

# COMPLIANCE June 2023 Matters

### **OFFICE OF UNIVERSITY COMPLIANCE STAFF**



DeAnna Nwankwo
Chief Compliance
Officer
(936) 261-2144
dmnwankwo@pvamu.edu



Christina Ross
Associate Athletic
Director for Compliance
(936) 261-9108
<a href="mailto:ctross@pvamu.edu">ctross@pvamu.edu</a>



Craig Nunn Compliance Officer III Clery Coordinator (936) 261-2117 <u>clnunn@pvamu.edu</u>



Chelsea Brown
Athletic Compliance
Officer
(936) 261-9108
<a href="mailto:crbrown@pvamu.edu">crbrown@pvamu.edu</a>



Jamie Smith
Compliance Officer II
Public Information Officer
(936) 261-2674
jasmith@pvamu.edu



Melissa De Witt Compliance Officer II Procedures/Training (936) 261-2143 mcdewitt@pvamu.edu



Kayla Johnson Case Analyst Title IX (936) 261-2116 kbjohnson@pvamu.edu



Rochelle Valadez
Investigator
Title IX
(936) 261-1384
ravaladez@pvamu.edu



### **WELCOME** to the HILL

The Office of University Compliance would like to welcome some new staff members to our team.

DeAnna Nwankwo comes to Prairie View A&M University from Texas Southern University and has over 20 years of combined experience in corporate and education compliance. She will be serving as the Chief Compliance Officer.

Rochelle Valadez joins us from Chicago, Illinois, and has over 20 years of investigatory experience across various industries. She will be serving as the Title IX Investigator.

Chelsea Brown joins PVAMU from the University of South Alabama where she served as a Compliance Coordinator in Athletics. She will be serving as an Athletic Compliance Officer.





February 2023-May 2023

#### SYSTEM POLICIES AND REGULATIONS

<u>Type</u>	Number/Title	<u>Last Updated</u>
System Policy	07.04 Benefits, Gifts and Honoraria	02/09/2023
System Policy	07.05 Nepotism	05/18/2023
System Regulation	11.02.01 Management and Evaluation of Centers and Institutes	03/21/2023
System Policy	11.09 Low-Producing Degree Programs	02/09/23
System Regulation	11.99.01 Diplomas	02/16/2023
System Policy	13.03 Texas Public Educational Grants	02/09/2023
System Policy	15.02 Export Control Program Management	02/09/2023
System Policy	15.05 System Research Security Office	02/09/2023
System Regulation	15.05.01 Classified Information Management	02/16/2023
System Regulation	15.05.02 Controlled Unclassified Information Management	02/16/2023
System Policy	29.01 Information Resources	02/09/2023
System Regulation	29.01.01 Information Resources Governance	02/13/2023
System Regulation	29.01.04 Accessibility of Electronic and Information Resources	02/16/2023
System Policy	31.02 Employee Insurance and Retirement Benefits	05/18/2023
System Regulation	31.04.01 System Holidays	04/25/2023
System Regulation	31.08.01 Granting of Emeritus Status to Faculty and Staff	04/06/2023
System Regulation	33.99.09 Employment of Foreign Nationals	01/03/2023
System Policy	51.03 Art Acquisitions for New and Renovated Facilities	02/09/2023
University Administrative Procedure	12.99.99.P0.01 Appointments and Term Limits of Academic Administrator Positions	05/30/2023
University Administrative Procedure	12.99.99.P0.03 Term Limits and Review of Academic Administrators	05/30/2023

#### WHAT'S HAPPENING IN 2023?

We will be adding a policy management system over the course of the next six months. All areas that handle University Administrative Procedures and Rules will receive special training from the Office of University Compliance on this system.

If you need to request a rule/procedure be added to or removed from the PVAMU policy library, you can visit the Forms page on the University Compliance website: <a href="https://www.pvamu.edu/universitycompliance">www.pvamu.edu/universitycompliance</a> to complete the appropriate request.

The PVAMU Policy Library contains the most up-to-date information regarding active policies, regulations, rules, and procedures issued by Texas A&M University System and Prairie View A&M University. This library is maintained and updated by the Office of University Compliance. <a href="https://www.pvamu.edu/policies">www.pvamu.edu/policies</a>

If you need assistance or have questions, please contact Melissa De Witt at xt. 2143 or at mcdewitt@pvamu.edu



# Required TRAININGS

# HOW WILL I RECEIVE MY TRAINING ASSIGNMENT?



YOU WILL RECEIVE AN EMAIL FROM:

PRAIRIE VIEW A&M UNIVERSITY <administrator@safecolleges.com> TITLE OF EMAIL:

VECTOR LMS, HIGHER EDUCATION ONLINE TRAINING

Melissa De Witt,				
airie View A & M University is using Vector LMS, Higher Education Ed complete your Prairie View A & M University safety training requirem		g courses online for ye	our convenience. Fol	low these easy ste
sing your web browser, go to the Vector LMS, Higher Educatio .vectorimsedu.com/	n Edition website	for Prairie View A 8	M University: http	is://pvamu-
nter your Username: mcdewitt				
elow is your complete Vector LMS, Higher Education Edition training p	plan along with you	coursework status:		
	plan along with you	coursework status:		
elow is your complete Vector LMS, Higher Education Edition training p	plan along with you	coursework status:		
	plan along with you	coursework status:	Time Required	Course Status
Mandatory Training			Time Required	Course Status
Mandatory Training			Time Required	Course Status
Mandatory Training  Course	Days Till Due	Due Date		
Mandatory Training  Course	Days Till Due	Due Date		

## **HOW DO I LOG IN?**

VISIT: HTTPS://PVAMU-TX.VECTORLMSEDU.COM/

IF YOU ARE NOT ALREADY LOGGED INTO THE SYSTEM USING YOUR SINGLE SIGN ON (SSO) CREDENTIALS, PLEASE LOG IN.

## IS THIS MANDATORY?

YES! ALL ASSIGNED TRAININGS ARE MANDATORY AND YOU WILL HAVE 30 DAYS TO COMPLETE THEM BEFORE YOU WILL BE LABELED AS DELINQUENT. NOTICES WILL BE SENT TO YOUR SUPERVISOR ONCE YOU HAVE PASSED THE 30 DAY MARK.

# WHAT IF I HAVE QUESTIONS?

VISIT: HTTPS://PVAMU-TX.VECTORLMSEDU.COM/

IF YOU HAVE QUESTIONS RELATED TO YOUR TRAINING ASSIGNMENT OR HAVE TROUBLE ACCESSING THE SYSTEM, PLEASE CONTACT:

Melissa De Witt at mcdewitt@pvamu.edu or at (936) 261-2143



# WHAT WEO

#### **Athletic Compliance**

#### www.pvamu.edu/athleticcompliance

The Prairie View A&M University Compliance Office strives to provide a comprehensive compliance program with a focus on four general elements: rules education, policies and procedures, monitoring, and self-reporting.

This focus allows us to protect the integrity of the University while fostering a culture of compliance and institutional control as required by the NCAA.

#### **Clery Act Compliance**

#### www.pvamu.edu/clery

The Clery Act is a consumer protection law that aims to provide transparency around campus crime policy and statistics.

In order to comply with Clery Act requirements, colleges, and universities must understand what the law entails, where their responsibilities lie, and what they can do to actively foster campus safety.

#### **Open Records Requests**

Designated Public Information Officer: Jamie Smith Compliance Officer II openrecords@pvamu.edu

#### www.pvamu.edu/openrecords

M.T. Harrington Science Building, Suite 311 P.O. Box 519, Mail Stop 3401 Prairie View, Texas 77446 P: (936) 261-2674

#### **Policies & Procedures**

#### www.pvamu.edu/policies

All policies are subject to review at any time and each policy is required to be reviewed at least every five years. Any department can request a policy review at any time or request to remove a document from the Policy Library by visiting the <u>forms</u> page on the Office of University Compliance website.

All System schools are required to publish, update and maintain the policy library on the school website.

#### Risk, Fraud, and Misconduct Hotline <u>www.ethicspoint.com</u>

If you have factual information suggestive of fraudulent, wasteful or abusive activities, we want you to report it. Examples of reportable issues include illegal or fraudulent activity, financial misstatements or irregularities, conflicts of interest, unethical conduct, misuse of resources or information, violations of safety rules; inappropriate conduct, harassment or discrimination. You can make a report online or by phone: (888) 501-3850.

#### **Title IX Compliance**

#### www.pvamu.edu/titleix

The Office of Title IX is committed to creating a culture absent of sexual assault, violence, harassment, and discrimination. We are a dedicated team with a mission to establish and maintain a safe living, learning, and working environment for faculty, staff, and students alike.

Prevention, education, and awareness are at the core of our efforts ensuring that our community is equipped to successfully promote this mission.