PRAIRIE VIEW A&M UNIVERSITY

SYLLABUS

BIOL 1113 College Biology I
Fall 2019
August 26 – December 10, 2019

Instructor:	Dr. Tia Villeral
Section # and CRN:	P01, 13142
Office Location:	E.E. O'Banion Science Building, Suite 430P
Office Phone:	(936) 261-3197
Email Address:	tdvilleral@pvamu.edu **I am very responsive, but not always at my computer. I will answer emails with Questions within 48 hours.**
Office Hours:	Tuesdays 9:30AM-11:00AM, Wednesdays 10:30-5:00 PM
Mode of Instruction:	Face to Face
Course Location:	E.E. O'Banion Science Building, room A101
Class Days & Times:	Tuesday and Thursday 11:00AM - 12:20PM
Catalog Description:	Credit 3 semester hours. Introductory course for non-biology majors. Emphasis on basic biological principles and their application to human life. Contemporary biology that covers the chemical basis of life, structure and function of the cell, molecular biology and genetics.
Prerequisites:	None
Co-requisites:	BIOL 1111. ** (BIOL 1306)

Required Text:

Concepts of Biology is designed for the typical introductory biology course for non-majors, covering standard scope and sequence requirements. The text includes interesting applications and conveys the major themes of biology, with content that is meaningful and easy to understand. The book is designed to demonstrate biology concepts and to promote scientific literacy.

Good news: your textbook for this class is available for free online! If you prefer, you can also get a print version at a very low cost. Your book is available in web view and PDF for free. You can also choose to purchase on iBook or get a print version via the campus bookstore or from OpenStax on Amazon.com. You can use whichever formats you want. Web view is recommended -- the responsive design works seamlessly on any device. If you buy on Amazon, make sure you use the link on your book page on openstax.org so you get the official OpenStax print version. (Simple printouts sold by third parties on Amazon are not verifiable.)

Concepts of Biology from OpenStax, Print ISBN 1938168119, Digital ISBN 1947172034, www.openstax.org/details/concepts-biology. Read "Student Getting Started Guide" on eCourses.

Print:	Digital:	iBook:
ISBN-10: 1938168119	ISBN-10: 1-947172-03-4	ISBN-10: 1-938168-22-4
ISBN-13: 978-1-938168-11-6	ISBN-13: 978-1-947172-03-6	ISBN-13: 978-1-938168-22-2

HOW TO USE YOUR TEXTBOOK:
It is important that you read the assigned chapter before coming to class. Your textbook has key concepts at the beginning of each chapter. At the end of the chapter the key concepts are reviewed. These serve as the objectives for each chapter. Unless otherwise informed by your instructor you should learn all these concepts. The self-quiz should be taken and the questions that you do not understand should be reviewed for mastery.

Student Learning Outcomes:
Program Learning Outcome # Alignment: Knowledge of #1) the chemical basis of life, #2) the central concepts of Genetics; #3) Cell Biology; #4) Organismal Biology; and #5) Scientific Communication

Core Curriculum Outcome Alignment: Critical Thinking, Communication, Empirical and Quantitative Skills, and Teamwork

	Upon successful completion of the BIOL 1113 course, students will be able to demonstrate the following competencies	Program Learning Outcome # Alignment	Core Curriculum Outcome Alignment
1	Define and explain basic biological concepts (characteristics of living things, levels of organization, biological kingdoms, the scientific method, atomic particles, cellular components, organic compounds, photosynthesis and cellular respiration, cellular division, genetic crosses and genetic abnormalities and animal structure/function)	#1 - #4	Critical Thinking
2	Apply critical thinking skills to biological science and scientific inquiry	#5	Critical Thinking
3	Analyze and interpret empirical and quantitative biological data	#5	Empirical and Quantitative Skills
4	Demonstrate the ability to effectively communicate the fundamentals of biology	#5	Communication
5	Demonstrate the ability to engage in productive teamwork	#5	Communication, Teamwork

Major Course Requirements

Method of Determining Final Course Grade

Course Grade Requirement	Percent	Points
1) 4 Exams (Including Midterm and Final Exam)	45%	450 points
3) Class Assignments *(eCourses quizzes, in class clicker assignments, etc.)*	35%	350 points
4) Group Debates and Writing Assignment	20%	200 points
Total:	**100%**	**1000 points**

Grading Criteria and Conversion:
A = 90-100 B = 80-89 C = 70-79 D = 60-69 F = Below 60

Detailed Description of Major Assignments:

Assignment Title — **Description and Grade Requirement**

4 Exams — **Valued at 40% of the total grade**

Four major lecture exams will be given during the semester. Exams will consist of up to 100 multiple-choice questions and essay questions, excluding the Final exam which will have up to 200 multiple response questions. These exams will cover information covered in the lectures. Exams may consist of multiple choice, K-type (multiple-multiple choice), matching, diagrams, fill-in-the-blank, true-false, short answer and/or essay questions.

There will be **NO MAKEUP** exams for a missed lecture exam, except for documented excuses. All make-up exams must be taken within two class days upon returning to class. All make-up exams will be *essay exams*. Each student is responsible for the materials missed during an absence from class. Excused or unexcused absences do not release the student from obtaining the assignments that are missed during an absence as they are always posted via eCourses. The dates of the lecture exams will be announced in class and posted on eCourses. The lecture exams count for 45% of your grade.

Exam Policy: Exams should be taken as scheduled. No makeup examinations will be allowed except under documented emergencies and student must provide an officially documented excuse (See Student Handbook). ***If the exam is not made up, a grade of zero (0) will be entered on the grade sheet. It is your responsibility to notify your instructor when you miss an exam and to be present at the scheduled make-up time.*

The final exam schedule is set by the University. *Do not schedule any activity or leave the university during the final exam period. The date of the final exam is tentatively scheduled by the university (refer to the Fall 2019 Final Exam Schedule on last page of course syllabus or PVAMU website).

Class Assignments **Valued at 35% of the total grade:**

1) The eCourses (web-based) chapter quizzes are weekly web-based activities designed to measure the ability to apply critical thinking and use empirical and quantitative skills presented in course material. There will be a minimum of 10 activities given during the semester. The web–based activities schedule (availability and due dates) will be available in the eCourses. The eCourses assignments will typically be available on **THURSDAY of each week and DUE on the following THURDAY at 10:00PM,** no exceptions and **ABSOLUTELY NO MAKE-UPS**.

Class Quizzes: During the semester, quizzes may be given in the lecture. Dates for the quizzes may not be announced. Quizzes may be given at the beginning or end of the class. Please arrive to class on time. If you miss a quiz, your grade for that quiz is zero.

Group Discussion Forums and Writing Assignments **Valued at 25% of the total grade:**

Students will collaboratively engage in assigned scientific topics. For group debates and writing, students will be randomly placed in small groups and will demonstrate productive teamwork by exhibiting the ability to work effectively with others to support a shared goal and consider different points of view.
Students will demonstrate written communication and critical thinking skills by writing a short-written report that summarizes the assigned discussion forum topics covered during the semester.

Course Procedures or Additional Instructor Policies

Taskstream

Taskstream is a tool that Prairie View A&M University uses for assessment purposes. At least one of your assignments is **REQUIRED** to be submitted as an "artifact," an item of coursework that serves as evidence that course objectives are met. More information will be provided during the semester, but for general information, you can visit Taskstream via the link in eCourses.

Group Discussion Forums with Writing Assignments will be uploaded to Taskstream.

CLASSROOM BEHAVIOR:

Talking or whispering in class is disruptive to the instructor and your fellow classmates. If you are talking, it is assumed that you are prepared to teach the class and you may be requested to give the lecture for the day!

ELECTRONIC DEVICES

Please turn off or place on vibrate your cellular phone, pagers or any other electronic devices during class. Headsets are not allowed to be worn during class time. They should be placed in your bookbags, purses or pockets until you exit the classroom. Headsets are not allowed to be worn during class time. Failure to comply may result in you being asked to leave the class!

Academic Integrity is of high value in this course. CHEATING and FACILITATION is not tolerated in any form and is subjected to an automatic failure and grade of ZERO.

"Cheating" means to intentionally misrepresent the source, nature, or other conditions of academic work so as to accrue undeserved credit. Cheating includes, but is not limited to:

- Obtaining or retaining partial or whole copies of examinations, tests or quizzes before these are distributed for student use;
- Using notes, textbooks or other information in examinations, tests and quizzes, except as expressly permitted;
- Obtaining confidential information about examinations, tests or quizzes other than that released by the instructor;
- Securing, giving or exchanging information during examinations;
- Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.

Note: This syllabus and schedule is subject to change based upon the discretion of the instructor. All such changes will be announced in class.

"Facilitation" means knowingly helping (or attempting to help) another student by working together on a take-home exam without permission, providing another student with a pre-written paper or test, and/or unauthorized collaboration of any kind when not allowed. As defined, facilitation includes, but is not limited to both physical and electronic social media evidence:

- Sharing test questions or answers from an exam with another student;
- Allowing another student to copy a solution to a homework problem, exam or lab;
- Taking an exam for another student, or
- Assisting in any act of academic dishonesty of another student.

Note: This syllabus and schedule is subject to change based upon the discretion of the instructor. All such changes will be announced in class.

Fall 2019 Semester Calendar

Week 1	*Aug 26 – 30*
Topic Description	**Unit 1. The Cellular Foundation of Life** Chapter 1. Introduction to Biology
Readings:	Introduction 1.1. Themes and Concepts of Biology 1.2. The Process of Science 1.3. Key Terms
Assignment (s):	eCourses assignment(s)
Week 2	*Sept 2 – 6*
Topic Description	Chapter 2. Chemistry of Life
Readings:	Introduction 2.1. The Building Blocks of Molecules 2.2. Water 2.3. Biological Molecules
Assignment (s):	eCourses assignment(s)
Week 3	*Sept 9 –13*
Topic Description	Chapter 3. Cell Structure and Function
Readings:	3.1. How Cells Are Studied 3.2. Comparing Prokaryotic and Eukaryotic Cells 3.3. Eukaryotic Cells 3.4. The Cell Membrane 3.5. Passive Transport 3.6. Active Transport
Assignment (s):	eCourses assignment(s)
Week 4	*Sept 16 –20*
Topic Description	Chapter 4 How Cells Obtain Energy
Readings:	4.1. Energy and Metabolism 4.2. Glycolysis 4.3. Citric Acid Cycle and Oxidative Phosphorylation 4.4. Fermentation 4.5. Connections to Other Metabolic Pathways
Assignment (s):	eCourses assignment(s)
Week 5	*Sept 23 –27*
Topic Description	Chapter 5. Photosynthesis
Readings:	5.1. Overview of Photosynthesis 5.2. The Light-Dependent Reactions of Photosynthesis 5.3. The Calvin Cycle 5.4. Key Terms
Assignment (s):	eCourses assignment(s)
EXAM ONE: **Chapters 1-5**	**THURSDAY, SEPTEMBER 27, 2019**
Week 6	*Sept 30 – Oct 4*
Topic Description	**Unit 2. Cell Division and Genetics** Chapter 6. Reproduction at the Cellular Level
Readings:	Introduction 6.1. The Genome 6.2. The Cell Cycle 6.3. Cancer and the Cell Cycle 6.4. Prokaryotic Cell Division 6.5. Key Terms
Assignment (s):	eCourses assignment(s), Group Discussion Forum with Writing Assignment
Week 7	*Oct 7- Oct 11*
Topic Description	Chapter 7. The Cellular Basis of Inheritance
Readings:	Introduction 7.1. Sexual Reproduction 7.2. Meiosis

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	7.3. Errors in Meiosis 7.4. Key Terms
Assignment (s):	eCourses assignment(s)
Week 8	*Oct 14 – 18*
Topic Description	Chapter 8 Patterns of Inheritance
Readings:	Introduction 8.1. Mendel's Experiments 8.2. Laws of Inheritance 8.3. Extensions of the Laws of Inheritance 8.4. Key Terms
Assignment (s):	eCourses assignment(s)
EXAM TWO: **Chapters 6-8**	**THURSDAY, OCTOBER 17, 2019** **(via online eCourses) Homecoming**
Week 9	*Oct 21 – 25*
Topic Description	**Unit 3. Molecular Biology and Biotechnology** 9. Molecular Biology
Readings:	Introduction 9.1. The Structure of DNA 9.2. DNA Replication 9.3. Transcription 9.4. Translation 9.6. Key Terms
Assignment (s):	eCourses assignment(s)
Week 10	*Oct 25 – Nov 1*
Topic Description	10. Biotechnology
Readings:	Introduction 10.1. Cloning and Genetic Engineering 10.2. Biotechnology in Medicine and Agriculture 10.3. Genomics and Proteomics 10.4. Key Terms
Assignment (s):	eCourses assignment(s)
Week 11	*Nov 4- Nov 8*
Topic Description	**Unit 5. Animal Structure and Function** 16. The Body's Systems
Readings:	Introduction 16.1. Homeostasis and Osmoregulation 16.2. Digestive System 16.3. Circulatory and Respiratory Systems 16.4. Endocrine System 16.5. Musculoskeletal System 16.6. Nervous System 16.7. Key Terms
Assignment (s):	eCourses assignment(s)
EXAM THREE: **Chapters 9,10,16,18**	**THURSDAY, NOVEMBER 14, 2019**
Week 12	*Nov 11- Nov 15*
Topic Description	18. Animal Reproduction and Development
Readings:	Introduction 18.1. How Animals Reproduce 18.2. Development and Organogenesis 18.3. Human Reproduction 18.4. Key Terms
Assignment (s):	eCourses assignment(s), Group Discussion Forum with Writing Assignment
Week 13	*Nov 18- Nov 22*
Topic Description	**Unit 4. Evolution and the Diversity of Life** 11. Evolution and Its Processes
Readings:	Introduction

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	11.1. Discovering How Populations Change 11.2. Mechanisms of Evolution 11.3. Evidence of Evolution 11.4. Speciation 11.5. Common Misconceptions about Evolution 11.6. Key Terms
Assignment (s):	
Week 14	*Nov 25 – 29*
Topic Description	12. Diversity of Life
Readings:	Introduction 12.1. Organizing Life on Earth 12.2. Determining Evolutionary Relationships 12.3. Key Terms
Assignment (s):	eCourses assignment(s)
Week 15	*Dec 2-6*
Topic Description	WRITING TOPICS AND DISCUSSIONS
Readings:	As assigned by instructor
Assignment (s):	Group Discussion Forum with Writing Assignment
EXAM FOUR:	**SEE UNIVERSITY FINAL EXAM SCHEDULE**

Exam Schedule

Exam One: 9/27/2019
Exam Two: 10/17/2019
Exam Three: 11/14/2019
Exam Four: FINAL EXAM SCHEDULE

Student Support and Success

John B. Coleman Library

The library and its partners have as their mission to provide resources and instructional material in support of the evolving curriculum, as a partner in Prairie View A&M University's mission of teaching, research, and service and to support the University's core values of access and quality, diversity, leadership, relevance, and social responsibility through emphasis on ten key areas of service. It maintains library collections and access both on campus, online, and through local agreements to further the educational goals of students and faculty. https://www.pvamu.edu/library/ Phone: 936-261-1500

The Learning Curve (Center for Academic Support)

The Learning Curve offers Tutoring via peer tutoring. The services include workshops (i.e., Save My Semester, Recalculate Your Route), seminars (i.e., Tools You Can Use: TI-84), group review sessions (i.e., College Algebra Topic Reviews, GRE Preparation), group study opportunities (i.e., TSIA, HESI, Study Break, Exam Cram), and test-taking strategies (How to take Notes, Study Buddy, 5 Day Study Guide). The Learning Curve is a nationally certified tutoring program through the National Tutoring Association. The peer tutors are trained and certified by the coordinator each semester. Location: J.B. Coleman Library Rm. 207F. Phone: 936-261-1561

The Center for the Oversight and Management of Personalized Academic Student Success (COMPASS)

The Center for the Oversight and Management of Personalized Academic Student Success (COMPASS) is designed to help Prairie View students in their second year and beyond navigate towards graduation by providing the following services: Academic Advisement, Targeted Tutorials for Personalized Learning, Campus-Wide Referrals, and Academic & Social Workshops. Location: J.B. Coleman Library Rm. 306. Phone: 936-261-1040

Writing Center

The Writing Center provides student consultants on all aspects of the writing process and a variety of writing assignments. Writing Center consultations assist students in such areas as prewriting, brainstorming, audience awareness, organization, research, and citation. Students taking on-line courses or courses at the Northwest

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Houston Center or College of Nursing may consult remotely or by email. Location: Hilliard Hall Rm. 121. Phone: 936-261-3724.

Student Counseling Services
The Student Counseling Services unit offers a range of services and programs to assist students in maximizing their potential for success: short-term individual, couples, and group counseling, as well as crisis intervention, outreach, consultation, and referral services. The staff is licensed by the State of Texas and provides assistance to students who are dealing with academic skills concerns, situational crises, adjustment problems, and emotional difficulties. Information shared with the staff is treated confidentially and in accordance with Texas State Law. Location: Owens-Franklin Health Center Rm. 226. Phone: 936-261-3564

Testing
The Department of Testing administers College Board CLEP examinations, the HESI A2 for pre-nursing majors, LSAT for law school applicants and MPRE for second-year law students, the Experiential Learning Portfolio option, the Texas Success Initiative (TSI) Assessment, which determines college readiness in the state, and exam proctoring, among other service such as SAT and ACT for high school students. Location: Delco Rm. 141. Phone: 936-261-4286

Office of Diagnostic Testing and Disability Services
As a federally-mandated educational support unit, the Office of Disability Services serves as the repository for confidential disability files for faculty, staff, and students. For persons with a disability, the Office develops individualized ADA letters of request for accommodations. Other services include: learning style inventories, awareness workshops, accessibility pathways, webinars, computer laboratory with adapted hard and software, adapted furniture, proctoring of non-standardized test administrations, ASL interpreters, ALDs, digital recorders, livescribe, Kurtzweil, and a comprehensive referral network across campus and the broader community. Location: Evans Hall Rm. 317. Phone: 936-261-3585

Veteran Affairs
Veterans Services works with student veterans, current military and military dependents to support their transition to the college environment and continued persistence to graduation. The Office coordinates and certifies benefits for both the G.I. Bill and the Texas Hazlewood Act. Location: Evans Hall Rm. 323. Phone: 936-261-3563

Office for Student Engagement
The Office for Student Engagement delivers comprehensive programs and services designed to meet the co-curricular needs of students. The Office implements inclusive and accessible programs and services that enhance student development through exposure to and participation in diverse and relevant social, cultural, intellectual, recreational, community service, leadership development and campus governance. Location: Memorial Student Center Rm. 221. Phone: 936-261-1340

Career Services
Career Services supports students through professional development, career readiness, and placement and employment assistance. The Office provides one-on-one career coaching, interview preparation, resume and letter writing, and career exploration workshops and seminars. Services are provided for students at the Northwest Houston Center and College of Nursing in the Medical Center twice a month or on a requested basis. Distance Learning students are encouraged to visit the Career Services website for information regarding services provided. Location: Evans Hall Rm. 217. Phone: 936-261-3570

University Rules and Procedures

Disability Statement (Also See Student Handbook):
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact Disability Services, in Evans Hall, Room 317, or call 936-261-3585/3.

Academic Misconduct (See Student Handbook):

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You are expected to practice academic honesty in every aspect of this course and all other courses. Make sure you are familiar with your Student Handbook, especially the section on academic misconduct. Students who engage in academic misconduct are subject to university disciplinary procedures.

Forms of Academic Dishonesty:

1. Cheating: deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not mastered; giving or receiving aid unauthorized by the instructor on assignments or examinations.

2. Academic misconduct: tampering with grades or taking part in obtaining or distributing any part of a scheduled test.

3. Fabrication: use of invented information or falsified research.

4. Plagiarism: unacknowledged quotation and/or paraphrase of someone else's words, ideas, or data as one's own in work submitted for credit. Failure to identify information or essays from the Internet and submitting them as one's own work also constitutes plagiarism.

Nonacademic Misconduct (See Student Handbook)

The university respects the rights of instructors to teach and students to learn. Maintenance of these rights requires campus conditions that do not impede their exercise. Campus behavior that interferes with either (1) the instructor's ability to conduct the class, (2) the inability of other students to profit from the instructional program, or (3) campus behavior that interferes with the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. Such incidents will be adjudicated by the Dean of Students under nonacademic procedures.

Sexual Misconduct (See Student Handbook):

Sexual harassment of students and employers at Prairie View A&M University is unacceptable and will not be tolerated. Any member of the university community violating this policy will be subject to disciplinary action.

Title IX Statement

Prairie View A&M University (PVAMU) is committed to supporting students and complying with the Texas A&M University System non-discrimination policy. It seeks to establish an environment that is free of bias, discrimination, and harassment. If you experience an incident of sex- or gender-based discrimination, including sexual harassment, sexual assault or attempted sexual assault, we encourage you to report it. While you may talk to a faculty member about an incident of misconduct, the faculty member must report the basic facts of your experience to Ms. Alexia Taylor, PVAMU's Title IX Coordinator. If you would like to speak with someone who may be able to afford you privacy or confidentiality, there are individuals who can meet with you. The Title IX Coordinator is designated to handle inquiries regarding non-discrimination policies and can assist you with understanding your options and connect you with on- and off-campus resources. The Title IX Coordinator can be reached by phone at 936-261-2123 or in Suite 013 in the A.I. Thomas Administration Building.

Class Attendance Policy (See Catalog for Full Attendance Policy)

Prairie View A&M University requires regular class attendance. Attending all classes supports full academic development of each learner whether classes are taught with the instructor physically present or via distance learning technologies such as interactive video and/or internet.

Excessive absenteeism, whether excused or unexcused, may result in a student's course grade being reduced or in assignment of a grade of "F". Absences are accumulated beginning with the first day of class during regular semesters and summer terms. Each faculty member will include the University's attendance policy in each course syllabus.

Student Academic Appeals Process

Authority and responsibility for assigning grades to students' rests with the faculty. However, in those instances where students believe that miscommunication, errors, or unfairness of any kind may have adversely affected the instructor's assessment of their academic performance, the student has a right to appeal by the procedure listed in

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the Undergraduate Catalog and by doing so within thirty days of receiving the grade or experiencing any other problematic academic event that prompted the complaint.

TECHNICAL CONSIDERATIONS

***Minimum* Recommended Hardware and Software:**

- Intel PC or Laptop with Windows 7; Mac with OS X; Smartphone or iPad/Tablet with Wi-Fi
- High speed Internet access
- 8 GB Memory
- Hard drive with 320 GB storage space
- 15" monitor, 800x600, color or 16 bit
- Sound card w/speakers
- Microphone and recording software
- Keyboard & mouse
- Most current version of Google Chrome, Safari, Internet Explorer or Firefox

Note: Be sure to enable Java & pop-ups in the Web browser preferences

Participants should have a basic proficiency of the following computer skills:

- Sending and receiving email
- A working knowledge of the Internet
- Proficiency in Microsoft Word (or a program convertible to Word)
- Proficiency in the Acrobat PDF Reader
- Basic knowledge of Windows or Mac O.S.

***Netiquette* (online etiquette):**

Students are expected to participate in all discussions and virtual classroom chats as directed. Students are to be respectful and courteous to others on discussions boards. Foul or abusive language will not be tolerated.

***Technical Support*:**

Students should go to https://mypassword.pvamu.edu/ if they have password issues. The page will provide instructions for resetting passwords and contact information if login issues persist. For other technical questions regarding eCourses, call the Office of Distance Learning at 936-261-3283

***Communication Expectations and Standards*:**

Emails or discussion postings will receive a response from the instructor, usually in less than 48 hours. Urgent emails should be marked as such. Check regularly for responses.

Discussion Requirement:

Online courses often require minimal to no face-to-face meetings. However, conversations about the readings, lectures, materials, and other aspects of the course can take place in a seminar fashion. This will be accomplished by the use of the discussion board. The exact use of discussion will be determined by the instructor.

It is strongly suggested that students type their discussion postings in a word processing application and save it to their PC or a removable drive before posting to the discussion board. This is important for two reasons: 1) If for some reason your discussion responses are lost in your online course, you will have another copy; 2) Grammatical errors can be greatly minimized by the use of the spell-and-grammar check functions in word processing applications. Once the post(s) have been typed and corrected in the word processing application, it/they should be copied and pasted to the discussion board.

Academic Calendar Spring 2019 – Full Term

The Prairie View A&M Academic Calendar is subject to change

Jan 10 - Jan 11 Thurs through Fri	Regular Registration Period

Jan 14 Mon	First Class Day
Jan 14 Mon	Tuition payment deadline is 5:00 p.m. for all students who registered for the spring semester

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Jan 14 - Jan 16 Mon through Wed	Late registration for the spring semester for all students who have not yet registered. To complete registration, students must pay by 5:00 p.m. on Wednesday, February 6.
Jan 14 - Jan 18 Mon through Fri	Add/Drop for all students for the spring semester. Tuition payment for all students who add/drop for spring must pay by 5:00 p.m. on Wednesday, February 6.
Jan 21 Mon	Dr. Martin Luther King Day (University Closed)
Jan 22 Tues	Class resumes
Jan 30 Wed	12th Class Day (Census Date)
Jan 30 Wed	Last day to drop/withdraw from course(s) without academic record. A financial record will still exist.
Jan 31 - Mar 29 Thurs through Fri	Withdrawal from course(s) with record ("W")
Feb 06 Wed	Tuition payment deadline is 5:00 p.m. for all students who late registered and add/drop for spring semester
Feb 11 Mon	20th class day
Feb 12 - Apr 30 Tues through Tues	Submit application for Tuition Rebate for spring graduation undergraduate candidates
Mar 07 - Mar 09 Thurs through Sat	Mid-semester examination
Mar 11 - Mar 16 Mon through Sat	Spring Break (University Closed 3/15/2019)
Mar 18 Mon	Class resumes
Mar 19 Tues	60% of Term
Mar 19 Tues	Mid-semester grades due by 11:59 p.m.
Mar 27 Wed	Founders Day/Honors Convocation
Mar 27 Wed	Last day to apply for spring graduation (ceremony participation)
Mar 28 - Apr 30 Thurs through Tues	Apply for degree conferral only for spring graduation (no ceremony participation or name listed in program)
Mar 29 Fri	Last day for withdrawal from course(s) with record ("W")
Apr 08 - Apr 12 Mon through Fri	Priority registration for continuing students for summer and fall semesters Priority Registration Schedule
Apr 15 - May 24 Mon through Fri	Pre-registration for all students for the summer and fall semester
Apr 19 Fri	Good Friday (Student Holiday)
Apr 29 - Apr 30 Mon through Tues	Course Review Days (Classes must convene, and instructors will prepare students for final exams)
Apr 30 Tues	Last day to withdraw from the university with record
Apr 30 Tues	Last day to apply for degree conferral only for spring graduation (no ceremony participation or name listed in program)
Apr 30 Tues	Last day to submit application for Tuition Rebate for spring graduation undergraduate candidates
Apr 30 Tues	Last Class Day
May 01 - May 07 Wed through Tues	Final Examinations
May 09 Thurs	Final grades due for graduation candidates by Noon
May 11 Sat	Spring Commencement
May 14 Tues	Final grades due for all other students by 11.59 p.m.

FINAL EXAM SCHEDULE SPRING 2019 SEMESTER EXAM WEEK

TIMES	Wednesday May 1	Thursday May 2	Friday May 3	Saturday May 4	Monday May 6	Tuesday May 7
8:00am–10:00am	M-W-F, 8:00 am	TU-THUR, 8:00 am	M-W-F, 9:00 am	SAT, 8:00 am	M-W-F, 10:00 am	TU-THUR, 9:30 am
10:30am12:30pm	M-W-F, 11:00 am	TU-THUR, 11:00 am	M-W-F, 12:00 pm	SAT, 11:00 am	M-W-F, 1:00 pm	TU-THUR, 12:30 pm
1:30pm–3:30pm	M-W-F , 2:00 pm	TU-THUR, 2:00 pm	M-W-F, 3:00 pm	SAT, 2:00 pm	M-W-F, 4:00 pm	TU-THUR, 3:30 pm
4:00pm–6:00pm	M-W-F, 5:00 pm	TU-THUR, 5:00 pm	M-W-F, 6:00 pm	COMMON EXAM	COMMON EXAM	COMMON EXAM

Note: This syllabus and schedule is subject to change based upon the discretion of the instructor. All such changes will be announced in class.

6:30pm–8:30pm	COMMON EXAM	COMMON EXAM	COMMON EXAM	COMMON EXAM	COMMON EXAM	COMMON EXAM

NOTES:

1. **All NROTC and AROTC examinations will be scheduled by the professors of NROTC and AROTC during this final exam period.**
2. **All HEALTH AND HUMAN PERFORMANCE practice examinations will be scheduled by the head of the Department of Health and Human Performance during this final exam period.**
3. **Instructors should contact the Office of the Registrar as soon as possible at the beginning of the semester to schedule rooms for common exams.**
4. **Final Exam schedules for 8-week sessions will follow the Academic Calendar.**