

**PRAIRIE VIEW A&M UNIVERSITY
UNIVERSITY ADMINISTRATIVE PROCEDURE**



26.99.01.P0.01 International Student Health Insurance

Approved August 11, 2016

Next Scheduled Review: August 2021

UAP Purpose

The purpose of this University Administrative Procedure (UAP) is to provide guidance for the administration of the international student health insurance program at Prairie View A&M University (PVAMU). For non-international students, information can be found on the [Owens Franklin Health Center](#) website.

Definitions

International Student – Any enrolled student who is not a U.S. citizen or a U.S. lawful permanent resident. All students in F or J visa status that are degree seeking undergraduate, graduate, or professional students at PVAMU campuses or locations in the United States.

System Student Health Insurance Plan (SSHIP) – The group health insurance plan(s) offered to all students at each system member university to supplement the on-campus health services that may be provided by the academic institutions under the group hospital and medical services fee. The plan includes optional coverage for students' dependents.

Official Procedures and Responsibilities

1. GENERAL

- 1.1 A student health insurance plan approved by The Texas A&M University System (System) is made available to all international students. In accordance with System Regulation [26.99.01 Student Health Insurance](#), all international students must be covered either through the System Student Health Insurance Plan (SSHIP) or an alternative equivalent plan.

2. ADMINISTRATION

- 2.1 The President has designated the Office of International Affairs for administrative oversight of the SSHIP for international students. The Office of International Affairs has the responsibility of publicizing the availability of the SSHIP to all international students, and assisting international students with resolving insurance carrier questions.

3. SPECIAL PROVISIONS RELATED TO INTERNATIONAL STUDENTS

- 3.1 Purchase of System Student Health Insurance Plan (SSHIP)
 - 3.1.1 All international students will automatically be enrolled in and charged for health insurance coverage available through the SSHIP. The insurance can be purchased via the PVAMU online [Panthers Market Place](#). International students receive notification from the SSHIP carrier that they have been enrolled in the insurance coverage.
- 3.2 Waiver of SSHIP Enrollment
 - 3.2.1 System Regulation [26.99.01 Student Health Insurance](#) allows international students to request a waiver of the SSHIP in certain circumstances. See the [International Affairs](#) webpage for details of the waiver eligibility, process for waiver of SSHIP and all deadlines.
- 3.3 Notifications
 - 3.3.1 International students will be notified of this UAP in the following ways:
 - 3.3.1.1 Incoming students – All international students will receive notification after admission to the University explaining the regulations and procedures related to maintaining health insurance coverage. The Office of International Student Services will notify all international students.
 - 3.3.1.2 Website – The [International Affairs](#) and the [Owens Franklin Health Center](#) websites contain a Health Insurance webpage and link to the SSHIP provider's website.
 - 3.3.1.3 Pre-registration Notices – All international students will be sent an email to their email of record, prior to registration each semester, updating them on the regulations and procedures related to maintaining their health insurance coverage.

Related Statutes, Policies, Regulations and Rules

[22 C.F.R. Part 62 – Exchange Visitor Program](#)

[System Regulation 26.99.01 Student Health Insurance](#)

Contact Office

Office of International Affairs 936-261-1725
