

Revised Purchase Order



Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Apr 23, 2026	AB1157987	2	Apr 27, 2026
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
clwjr - Washington Jr., Charles	chlWASHINGTON@PVAMU.EDU	936.261.1902	
Customer Contact:			
Name:	Elouise Wilson		
Email:	ELWILSON@PVAMU.EDU		
Phone:	+1 936-261-2175		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>

Supplier Information		Delivery Information	
Supplier Name	SEMESTER STUDENT PLANNER LIMITED	Delivery Address	
Address	78 CENTRAL AVE BILLINGHAM STOCKTON-ON-TEES TS23 1LW, United Kingdom	TAMUS Member:	05-Prairie View A&M University (05)
FOB / FREIGHT	Destination	Attn:	Elouise Wilson
Pre-Pay & Add	No	Provost/VP Academic Affairs	
Payment Terms	0, Net 30	c/o Central Receiving Warehouse	
Contract Number - Header	C26-05-24937	Room	212
Contract Number - Line	<i>no value</i>	1178 Reda Bland Evans St	
Quote number		MS 1023	
		Prairie View, TX 77446	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	Deliverable 1: Submission of PO. 20% - Target Invoice Date: 31 January 2026	N/A	EA	10,000.00 USD	1 EA	10,000.00 USD
2 of 3	Deliverable 2: Design Approval (Freeze). 25% - Target Invoice Date: 17 April 2026.	N/A	EA	12,500.00 USD	1 EA	12,500.00 USD
3 of 3	Deliverable 3: Delivery of Planners. 55% - Target Invoice Date: Early August.	N/A	EA	27,500.00 USD	1 EA	27,500.00 USD
Total						50,000.00 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Prairie View A&M University- Accounts Payable ***Do Not Mail Invoices*** Email invoices to Payables@pvamu.edu P.O. Box 519 MS 1311 Prairie View, TX 77446-0519 United States</p>