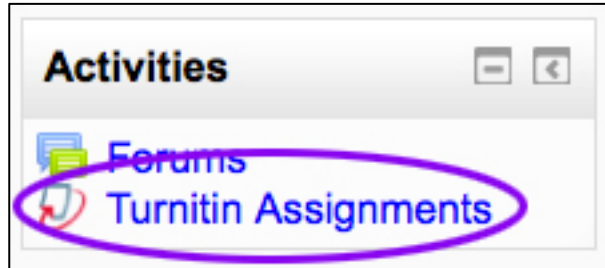


## Submitting Assignments in Turnitin

1. Access the assignment in either one of two ways:
  - a. Click the Turnitin Assignments links from the Activities block (see figure below)



- b. Select the assignment by clicking the assignment name from the Name column of the Turnitin Assignments page (see figure below).

Week	Name	Start Date	Number of Parts
1	<a href="#">Submission Drop Box</a>	03/20/14, 08:52	1
2	<a href="#">Sample Turnitin Assignment</a>	03/15/14, 09:00	1

Or

- a. Find the Turnitin Assignment from the Topic or Weekly outline (see figure below)

**Topic 1**

**Submission Drop Box**

Please use the "**Submission Drop Box**" below to submit your work. This drop box will collect your submission, conduct a plagiarism check, and allow you to review your work multiple times before the final submission due date. Before submitting your work, please click the links below titled "Submitting Assignments to Turnitin" and "Viewing the Turnitin Originality Report" for detailed instructions on submitting and reviewing your work.

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[Submission Drop Box](#)

## Submitting Assignments in Turnitin

- From the assignment list, click the "My Submissions" tab (see figure below)

Assignment Part	Start Date	Due Date	Post Date	Max Marks
Part 1	03/20/14, 08:52	03/27/14, 08:52	03/27/14, 08:52	0

- On the "My Submissions" page, you may first have to select the way you will submit the assignment. Click the **Select Submission Type** drop-down list and select "File Upload" (see figure below).

No submissions have been made  
[Submitted to Turnitin? Click here to retrieve.]

**Add Submission**

Submission Type ?

- Select Submission Type
- Select Submission Type
- File Upload
- Text Submission

4. On the "My Submissions" page, do the following:
  - a. In the Submission Title field, type a name for your assignment submission (see figure below)
  - b. Click the "Browse" button to search your hard drive or removable storage for the file you are submitting. Once you select the file, you will see the filename in the **File to Submit** field (see figure below)
  - c. Click the check box next to the statement "By checking this box, I confirm that this submission is my own work..." (see figure below)
  - d. Click the "Add Submission" button to complete the submission of the assignment (see figure below)

The screenshot shows the 'My Submissions' page with a 'Summary' and 'My Submissions' tab. A message states 'No submissions have been made [Submitted to Turnitin? Click here to retrieve.]'. Below this is the 'Add Submission' form. The form includes a 'Submission Type' dropdown set to 'File Upload', a 'Submission Title' text input field, a 'Submission Part' dropdown set to 'Part 1', and a 'File to Submit' section with a 'Browse...' button and the text 'No file selected.'. A checkbox is present next to the statement: 'By checking this box, I confirm that this submission is my own work and I accept all responsibility for any copyright infringement that may occur as a result of this submission.'. At the bottom of the form is an 'Add Submission' button. Purple annotations include: an arrow pointing to the 'Submission Title' field with the text 'Enter a name for your assignment submission'; a circle around the 'Browse...' button with the text 'Click the Browse button to search for the file to upload.'; a circle around the 'Add Submission' button with the text 'Add Submission button'; and a circle around the 'Submission Title' field.