MINUTES

The Women’s Council for Leadership and Service

11/16/2017 9:00 AM| **Meeting called to order by** Dr. Lauretta Byars

# **In Attendance**

(See sign in roster)

# **Approval of Minutes**

Reviewed and approved minutes from meeting held on October 19, 2017 after a correction was made to the spelling of Kristen Williams’ name.

# **Chairperson’s Report Dr. Lauretta Byars**

Reviewed research list of PVAMU Women.

We need to add researchers to conduct more research on PVAMU women.

It is challenging collecting information on PVAMU women and identifying volunteers to conduct the research.

Ms. Steele will send the outline of the research template to all members.

Mrs. Myers will conduct research on international women.

Mrs. Gonzalez will conduct research on Ms. Wallace, Ms. Davis, and Mexican women.

We have to find out about the programs planned by departments and/or students for Women’s History Month.

Ms. Aaliyah Steele is graduating in the December commencement.

Dr. Byars asked for recommendations for her next graduate assistant.

# **Women’s History Month**

**Women’s History Month Planning**

Olivia Hayes and Shannon Smith volunteered to lead the Women’s History Month planning committee.

* Dr. Byars will give Olivia Hayes and Shannon Smith the information on Women’s History Month so they can organize.
* It was suggested we ask the *Classic Dance Ensemble* to participate in the Women’s History Month.
* We should ask Dr. Ruth Simmons to be the keynote speaker at the kickoff event for Women’s History Month. Dr. Byars and Dr. Thomas-Smith will contact her.

We need volunteers for the Women’s History Month planning committee

* Olivia Hayes, Shannon Smith, and Mrs. Gonzalez agreed to participate.

**Ideas for Women’s History Month**

* Cooking and/or cooking demonstration with Ms. Jackie White / Dr. Beverly Copeland
* Night of Elegance – Fashion Show
* Contact student organizations for their calendars
* Mrs. Fountaine wants to invite a guy to do an etiquette session with the ladies
* Write uplifting messages about each other
* Invite Ms. Glenda Jones, Career Services, to come to share her success workshop
* Collect clothing for women students
* RSVP Relationship & Sexual Violence Pro
* Talk to Mr. Gardner or Learning Community Coordinators to see if we can partner with University College to include the freshmen females
* Mini women’s conferences on soft skills, dress, and interviews and conclude mini conferences with fashion show
* Dr. Draw-Hood & Dr. Joyce Jefferies to try different angle to “Students Helping Students”
* Ms. Redmon suggested developing a fund/scholarship to sponsor students to travel abroad. Dr. Thomas-Smith wrote this scholarship, Gilman Scholarship
* Dr. Draw-Hood suggested inviting Alexia Taylor to discuss and/or to conduct training on sexual harassment in the workplace
* Discuss human trafficking of children in Texas

# **Announcements**

Please let the committee know if anyone identifies groups, organizations, and/or departments who are organizing any programs for Women’s History Month.

# **Next Meeting**

02/01/2018, 10:00 AM, A. I. Thomas, President’s Conference Room.

Minutes prepared by Dr. Josette Bradford