



**Prairie View A&M University
Department of Curriculum and Instruction**

"Providing regional, national, and international leadership in the study and improvement of teaching and learning in diverse educational settings"

Date: June 27, 2013

Reflective Quotes for the Day:

"But innovation comes from people meeting up in the hallways or calling each other at 10:30 at night with a new idea, or because they realized something that shoots holes in how we've been thinking about a problem." Steve Jobs

"The way a team plays as a whole determines its success. You may have the greatest bunch of individual stars in the world, but if they don't play together, the club won't be worth a dime." Babe Ruth

"The quality of a university is measured more by the kind of student it turns out than the kind it takes in." Robert J. Kibbee

Team Member Name _____ Meeting Time & Date _____

Team Member Feedback Planning & Development Survey

Directions: Please complete the items below and submit to the department. If you need additional space, feel free to expand your discussion using additional pages.

1. What are the greatest strengths and opportunities of the Department of Curriculum and Instruction? What are your suggestions for maintaining and enhancing these items?

2. What are the greatest weaknesses and challenges of the Department of Curriculum and Instruction? What are your suggestions for resolving these items?

3. What resources, equipment, technologies, and facilities do we need to effectively operate the department, serve, prepare and advise students, and help team members personally grow and succeed?

Unit Resources	Student Resources	Team Member Resources (Faculty, Graduate Assistants, and Staff)

4. From your perspective and experience, what are the most pressing goals and needs of the Department of Curriculum and Instruction to be actualized and implemented for the current semester, next semester, next year, and next 5 years?

Summer 2013 Goals and Needs	Fall 2013 Goals and Needs	2014 Goals and Needs	2013-2018 Goals and Needs

5. What conferences would you like to attend for professional development purposes that would help with your advising, teaching, administrative, service, and customer service roles and responsibilities? How would you share and implement the information to benefit the department?

Organization Name	Purpose and Benefit for the Department	Tentative Cost

6. What strategies do you use that have proved to be beneficial for helping students prepare for and master certification exams?

7. What activities do you suggest we initiate or continue to enhance the Department of Curriculum and Instruction's recruitment and retention strategies and procedures?

8. What departmental committees do you currently serve on? Please indicate your role i.e. member or chair. What are the key duties and purposes of this committee?

Committees	Purposes	Your Role