



**Texas A&M AgriLife Extension Service
TEXAS 4-H CONFERENCE CENTER**

RENTAL AGREEMENT

This is an agreement between Texas A&M AgriLife Extension Service and the following organization for the use of the 4-H Conference Center facilities as shown below. Payment is to be rendered, as a group, for the entirety of the Rental Agreement, unless otherwise approved by Management.

0 REUNION 1 YOUTH CAMP 0 OTHER

Name of Organization ("Group"):	PVAMU Leader Lab/Juntos
Contact Person/Primary Liaison for Group:	Hendrix Broussard
Address:	Guadalupe Castro
Address:	0
City State Zip:	0
Phone:	-
Secondary Phone:	-
Fax:	hendrix.broussard@ag.tamu.edu
Email:	gucastro@pvamu.edu

Normal office hours are 8-5 p.m. Monday through Friday. Please ensure that a representative of your group or group members are checked in by this time.

Arrival Date:	Monday	July 20, 2026	Departure Date:	Friday	July 24, 2026
Arrival Time (AM or PM):		11:00 AM	Departure Time (AM or PM):		11:00 AM

YOUTH PROGRAMS - PLEASE NOTE:

All programs involving youth staying in the dormitories are required to provide two Adult Chaperones per living unit (side 'A' or side 'B' of a dormitory). Additionally, those adults must provide proof of a criminal background check or completion of a Voluntary Disclosure Form and must complete a Child Protection Course, administered by the Texas A&M University System. Additionally, the 4-H Conference Center will verify that adults are cleared on the US Department of Justice National Sex Offender Public Website.

Texas A&M AgriLife Extension Service groups: Texas 4-H Youth Development Program volunteers must be registered and approved on the 4-H Connect online registration system. Their completion of the Child Protection Course will be verified by the Texas 4-H Conference Center.

Non Texas A&M AgriLife Extension Service groups: For all organizations or groups NOT associated with Texas A&M AgriLife Extension Service or the Texas 4-H Youth Development Program, adult chaperones must provide proof of a completed criminal background check or complete a *Voluntary Disclosure Statement* (attached). Additionally, adult chaperones must complete a Child Protection Course administered by the Texas A&M University System, per the attached instructions.

Failure to Comply: Only those adults that have been properly screened and trained will be allowed in the dormitories. Groups that do not comply with this policy will NOT be allowed to utilize the 4-H Conference Center facilities. In the event adequate numbers of chaperones are not provided by the group, the 4-H Conference Center can (if available) provide a screened and trained staff member for an additional cost. It is the group's responsibility to have an adequate number of screened and trained Chaperones.

RESERVATIONS:

<u> </u> Youth - Females	<u> </u> Youth-Males
<u> </u> Adults - Females	<u> </u> Adults-Males
<u> </u> TOTAL	

<u>65</u> Estimated Number	<u> </u> Maximum Occupancy	<u> </u> Required Minimum Occupancy (Guarantee)
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The members of Texas A&M AgriLife will provide equal opportunities in programs and activities, education and employment to all persons regardless of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation or gender identity and will strive to achieve full and equal employment opportunity throughout Texas A&M AgriLife.

X	Dormitory -	Estimated number of:	45	Youth	Adults	Lakeside Pavilion
X	Leadership Lodge	Estimated number of Lodge rooms:	20			NO Lodging required

<u>X</u>	Auditorium	<u>X</u>	Leadership Lodge	<u>X</u>	Patio
<u>X</u>	Moore County A	<u>X</u>	Pavilion		Recreation Room
<u>X</u>	Moore County B		Dorm Conference Room	<u>X</u>	Recreation Room with gaming equipment
<u>X</u>	Victoria County	<u>X</u>	Dining Room	<u>X</u>	Outdoor Recreation Area

_____ Overhead Projector	_____ Television	_____ Sound System	_____ Easel
_____ Projection Screen	_____ LCD Projector	_____ Flip Chart / Markers	_____ Chalkboard

X	Swimming Pool	X	Challenge Course	X	Archery/Rifle Ranges
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STANDARD meal times are Breakfast @ 7:30 a.m., Lunch @ noon, and Dinner @ 6:00 p.m.
 *****Please advise if a different time is needed.*****
 The 4-H Center will accommodate, to the extent possible, special dietary requests. However, those requests must be made 10 days in advance of the planned activity. This includes vegetarian, vegan, gluten-free diets, etc. Additional costs may be added if necessary.

(MENU SELECTION FOR GROUPS OF 50 OR LARGER MUST BE SUBMITTED NO LATER THAN 10 DAYS PRIOR TO ARRIVAL TO ENSURE MENU SELECTION IS AVAILABLE. MENU SELECTION FOR GROUPS LESS THAN 50 WILL BE CHEF'S CHOICE.)

Date: Linen Service: Yes No

Date	<u>7/20-7/23</u>	Check all that apply:	<u> </u> Morning	<u> </u> Afternoon	<u> X </u> Evening
Date	<u> </u>	Check all that apply:	<u> </u> Morning	<u> </u> Afternoon	<u> </u> Evening
Date	<u> </u>	Check all that apply:	<u> </u> Morning	<u> </u> Afternoon	<u> </u> Evening

Special Meal Requests / Dietary Needs: _____

FINANCIAL INFORMATION:

DEPOSIT INFORMATION (if applicable):

YOUR RESERVATION IS NOT CONFIRMED UNTIL YOUR DEPOSIT (if applicable) IS RECEIVED

A deposit of twenty percent (20%,) if applicable, must be received with the signed "Rental Agreement".
Remaining balance MUST BE paid in full within ten (10) days after the scheduled event.

*****Review Payment Schedule Below*****

CANCELLATION and BILLING POLICY:

Group may cancel its reservation, with no further obligation thirty (30) days or more prior to the event date. The Deposit (if applicable) shall be refunded.

If Group cancels a reservation within thirty (30) days of the event or later, it will forfeit the deposit.

A guaranteed number of participants must be confirmed at a minimum of ten (10) days prior to the event.

Group will be billed for actual number of participants. Group will be billed 50% for any 'no shows', based on the guaranteed number given at 10 days prior to the event.

Payment is to be rendered, as a group, for the entirety of the Rental Agreement, unless otherwise approved by Management.

Youth programs: ALL fees are on a "per person" basis per event. Individuals not participating in the entirety of an event must pay the full "per person" amount. Partial and/or pro-rated registrations are NOT allowed.

Estimated Total Cost (based on numbers of meals & accommodations): \$36,266.25

NOTE: All pricing subject to applicable sales tax and hotel occupancy tax.

Dormitory: \$541.25 per person
Leadership Lodge: \$0.00 per person (double occupancy)
Leadership Lodge: \$595.50 per person (single occupancy)
Pavilion: \$0.00 per group
Day Use Fee: \$0.00 per person

Additional Expenses:
Pool: _____
Other: _____

NOTE: YOUR RESERVATION IS NEITHER CONFIRMED NOR GUARANTEED UNTIL YOUR DEPOSIT (if applicable) HAS BEEN RECEIVED!

Fee Schedule	Amount Due
Deposit due with signed Rental Agreement	\$7,253.25
Final Payment: Ten (10) days after the event	\$29,013.00 (remaining balance based on actual numbers)

GROUP MUST PAY WITH ONE CHECK!!! INDIVIDUAL BILLING IS NOT ALLOWED
(unless otherwise approved by Management)

RELEASE & WAIVER: Group agrees to release, waive, discharge and covenants not to sue Texas A&M AgriLife Extension Service, the Texas 4-H Conference Center, Texas 4-H Youth Development Foundation, the Brown County Water Improvement District, the Texas A&M University System and its Board of Regents, and each of their officers, servants, agents, volunteers, or employees (herein collectively referred to as "RELEASEES") from any and all liabilities, claims, demands, causes of action, injuries, death, property damage or other damages, including court costs and attorney's fees and expenses, which may occur to Group as a result of this Agreement, or while Group is on the premises that is owned, leased, or controlled by RELEASEES, including injuries or death sustained as a result of the sole, joint, or concurrent negligence, negligence per se, statutory fault, or strict liability of RELEASEES or otherwise arising out of or relating to this Agreement.

INDEMNITY: To the extent authorized by law, Group agrees to indemnify and hold harmless RELEASEES from any and all liabilities, claims, demands, causes of action, injuries, death, property damage, or other damages, including court costs and attorney's fees and expenses, which may occur to any group member, officer, agent, contractor, employee, and/or invitee as a result of any activity held at the Texas 4-H Conference Center, or while on the premises that is owned, leased, or controlled by RELEASEES including injuries or death sustained as a result of the sole, joint, or concurrent negligence, negligence per se, statutory fault, or strict liability of RELEASEES or otherwise arising out of or relating to this Agreement. The indemnity contained herein shall survive the end of the term of this Agreement.

ADDITIONAL TERMS: This agreement hereby incorporates by reference the Texas 4-H Conference Center Group Policies and Regulations ("Policies & Regulations"), a copy of which has been provided to Group. By executing this Rental Agreement below, Group acknowledges that: (1) it has received and read the Policies & Regulations, and (2) it accepts and agrees to follow and comply with the Policies & Regulations.

OCCUPANCY INTERRUPTION: In case the Texas 4-H Conference Center or a part thereof, is destroyed or damaged by fire or any other cause, or if any other casualty or unforeseen occurrence or other causes shall render the fulfillment of this agreement by Texas A&M AgriLife Extension Service impossible, then the term of this agreement shall automatically terminate as of the date and time of the destruction or damage. With the exception of refunding any deposit paid by Group, Texas A&M AgriLife Extension Service shall not be liable to Group for any damages as a result of such termination, including but not limited to special or consequential damages.

STATE AGENCY: Texas A&M AgriLife Extension Service is an agency of the State of Texas and nothing in this agreement waives or relinquishes AgriLife's right to claim any exemptions, privileges, and immunities as may be provided by law.

BREACH OF CONTRACT CLAIMS: To the extent that Chapter 2260, *Texas Government Code*, is applicable to the agreement and is not preempted by other applicable law, the dispute resolution process provided for in Chapter 2260 and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, will be used by the parties to attempt to resolve any claim for breach of contract made by Group against Texas A&M AgriLife Extension Service that cannot be resolved in the ordinary course of business.

GOVERNING LAW: This agreement shall be governed and construed in accordance with the laws of the State of Texas without giving effect to principles of conflicts of law thereof. Pursuant to Section 85.18 of the Texas Education Code, venue for any suit filed against Texas A&M AgriLife Extension Service shall be in the county in which the primary office of the chief executive officer of Texas A&M AgriLife Extension Service is located.

AUTHORIZED REPRESENTATIVE: The person signing this Agreement warrants that he or she signs as a properly authorized representative of the Group, and that he or she has the authority to make, execute, and deliver this Agreement for the Group, including the above release and indemnity provisions, and does not assume any personal liability for meeting the terms of this Agreement.

In Witness Whereof, PVAMU Leader Lab/Juntos and the Texas A&M AgriLife Extension Service, 4-H Conference Center have caused this agreement to be executed on _____ (date).

Robert Hall

Responsible Party's Signature

Robert Hall

Print Name

Dana Cross

Dana Cross, Business Coordinator
4-H Conference Center

Please read and initial and/or sign each page where indicated.

Return the signed original to the 4-H Conference Center at the address below along with deposit (if applicable) made payable to "4-H Conference Center."

Texas A&M AgriLife Extension Service
4-H Conference Center
ATTN: Reservations
5600 FM 3021
Brownwood, Texas 76801