



**PRAIRIE VIEW
A&M UNIVERSITY**

Curriculum Vitae

Faculty Name:	Onita R. Williams	Work Address:	P.O. Box 519; MS 1060 Prairie View, TX 77446
Position Title:	Adjunct Professor		
Office Location:	Leroy Moore Gym		
Office Phone:	936-261-3900		
Email Address:	orwilliams@pvamu.edu		

Education:	Degree and Area of Study	Institution Name	Degree Date
	Master's Degree in Education/ Human Performance	Prairie View A&M University	2016
	Master's Degree in Education Administration	Prairie View A&M University	2009
	Bachelor Degree in Human Performance	Prairie View A&M University	2006

Teaching Experience	Position Title	Institution Name	Position Dates (Beginning and End)
	Adjunct Instructor	Prairie View A&M University	2009
	Substitute Teacher	Waller ISD	2001-2005

Additional Trainings/Skills:	
	First Aid ,CPR and AED Certified and Instructor
	Bookkeeping; Cashiering
	10 key by touch/ Numerous programs to maintain Accountability
	Document Preparation and Proof Reading
	Data Entry; Data billing
	Water Safety Instructor
	Microsoft Word, Publisher, Power Point and Excel
	Payroll; Accounts Payable and Receivable