higher Education  Diverse (Black Issues in Higher Education)  Hispanic Outlook  Affirmative Action Registry  CareerBuilder.com  Monster.com  HigherEdJobs.com  chron.com (Houston Chornicle)  Academickeys.com  Facultyoutcomes.com</p>
Please choose other advertising sources:	<p>Houston Chronicle  Tomball/Magnolia Tribune  Brenham Banner Press  Navasota Examiner  Bryan/College Station Eagle  Waller Times  Waller County Citizen</p>
Please list any other advertising sources you would like to use:	
Required Applicant Documents:	<p>Cover Letter  Curriculum Vita  Copy of Official Transcript(s)  Copy of License(s)/Certification(s)</p>
Optional Applicant Documents:	
Verbal Skills	Excellent
Written Skills	Excellent
Computer Skills:	Excellent

\*Required information is denoted with an asterisk.

