

Prairie View A&M University
Whitlowe R. Green College of Education

ADMISSION TO TEACHER EDUCATION APPLICATION PACKET



Department of Curriculum & Instruction
Office: (936) 261-3403 Fax: (936) 261-3419 Website: pvamu.edu/pages/173.asp

Prairie View A&M University
Whitlowe R. Green College of Education
Curriculum and Instruction Department

Admission to Teacher Education Screening Checklist

Candidate Name: _____ TEA ID#: _____ Date: _____

Advisor Name: _____ Area of Certification: _____

Failure to provide the documents listed below will result in denial of your application!

- _____ Completed Application
- _____ Copy of Driver's License (front and back)
- _____ TEA ID Number
- _____ Interview Matrix completed by Advisor
- _____ Three (3) **FACULTY** Letters of Recommendation
- _____ Updated Degree Plan
- _____ Current Transcript (Unofficial or Official)
- _____ Calculated GPA (≥ 2.50) for Completed University Core (42 SCH)
(NOTE: You must have COMPLETED your 42 hour core.)
- _____ Documentation of Criminal Background check
- _____ Signed Texas Educators' Code of Ethics Statement of Affirmation form
- _____ All Class Substitutions forms
- _____ THEA Reading Score (≥ 230) [No Exemptions/Substitutions/Exceptions]
- _____ THEA Writing Score (≥ 220) or a grade of "C" or better in ENGL 1123 or ENGL 1133
- _____ THEA Math Score (≥ 230) or a grade of "C" or better in MATH 1113

DO NOT WRITE BELOW THIS LINE – FOR OFFICE USE ONLY

ADMITTED: _____ Yes _____ No

COMMENTS: _____

Initial _____ Date _____

**PRAIRIE VIEW A&M UNIVERSITY
PRAIRIE VIEW, TEXAS**

**COLLEGE OF EDUCATION
DEPARTMENT OF CURRICULUM AND INSTRUCTION**

RECOMMENDATION FOR ADMISSION TO TEACHER EDUCATION

Student Name: _____ TEA ID No. _____

Degree sought (check or write only one)

B.S. Interdisciplinary Studies	_____	Specialization
B.S. Technology Education	_____	_____
B.S. Secondary Education	_____	_____
Post Baccalaureate	_____	_____
Other	_____	_____

DIRECTIONS TO THE STUDENT:

Complete the information in the above section. The remaining portion of the form is to be completed by the faculty making the recommendation.

DIRECTIONS TO THE REFERRING FACULTY:

(This is a confidential recommendation.) Please return this form to the Department of Curriculum and Instruction.

Complete the matrix below. Rate the abilities of the above named student as follows:

4 = Excellent 3= Above Average 2 = Adequate 1 = Inadequate NA = Not Applicable

	4	3	2	1	NA	Comments
Aptitude						
Scholarship/Academic ability						
Interpersonal skills						
Leadership Abilities						
Professional Conduct						

You may add any comments to better clarify your recommendation:

_____ I recommend _____ I do not recommend the above name student for admission to Teacher Education.

Faculty Name (Please print)

Signature

Date

**PRAIRIE VIEW A&M UNIVERSITY
PRAIRIE VIEW, TEXAS**

**COLLEGE OF EDUCATION
DEPARTMENT OF CURRICULUM AND INSTRUCTION**

RECOMMENDATION FOR ADMISSION TO TEACHER EDUCATION

Student Name: _____ TEA ID No. _____

Degree sought (check or write only one)

B.S. Interdisciplinary Studies	_____	Specialization	_____
B.S. Technology Education	_____		_____
B.S. Secondary Education	_____		_____
Post Baccalaureate	_____		_____
Other	_____		_____

DIRECTIONS TO THE STUDENT:

Complete the information in the above section. The remaining portion of the form is to be completed by the faculty making the recommendation.

DIRECTIONS TO THE REFERRING FACULTY:

(This is a confidential recommendation.) Please return this form to the Department of Curriculum and Instruction.

Complete the matrix below. Rate the abilities of the above named student as follows:

4 = Excellent 3 = Above Average 2 = Adequate 1 = Inadequate NA = Not Applicable

	4	3	2	1	NA	Comments
Aptitude						
Scholarship/Academic ability						
Interpersonal skills						
Leadership Abilities						
Professional Conduct						

You may add any comments to better clarify your recommendation:

_____ I recommend _____ I do not recommend the above name student for admission to Teacher Education.

Faculty Name (Please print)

Signature

Date

Prairie View A&M University
Whitlowe R. Green College of Education
Curriculum and Instruction
TAC §227.10(6)
Admission to Teacher Education
Interview Matrix

TOTAL SCORE: _____

Semester (circle one): Spring Summer Fall Year: _____

Candidate name: _____ TEA ID#: _____

Advisor Name: _____ Phone #: _____

Interview questions:

- 1) Why have you chosen (enter concentration area) _____ as the major subject area you want to teach? _____

- 2) What are three attributes you believe a successful educator should possess?
1) _____ 2) _____ 3) _____

- 3) What is the last book you read? _____

Rating Scale: 3 = Targeted 2 = Acceptable 1 = Unacceptable

Interview Scale	3	2	1
Oral Communication Skills			
Clear thought process	Organization of ideas		
Verbal expressiveness/intensity/enthusiasm	Communicates with clarity		
Thought Processes			
Critical thinking	Flexibility		
Thinks on feet	Potential for growth		
Intellectual curiosity			
Interaction with Interviewer			
Respectful	Rapport		
Warmth	Commitment		
Leadership Potential			
Positive attitude towards teaching	Self-direction		
Enthusiastic	Driven		
Responsibility			
TOTAL POINTS			
Comments (if score is below 9)			

Advisor's Signature: _____ Date: _____



1701 North Congress Ave. Austin, Texas 7801-1494 512-463-9734FAX

State Board for Educator Certification
Texas Educators' Code of Ethics
Texas Administrative Code §247.2

Statement of Affirmation

I affirm that I will comply with standard practices and ethical conduct toward students, professional colleagues, school officials, parents, and members of the community and shall safeguard academic freedom, as set forth by the Texas Administrative Code §247.2. As a Texas educator, in maintaining the dignity of the profession, I shall respect and obey the law, demonstrate personal integrity, and exemplify honesty. In exemplifying ethical relations with colleagues, I shall extend equitable treatment to all members of the profession. In accepting a position of public trust, I shall measure success by the progress of each student toward the realization of his or her potential as an effective citizen. In fulfilling responsibilities in the community, I shall cooperate with parents and others to improve the public schools of the community.

I hereby affirm that I have read and thoroughly understand the Texas Educators' Code of Ethics TAC 457.2. and shall abide by all enforceable standards of this rule.

Educator Candidate's Signature

Date

Educator Candidate's Printed Name

How to Obtain your TEA ID#

Social Security numbers are no longer being used for identification purposes within Teacher Education. You will need your TEA ID number all documents related to testing review sessions, field observations and Student Teaching. Please follow the directions listed below to create your Educator Profile and generate your TEA ID number.

1. Go to the SBEC Online system at <https://secure.sbec.state.tx.us/sbecOnline/>
2. Click on the Educator Login/account setup link on the left-hand side of the webpage
3. Click the “new user/creator account” button
4. Enter your name, date of birth and social security number
5. Choose the check box for “Candidate participating in and Educator Preparation Program”
6. Click “Search”
 - a. If page displays “No account found”, please choose “Educational Aide (First Time Applicant) and click “Search”
7. Carefully complete all required information
8. Click “submit”
9. Make note of your TEA ID number as this number will be used throughout your program

Procedures for Obtaining a Criminal Background Report

NOTE: If you have either a misdemeanor and/or felony charges on your background, we need a background check from that particular county so we may review the charges and determine if they will prevent you from moving forward in the teacher education program.

If you have not committed any crimes (misdemeanor or felony), then you may get a background check from any county. Below are the directions for obtaining a criminal background check from Harris County. You may also get a background check from the Waller County courthouse in Hempstead.

Harris County Background Check

Option 1: Request in Person

Go to:

Harris County Criminal Justice Center
1201 Franklin Street, Room 3138
Houston, TX 77002
(Hours of operation: Monday-Friday 8am-5pm)

1. Complete form and pay applicable fees (\$6.00)
2. Receive certified copy of Report

Option 2: Request via phone

1. Call 1-888-545-5577
2. Follow the prompt for Criminal Background Check (Press Option #2)
3. Provide necessary information for the Background Check
4. The report (Certified Copy) will be mailed within 3-5 business days

Option 3: Request via Computer

1. Go to Harris County District Clerk homepage www.hcdistrictclerk.com
2. From home homepage click "Forms" under "Quick Links" (on left)
3. Choose "Civil Fax Express Order Form" under "General Forms"
4. Print, complete and fax mail as directed
5. For questions call 1-888-545-5577

For Option #2 & Option #3: A debit or credit card number must be provided for processing. If form is mailed in and there is no debit or credit card available, a \$6.00 money order or cashier's check made payable to HCDC may be enclosed (cost is subject to change).

Note: The Admission Packet will not be processed without the original Certified Copy of the report from the County Clerk (retain a copy for your records). It is advisable to request the report in a timely manner in order to meet admission packet deadlines.

Instructions for filling out the Admission to Teacher Education Spreadsheet

Name – Student’s first and last name.

TEA ID Number – this is received through <https://secure.sbec.state.tx.us/sbecOnline/> (**DO NOT USE STUDENT ID NUMBER OR SOCIAL SECURITY NUMBER**).

THEA Reading – Reading score (must be 230 or better).

THEA Math – Math score (must be 230 or better) or grade for MATH 1113 of a “C” or better.

THEA Writ – Writing score (must be 220 or better) or grade for ENGL 1123/1133 of a “C” or better.

Complete 42 SCH University Core GPA – must be 2.50 or better.

Documentation of Criminal Background check

REF Letters (3) – write the number of reference letters the student has.

Classification – Freshman (FR), Sophomore (SM), Junior (JR) or Senior (SR)

Gender – Female (F), Male (M)

Ethnicity – White (W), African-American (A/A), Hispanic (H), American Indian/Alaskan Native (A/I), Asian/Pacific Islander (A/P), Alien/Foreign National (A/F)

Major & Concentration – Area of specialization (EX: BSIS Special Education or BSIS Math 4-8)

**ATTENTION:
THIS IS TO BE COMPLETED BY YOUR ADVISOR!!**

