

SYLLABUS

Course Title:	Mate	rials and	d Methods			
Course Prefix:	AR	CH	Course No.:	3283	Section No.:	01
		of designs	s lies fallow,	unrealized and in a	questionable	state if it is never
constructed."						
				design is done, but w		
most students s				is the end product."	Gerald Weisba	ch, FAIA
		Department:	☑ Architecture			
School o	of		☐ Constructio	n Science		
Architectu	ıro		□ Art			
Alcintecto	11 6		☐ Digital Med			
				Development		
Course Location				Building, Room 233		
Class Meeting D	ays	Tuesdays a	nd Thursdays; 9	:30-10:50 AM		
& Times:						
Catalog Descrip	tion:			ours. Introduction to the		
		manufacture	ed building mate	rials and the effect of the	e nature of mate	rials upon design."
Prerequisites:		NA				
Co-requisites:		NA				
Mode of Instruct	tion:	⊠ Face-to-f	ace 🗆 On-line 🛭	☐ Hybrid		
Instructor:		Mahmud Ha	asan, PhD, PE, As	SP		
		Adjunct Inst	ructor			
Office Location:		School of Ar	chitecture, Roo	m 247		
Office Telephone	e:	832-248-37				
Email Address:		ahasan94@				
						
U.S. Postal Serv	ice	Prairie View	A&M University	1		
Address:		P.O. Box 51	9			
		Mail Stop 21	100			
		Prairie View	, TX 77446			
Office Hours:		Tuesday 10	:50AM - 12:50PI	M. OTHER HOURS BY	APPOINTMENT	
				appointments with the pro		
				sed. Students must be pre	epared for their ap	pointment by bringing all
		applicable ma	aterials and inform	ation to the meeting.		
Virtual Office Ho	ours:					
Required Text:				struction: Materials and M	ethods; Authors:	Edward Allen and
		Joseph Iano,	Publisher: John W	/iley & Sons, Inc.		
Optional Text:		Building Cons	struction Illustrate	<u>ed;</u> Authors: Francis D. K. C	Ching; Publisher: J	ohn Wiley & Sons, Inc.
				uide to Understanding the		
		Authors: Fran	ncis D. K. Ching, St	even R. Winkel; Publisher	: John Wiley & So	ns, Inc.
Recommended						
Text/Readings:						
Learning Resour	rces	PVAMU Lib	rary:			

Telephone: (936) 261-1500;

web: http://www.tamu.edu/pvamu/library/

Use the Reference Desk at the library where the staff is eager to guide your research. They can orient you to hard copies and on-line resources.

University Bookstore:

Telephone: (936) 261-1990

web: https://www.bkstr.com/Home/10001-10734-1?demoKey=d

The Writing Center

Telephone: (936) 261-3700

The Writing Center's goal is to provide a friendly, stress-free environment for students from all over campus to meet with a consultant and talk about writing of all types. They provide a responsive audience and advice from experienced writers in sessions generally lasting thirty to forty-five minutes. Sessions of this length offer time to work individually with students on any aspect of the writing process: from brain storming and drafting, to revising and proofreading. They will explore ways to improve a student's overall writing skills. They do NOT proofread or edit for students, but instead teach proofreading and editing techniques. Their goal is to: make a better writer for the long term.

Student Academic Success Center

Telephone: (936) 261-1040

Student Academic Success Center identifies academic and social roadblocks that interfere with persistence and timely graduation of PVAMU students. SASC informs campus-wide policies by staying current with retention literature and best practices. Further, SASC develops programs and services that are specifically aimed at continuing the academic success of the first year. We strive to provide PVAMU students with "Navigation to Graduation."

The Tutoring Center

John B. Coleman Library in Room 209

Telephone: (936) 261-1561

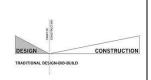
Hours: Monday through Thursday 12 pm to 9 pm and Friday from 8 am to 5 pm.

Email: AEtutoring@pvamu.edu

Open to all undergraduate students enrolled for credit in targeted PVAMU courses. offers help for:

- Microeconomics, Macroeconomics
- Management Information Systems
- History, Government
- Statistics, Basics Calculus II
- Psychology, Sociology
- English (Basics Freshman Comp II), Speech
- Spanish I&II
- Biology (Pre-Med, Pre-Nursing)
- Chemistry (Bio & Nursing Majors)
- Physics
- Materials & Science

Course Goals and Overview:



Arch-3283 will focus on building construction materials and methods used ins systems. The primary emphasis is to help you to understand the architect's role in selecting the appropriate system for your design concept along with corresponding materials and understanding their technical aspects so that your project design can be properly constructed. The course objectives are:

- o To learn the critical knowledge related to how construction systems are constructed and perform by using materials covered in Arch-2273.
- o To understand the methods by which the general contractors and sub-contractors construct buildings.

Course Outcomes/Learning Objectives

90di 30	Outcomes/Learning Objectives
At the e	end of this course, the students will:
4443.1	Learn the critical knowledge related to the important role of architectural construction documents
1775.1	and codes in transforming design concepts into real projects.
4443.2	Understand the composition of construction documents (drawings, specifications and contracts)
	issued to the general contractor.
4443.3	Understand the sequencing of architectural construction documents as issued to the general
4443.3	contractor.
4443.4	Prepare a basic set of architectural construction documents for a project with emphasis on plans,
4443.4	elevations and sections.

4443.5	Develop and to demonstrate the ability to manage a project and oneself , to be a team player and a team leader.
4443.6	Develop and to demonstrate the ability to solve problems . Develop and to demonstrate the ability to effectively communicate to the project team.
4443.7	Prepare for future job opportunities after graduation.

Course Requirements & Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

- Homeworks: Written homeworks designed to supplement and reinforce course material
- **Exams:** Written tests designed to measure knowledge of presented course material
- Project: Assignment designed to measure ability to apply presented course material
- Class Attendance/Participation: Daily attendance and participation in class discussions

Grading Matrix

Instrument Comments		Total
Homeworks	Will be assigned after finishing every	5%
	chapter	
Quizzes	Will be announced at least a week	25%
	ahead	
Project	Will be announced. Consists of	10%
•	Presentations and Reports with Project	
	Abstract/Selection and Final Project	
Mid Term Exam	Will be announced at least few weeks	25%
	ago	
Class Attendance/Participation	Will be taken every class	5%
Final Exam	Will be announced at least few weeks	30%
	ago	
Total:		100%
Grade Determination:	A = 90-100 points	
	B = 80–89 points	
	C = 70–79 points	
	D = 60–69 points;	
	F = 59 points or below	

Course Procedures

University Attendance Policy:

Prairie View A&M University requires regular class attendance. Excessive absences will result in lowered grades. Excessive absenteeism, whether excused or unexcused, may result in a student's course grade being reduced or assignment of a grade of "F." Absences are accumulated beginning with the first day of class.

Instructor's Attendance and Participation Policy

As a student in a professional practice course at Prairie View A&M University you are expected to attend each class. Class attendance is recorded on roll sheets that are circulated to record <u>your</u> name and signature. Since attendance is critical to the learning objectives and the class discussions, a 5% <u>involvement grade is awarded for each class period</u>. However, to gain an understanding of construction materials and installation methods, you must do more than just show up. Attentiveness is important. For example, showing up for class and then reading the newspaper will cause a deduction from your 5%. Other things that could cause you to lose points would be sleeping in class, working on other assignments in class, being late, being rude or being disruptive.

You are <u>not</u> in competition with your fellow classmates for involvement points. Participation and absences are accumulated beginning with the first day of class on **August 26**, 2019. If you do not come to class, you may assume that you have received zero (0) points for the class period unless you have a university approved excuse in one of the following classifications:

- 1. Participation in an activity appearing on the University authorized activity list.
- 2. Death or major illness in a student's immediate family.
- 3. Illness of a dependent family member.
- 4. Participation in legal proceedings that requires a student's presence.
- 5. Religious holy day.
- 6. Confinement because of illness.
- 7. Required participation in military duties.

If you miss class for one of these reasons, you must provide a memorandum plus supporting documentation to clear the absence from your record. These documents will be accepted for ONE WEEK AFTER THE ABSENCE HAS OCCURRED. There will be NO exceptions to this rule. This includes student-athletes who are to provide university forms for reporting absences to participate in approved competitions. Emails will not be accepted to clear these absences. After that, the involvement grade stands. If you have another reason other than these seven for being absent, you may submit a memorandum with supporting documentation requesting that the absence be removed from your record for ONE WEEK AFTER THE ABSENCE HAS OCCURRED. There will be NO exceptions to this rule. All requests will be reviewed and approved or disapproved based upon the justification that you provide in your memorandum. While other reasons for being absent are rarely approved; it is understood that you might feel that there is a higher priority that requires you to miss class. In accepting your decision to miss class, you must also be willing to accept the instructor's decision to not award you involvement points for the class or classes that are missed.

Personal Conduct

Students and faculty are expected to conduct themselves in ways that support individual learning and the learning of others. To that end members of the classroom community will conduct themselves in a professional and ethical manner to achieve these objectives. Any conduct construed to interfere with the learning opportunities of members of the class may result in the removal of the student from the class for that day. Repeated inappropriate conduct will result in permanent removal from the class. Based upon the fact that you are preparing for professional employment, you are expected to adhere to the following specific guidelines:

- During regular class periods <u>all students are expected to dress appropriately</u> in accordance with university regulations so that no disruptions in the learning experience will occur.
- 2. No hats or caps will be allowed to be worn in the classroom during class sessions. If you elect to wear a hat or cap during the lectures or class discussion, your decision will be respected. However you should also respect the instructor's decision to not award you daily participation points based upon that decision.
- 3. <u>Dress Code for Presentations:</u> Professional dress is expected for all design and technical presentations in class. Failure to adhere to the guidelines posted by the instructor will result in a deduction of ten percent (10%) from your final presentation score.
- 4. No food or drink is allowed in the classroom at any time.
- Cellular telephones are to be turned off or put on silent ring tone during the class period. Texting is strictly prohibited during the class period. No 'ear phone' units will be allowed. If your cell phone rings during the lecture or you are texting you are subject to losing all participation point for that class period.
- 6. <u>Laptops must emit no noise.</u> Make sure your laptop is warmed up and your battery charged before class starts. A laptop is allowed only for taking notes or accessing relevant course material during the class. Checking email, playing a game, messaging and other non-class related activities are not allowed at any time.
- 7. Harassment of your fellow students of any kind will not be tolerated.
- 8. No children, friends, family members or guests are allowed in the class without prior approval. Failure to adhere to this rule will result in a "0" for that class period.

Conduct of the Class and Care of the Facility

Please note the following rules for the conduct of the class.

- 1. Class will begin at the appointed time.
- Class is dismissed when so indicated by the instructor. Students are expected to be
 on time and stay throughout the entire class period. Leaving the classroom before the
 class is dismissed without prior approval from the instructor will result in a loss of

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Submission of Assignments: Formatting Documents:	 participation for that class. 3. All class members are required to keep the classroom in a clean and orderly manner to facilitate the number of students using it each day. Failure to maintain the classroom as requested by the instructor will result in a deduction in participation points for all class members for that date of instruction. 4. Lecture Notes and Handouts will be sent to your official university email. Handouts distributed during a class period will not be distributed at any other time. It is the student's responsibility to get a copy form another student or source. Assignments are due at the start of the class session. No late work will be accepted without proper documentation. Microsoft Word is the standard word processing tool used at PVAMU. If you are using other word processors, be sure to save the document in either the Microsoft Word, RichText, or plain text format.
Exam Policy:	Exams should be taken as scheduled. No makeup examinations will be allowed except under documented emergencies (See Student Handbook).
University Rules a	
Disability Statement (See Student Handbook):	Students with disabilities, including learning disabilities, who wish to request accommodations in class should register with the Services for Students with Disabilities (SSD) early in the semester so that appropriate arrangements may be made. In accordance with federal laws, a student requesting special accommodations must provide documentation of their disability to the SSD coordinator. Students should also inform the instructor of their need for accommodations immediately at the outset of the course so that a solution designed to being successful in class can be produced.
Academic Misconduct (See Student Handbook):	You are expected to practice academic honesty in every aspect of this course and all other courses. Make sure you are familiar with your Student Handbook, especially the section on academic misconduct. Students who engage in academic misconduct are subject to university disciplinary procedures.
Forms of Academic Dishonesty:	 Cheating: deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not mastered; giving or receiving aid unauthorized by the instructor on assignments or examinations. Academic misconduct: tampering with grades or taking part in obtaining or distributing any part of a scheduled test. Fabrication: use of invented information or falsified research. Plagiarism: unacknowledged quotation and/or paraphrase of someone else's words, ideas, or data as one's own in work submitted for credit. Failure to identify information or essays from the Internet and submitting them as one's own work also constitutes plagiarism.
Nonacademic Misconduct (See Student Handbook) Sexual misconduct (See Student	The university respects the rights of instructors to teach and students to learn. Maintenance of these rights requires campus conditions that do not impede their exercise. Campus behavior that interferes with either: (1) the instructor's ability to conduct the class; (2) the inability of other students to profit from the instructional program, or (3) campus behavior that interferes with the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. Such incidents will be adjudicated by the Dean of Students under nonacademic procedures. Sexual harassment of students and employers at Prairie View A&M University is unacceptable and will not be tolerated. Any member of the university community violating this policy will be subject to
Handbook):	disciplinary action.
Student Academic Appeals Process	Authority and responsibility for assigning grades to students rests with the faculty. However, in those instances where students believe that miscommunication, errors, or unfairness of any kind may have adversely affected the instructor's assessment of their academic performance, the student has a right to appeal by the procedure listed in the Undergraduate Catalog and by doing so within thirty days of receiving the grade or experiencing any other problematic academic event that prompted the complaint.
Technical Conside	erations for Online and Web-Assist Courses
Minimum Hardware and Software Requirements	Pentium with Windows XP or PowerMac with OS 9 -56K modem or network access -Internet provider with SLIP or PPP -8X or greater CD-ROM -64MB RAM -Hard drive with 40MB available space -15" monitor, 800x600, color or 16 bit -Sound card w/speakers -Microphone and recording software

	-Keyboard & mouse -Netscape Communicator ver. 4.61 or Microsoft Internet Explorer ver. 5.0 /plug-ins -Participants should have a basic proficiency of the following computer skills: -Sending and receiving email -A working knowledge of the Internet -Proficiency in Microsoft Word -Proficiency in the Acrobat PDF Reader -Basic knowledge of Windows or Mac O.S.
Netiquette (online etiquette):	Students are expected to participate in all discussions and virtual classroom chats when directed to do so. Students are to be respectful and courteous to others in the discussions. Foul or abusive language will not be tolerated. When referring to information from books, websites or articles, please use APA standards to reference sources.
Technical Support:	Students should call the Prairie View A&M University Helpdesk at 936-261-2525 for technical issues with accessing your online course. The helpdesk is available 24 hours a day/7days a week. For other technical questions regarding your online course, call the Office of Distance Learning at 936-261-3290 or 936-261-3282
Communication Expectations and Standards:	All emails or discussion postings will receive a response from the instructor, usually within 48 hours. Urgent emails should be marked as such. Check regularly for responses. You can send email anytime that is convenient to you, but the instructors will check their email messages continuously during the day throughout the work-week (Monday through Friday) during normal office hours. Instructors should respond to email messages during the work-week by the close of business (5:00 pm) on the day following their receipt of them. Emails received on Friday will be responded to by the close of business on the following Monday.

ACCREDITATION/ASSESSMENT CRITERIA Table No. 1-NAAB CRITERIA

This course is structured to assist the student meet the following criteria shown in **Table No. 1** as established by the National Architectural Accreditation Board (NAAB). To view the entire list, go to the NAAB website, www.naab.org and access "2014 NAAB Conditions for Accreditation."

Performance Criteria:	Ability	Understanding	Course Learning Outcomes Competencies		
				(T, R, I)	,3
			T	R	I
			Taught	Reinforced	Utilized/
					Integrated
REALM A: Critical Thinking and Representation					
A.1. Professional Communication Skills (Ability)					
A.2. Design Thinking Skills (Ability)					
A.3. Investigative Skills (Ability)					
A.4. Architectural Design Skills (Ability)					
A.5. Ordering Systems (Ability)					
A.6. Use of Precedents (Ability)					
A.7. History and Global Culture (Understanding)					
A.8. Cultural Diversity and Social Equity (Understanding)					
REALM B: Building Practices, Technical Skills, and	l Knowle	edge			
B.1. Pre-Design (Ability)					
B.2. Site Design (Ability)					
B.3. Codes and Regulations (Ability)					
B.4. Technical Documentation (Ability)					
B.5. Structural Systems (Ability)					
B.6. Environmental Systems (Ability)					
B.7. Building Envelope Systems and Assemblies (Understanding)					
B.8. Building Materials and Assemblies (Understanding)					
B.9. Building Service Systems (Understanding)					
B.10. Financial Considerations (Understanding)					
REALM C: Integrated Architectural Solutions					
C.1. Research (Understanding)					
C.2. Integrated Evaluations and Decision-Making Design Process (Ability)					

C.3. Integrative Design (Ability)					
REALM D: Professional Practice					
D.1. Stakeholder Roles in Architecture (Understanding)					
D.2. Project Management (Understanding)					
D.3. Business Practices (Understanding)					
D.4. Legal Responsibilities (Understanding)					
D.5. Professional Conduct (Understanding)					

ACCREDITATION/ASSESSMENT CRITERIA TABLE 2: ACCE (RITERIA			
This course is structured to assist the student meet the following criteria the American Council for Construction Education (ACCE) Standards an entire list, go to the ACCE website, www.acce-hq.org and view the "Accre	d Criteria for editation Pro	r Accreditation. cedures."	To view the	
Course Learning Outcomes:		Competencie (T, R, I)	es	ACCE
	T Taught	R Reinforced	l Utilized/ Integrated	A Assessed
Create written communications appropriate to the construction discipline.				
2. Create oral presentations appropriate to the construction discipline				
3. Create a construction project safety plan				
4. Create construction project cost estimates				
5. Create construction project schedules				
6. Analyze professional decisions based on ethical principles.				
7. Analyze construction documents for planning and management of construction processes.				
8. Analyze methods, materials, and equipment used to construct projects.				
Apply construction management skills as a member of a multidisciplinary team.				
10. Apply electronic-based technology to manage the construction process.				
11. Apply basic surveying techniques for construction layout and control.				
12. Understand different methods of project delivery and the roles and responsibilities of all constituencies involved in the design and construction process.				
13. Understand construction risk management.				
14. Understand construction accounting and cost control				
15. Understand construction quality assurance and control.				
16. Understand construction project control processes.				
17. Understand the legal implications of contract, common, and regulatory law to manage a construction project.				
18. Understand the basic principles of sustainable construction.				
19. Understand the basic principles of structural behavior .				
20. Understand the basic principles of mechanical, electrical and piping				
systems.			<u> </u>	

	COURSE OUTLINE	EVENT AND LECTURE SCI	HEDULE			
	This schedule is subject to change as the semester proceeds in order to cover the most important material in the time allotted. Any revisions will be duly noted and announced in class. All referenced readings are taken from the required text.					
R	Registration/Assembly Dates Dates exam scores will be posted					
1	Key Dates	1	Holidays			

	raduation oplications		Guest lectures		
Da	ates for Exams		Project Team Workshop		
	16 V	WEEK CALENDA	NR .		
Week One: Topic	Introduction	ons and the cours	e Syllabus		
August 28-30, 2019	Review Ar	ch-2273 lecture no	otes		
	Chapter-1	discussion			
Chapter (s):	Chapter-1				
Assignment (s):	Purchase the te	xtbook and begin reading Arch-2273, Chapter-1,			
University Events:		LATE REGISTRATIO	N/ADD-DROP COURSE PERIOD		
	August 26- September 3, 2019	attend class durin	ting Period (NS/SH) Students who do not g this period will have their courses noial aid reduced or cancelled		
Week Two: Topic	August 29, 2019 [Thursday] August 30, 2019 [Friday] • Project dis	Job Fair 10:00 am-2:00 pm; Willie A. Tempton Memorial Center–Gran Ballroom, 2 nd Floor), Workshops: Resume Workshop Elevator Pitch w/ a twist Social-Media Burst (Reviewing Social Media) Professional Headshots Dress for Success Final Day to Register without late fee			
September 2-6, 2019		scussion ch-2273 lecture n	otos		
		discussion	oles -		
Chapter (s):	•	discussion			
Assignment (s):	Chapter-1	Arch_2272 Chan	ter-1, making buildings		
		AIGHEZZIS, GHAP	ter-i, making bunungs		
University Events:	[Monday]		Jniversity Closed)		
	September 4, 2019 [Wednesday]		Γ ASSEMBLY: All students to attend. 7; Time to be announced.)		
Week Three: Topic September 9-13 2019	Chapter-5 discus	sion			
Chapter (s):	Chapter-5	Chapter-5			
Assignment (s):	Begin Reading	Reading Chapter-5, Wood Light Frame Construction			
University Events:					
	September 11, 2019 [Wednesday]	CENSUS DAT RESERVATIONS CA	E (12 TH CLASS DAY): COURSE NCELLED FOR NON-PAYMENT.		
			DRAW FROM COURSE WITHOUT ACADEMIC Financial Record will still exist)		

	LATE DEADLINE FOR GRADUATING UNDERGRADUATES TO SUBMIT APPLICATION FOR TUITION REBATE
	September 12, 2019 [Thursday] NOTE! WITHDRAWAL FROM COURSES "WITH ACADEMIC RECORD" (W) BEGINS. END ON NOVEMBER 1, 2019.
Week Four: Topic September 16-20, 2019	Chapter-6 discussion
Chapter (s):	Chapter-6
Assignment (s):	Begin Reading Chapter-6, Exterior Finishes for Wood Light Frame Construction
University Events:	September 18, 2019 [Wednesday] SOA Construction Science Career Fair: 9:00 AM- 3:00 PM held in the Kennedy Architecture Building & Fabrication Center
Week Five: Topic September 23-27, 2019	Chapter-9 discussion
Chapter (s):	Chapter-9
Assignment (s):	Begin Reading Chapter-9, Brick Masonry
University Events:	September 25, 2017 [Monday] NOTE! 20 TH CLASS DAY
Week Six: Topic September 30-October 4, 2019	Chapter-10 discussion
Chapter (s):	Chapter-10
Assignment (s):	Begin reading Chapter-10, Masonry Loadbearing Wall Construction
University Events:	
Week Seven: Topic October 7-11, 2019	Chapter-11 discussion
Chapter (s):	Chapter-11
Assignment (s):	Begin reading Chapter-11, Steel Frame Construction
University Events:	
Week Eight: Topic October 14-18, 2019	Chapter-14 discussion, Mid Term Review
Chapter (s):	Chapter-14
Assignment (s):	Begin reading Chapter-14, Sitecast Concrete Framing Systems, Review all the materials for Mid Term
University Events:	
Mid-Term Exam 🎤	October 17-19, 2019
Week Nine: Topic October 21-25, 2019	Chapter-15
Chapter (s):	Chapter-15
Assignment (s):	Begin reading Chapter-15, Precast Concrete Framing Systems
University Events:	October 22, 2019 [Tuesday] MID-TERM EXAM GRADES DUE
Week Ten: Topic October 28-November 1, 2019	Chapter-16 discussion

Chapter (s):	Chapter-16					
Assignment (s):		Chapter-16, Roofing				
University Events:	October 31, 2019 [Thursday]	Final Date to Apply for Fall 2019 Graduation (ceremony participation)				
	November 1, 2019 [Friday]	Application for Graduation-Degree Conferral only for Fall 2019 Graduation Begins (no ceremony participation or				
		name listed in the program)				
		Final Day to Withdraw from Course(s) with Academic Record ("W")				
Week Eleven: Topic November 4-8, 2019	Chapter-19 discussion					
Chapter (s):	Chapter-19					
Assignment (s):	Begin reading C	reading Chapter-19, Designing Cladding Systems				
University Events:						
Week Twelve: Topic November 11-15, 2019	Chapter-20					
Chapter (s):	Chapter-20					
Assignment (s):		Chapter-20, Cladding with Masonry and Concrete				
University Events:	November 11, 2019 [Tuesday]	NOTE! Priority Registration for continuing students for Spring and Summer semesters				
Week Thirteen: Topic November 18-22, 2019	Chapter-21 discussion					
Chapter (s):	Chapter-21					
Assignment (s):	Begin reading Chapter-21, Cladding with Metal and Glass					
University Events:						
Week Fourteen: Topic November 25-29, 2019	Chapter-21					
Chapter (s):	Chapter-21					
Assignment (s):	Begin reading Chapter-21, Cladding with Metal and Glass					
University Events:	November 28-29, 2019	NOTE! THANKSGIVING DAY (UNIVERSITY CLOSED)				
ffappy	[Thursday- Saturday]					
flappy Thenkegiong	Catalady					
Week Fifteen Topic	Final Exam Rev	iew				
December 2-8, 2019						
Chapter (s):						
Assignment (s):	December 0.0 0010					
University Events:	December 2-3, 2019 Course Review Days	Classes must convene and instructors will prepare students for final exams.				
	Sujo	Last day of class for Fall Semester 2019 is DECEMBER 3rd! Final Day to Submit Application for Tuition Rebate for Fall Graduation 2019 (Undergraduate Candidates)				
	December 3, 2019 [Tuesday]	Final Day to Apply for Degree Conferral only for Fall 2019 Graduation (no ceremony participation or name listed in the program)				
		Final Day to Withdraw from the University (from all courses) for the Fall 2019 16-week				
Week Sixteen						

December 4-10, 2019 [Wednesday- Tuesday]	FINAL EXAMINATION PERIOD
December 12, 2019 [Thursday]	FINAL GRADES DUE FOR GRADUATION CANDIDATES (12:00 p.m.) – Fall 2019 16-week session
December 14, 2019 [Saturday]	COMMENCEMENT
December 17, 2019 [Tuesday]	FINAL GRADES DUE FOR ALL STUDENTS

In order to assure that you have read over this entire document you are required to sign the Statement of Agreement on the final page of the syllabus and return it at the start of the second class period. This will be our contract that you have read over the entire syllabus and that you understand what is expected of you in this class.

STATEMENT OF AGREEMENT

I have read the Course Syllabus for ARCH 3283 for Event Schedule, and agree to abide by the condition indicates my personal commitment to meeting the conditions.	ns for the class as spelle	ed out in this docum	nent. My signature				
Signature-Student							
Student name (Please print neatly)	Student ID #	Date	_				
Signature-Instructor							
Instructors name		Date	_				
RETURN THIS PAGE FROM THE SYLLABUS TO THE INSTRUCTOR TO COMPLETE YOUR ENROLLMENT IN THIS COURSE.							
□ RECEIVED WITH STUDENT'S SIGNATURE: _							
☑ ENTERED INTO GRADE BOOK:							