

Prairie A&M University - Office of the Registrar
Summer 2024 Graduation Process – Important Dates, Timeline and Tasks

| Date Reminders | Event/Activity | Time | Location |
|---------------------------|--|------------|-------------|
| Thursday, August 08, 2024 | Final Grades Due for Graduation Candidates | 11:59 p.m. | Web Grading |
| Friday, August 09, 2024 | Commencement Rehearsal | 8:30 a.m. | TBA |
| Saturday, August 10, 2024 | Commencement Ceremony | TBA | TBA |

| Task(s) | | Time | Method |
|--|--|----------|--------|
| Registrar calls for Graduation Audits and emails Graduation Audit packet to the Deans Department Heads | <u>Dates to Email Call for Audits to Departments</u> Batch 1 – Friday, June 7, 2024 Batch 2 – Monday, July 1, 2024 Batch 3-Wednesday, July 24 (Conferral Only will be emailed weekly starting Monday, August 5, 2024) | NLT 5 pm | Email |
| Deans to return to Office of the Registrar Graduation Audit Certification forms, certified Degree Works audits and all supporting documentation to the Registrar's office. DO NOT send Disapproved Audits to the Registrar's Office. Indicate the Disapproved Status on the certification form and send to Registrar's Office for Notification. | <u>Dates to Receive Graduation Audits from Departments</u> Batch 1- Wednesday, June 26, 2024 Batch 2- Friday, July 19, 2024 Batch 3- Friday, August 2, 2024 | NLT 5 pm | Email |
| Graduation Coordinator begins to send status and eligibility letters to candidates for graduation | June 26, 2024 | | Email |
| Graduation Coordinator sends draft of graduation program for Dean's Review | TBA | | Email |
| Deans/Department Heads begins retrieval of ARGOS report for graduation status of candidates | TBA | | AGROS |