



# PRAIRIE VIEW A&M UNIVERSITY

A Member of the Texas A&M University System

## Notice of Understanding for Certification of VA and Hazlewood Benefits

- I am registered for courses for the semester for which I am requesting to be certified.
- I understand that the Veteran Services Office cannot certify courses which are not on my degree plan.
- I understand that I must have all majors, minors, and concentrations declared in order for any courses applicable to those programs to be paid by the VA.
- I understand that the VA determines eligibility for education assistance in **all cases**.
- I understand that I must sign this form each semester to receive VA chapter benefits and Hazlewood.
- I understand I must bring a copy of the Certificate of Eligibility stating the number of months and/or hours(Hazlewood) remaining of my current benefit.
- I will notify the Veteran Services Office immediately if my enrollment changes in anyway.
- I understand that dropping courses, withdrawing and unofficial withdrawing from the University can cause reduction in VA/Hazlewood benefits which can cause me to owe debt to the VA, the University, or both.
- I understand the that VA will not pay for courses which I drop, take without credit, do not attend, or do not successfully complete and the VA will hold me responsible for any debt overpayment.
- I understand that I must be enrolled fulltime in tradition (in class) courses to receive full amount of my BAH or monthly stipend.
- I understand that I will be responsible for paying ALL University charges not paid by the VA or other veteran Benefits.
- I understand that an advisor error or advisement is not an acceptable reason for taking courses not applicable to my program.
- I understand that repeating courses may or may not be payable by the VA or exempted by Hazlewood.
- I understand that VA payments will be paid at a different rate (as determined by the VA) for courses which are shorter than the standard semester.
- I understand that the VA will not pay for tuition and fees which are already being paid for by other forms of assistance (Tuition assistance, Hazlewood, assistantships, ROTC tuition payments, scholarships, etc.). I cannot receive two payments for the same tuition and fees.
- I will notify the Veterans Services Office if my VA chapter benefits/Hazlewood hours have expired, or will exhaust or expire during the semester in which I am requesting to be certified.
- I accept full responsibility for the information submitted on this form and understand that it will be used to certify my courses with the VA.
- I understand that if I do not comply with the VA/Hazlewood educational benefit guidelines, my benefits may be discontinued. This may result in a debt which I would owe to the VA and/or school.
- I understand that, in accordance with FERPA, the Veteran Services Office (as well as other designated school officials) can review and discuss my academic record with the VA.

By signing the "Notice of Understanding for Certification VA and Hazlewood Benefits" I acknowledge I have read and understand all of the above statements. I accept full responsibility for the information on this form and understand that it will be used to certify my eligibility with the Veteran Affairs.

Student\_\_\_\_\_

Date\_\_\_\_\_

Office of Student Affairs

P.O. Box 519 ~ M.S. 1026 Prairie View, Texas 77446

Phone (936) 261-3563 Fax (936) 261-3584