

Prairie View A&M University Police Department

Classroom Rules and Regulations

GENERAL INFORMATION

- A. Smokeless tobacco is prohibited inside the University Police Department. As designated, smoking is allowed outside the building; 25 feet away from any door.
- B. No weapons are allowed in the University Police Department unless:
 - 1. Required for a specific course.
 - 2. Student / officer is in **uniform** and the gun is holstered.
 - 3. Weapon is concealed and secure.
- C. Department ID must be visible or available upon request.
- D. The physical training room equipment therein is for the exclusive use of University Police Department employees only, unless otherwise approved.
- E. The instructor is in control of the class and shall determine the time for periodic breaks and lunch breaks.

DRESS CODE

- A. Uniforms are not required for any course offered at the University Police Department, unless so specified in the course requirements. However, they are permissible attire.
- B. Shorts, tank tops, half shirts and sandals shall be considered inappropriate as class attire, or while inside the University Police Department. Caps **must be removed** upon entering the classroom.

COURSE / CLASSROOM INFORMATION

- A. Course tuition (if applicable) is expected on the first day of the course, or prior too. TCOLE credit will not be given unless the tuition (if applicable) is paid.
- B. TCOLE requires a final written / skills exam at the conclusion of every course. Students must pass with a 70% or better in order to receive credit for the course.
- C. There will be **no** food products allowed on any carpeted area in the University Police Department. **No** drink products in Styrofoam, paper cups or without lids will be allowed on ant carpeted area.
- D. Please keep noise to a minimum, as not to disturb or disrupt other students or employees of the University Police Department. Do not loiter in the lobby area during breaks. The break room adjacent to the training room is available during breaks and lunch.
- E. If you miss a minimum of 10% of the course, **for any reason**, you will not receive TCOLE credit for the course. All course absences must be made up, according to the instructions or guidelines of the course instructor.

DISCLAIMER

The information contained in the furnished materials and discussed during the training session was / is obtained from sources which, to the best of the instructor's knowledge, are authentic and reliable. The University Police Department makes no guarantee of results and assumes no liability in connection with either the information contained herein or material presented by the instructor. Moreover, it cannot be assumed that every acceptable procedure has been presented or that some circumstances may not require additional or substitute procedures. Students are reminded that statutes, ordinances and agency policies differ widely and where these are in conflict with the information contained in a particular class, the former should govern.

Please direct your questions to a member of the University Police Department Staff.