

Prairie A&M University - Office of the Registrar-
Summer 2023 Graduation Process – Important Dates, Timeline and Tasks

Date Reminders	Event/Activity	Time	Location
Thursday, August 10, 2023	Final Grades Due for Graduation Candidates	11:59 p.m.	Web Grading
Friday, August 11, 2023	Commencement Rehearsal	8:30 a.m.	TBA
Saturday, August 12, 2023	Commencement Ceremony	TBA	TBA

Task(s)		Time	Method
Registrar calls for Graduation Audits and emails Graduation Audit packet to the Deans Department Heads	Dates to Email Call for Audits to Departments Batch 1 – Monday, June 12, 2023 Batch 2 – Tuesday, June 27, 2023 Batch 3—Tuesday, July 11, 2023 Batch 4- Monday, July 24, 2023 (Conferral Only will be emailed weekly starting August 7, 2023) Dates to Receive Graduation Audits from Departments Batch 1- Monday, June 26, 2023 Batch 2- Monday, July 10, 2023 Batch 3-Thursday, July 20, 2023 Batch 4, Friday, August 4, 2023	NLT 5 pm	Email
Deans to return to Office of the Registrar Graduation Audit Certification forms, certified Degree Works audits and all supporting documentation to the Registrar's office. DO NOT send Disapproved Audits to the Registrar's Office. Indicate the Disapproved Status on the certification form and send to Registrar's Office for Notification.		NLT 5 pm	Email
Graduation Coordinator begins to send status and eligibility letters to candidates for graduation	Mon., June 12, 2023		Email
Graduation Coordinator sends draft of graduation program for Dean's Review	TBA		Email
Deans/Department Heads begins retrieval of ARGOS report for graduation status of candidates	TBA		AGROS