UAP Purpose

The purpose of this University Administrative Procedure (UAP) is to help ensure that Prairie View A&M University (PVAMU) complies with all relevant local, state, and federal occupational and environmental regulations, codes, and standards.

Official Procedures and Responsibilities

1. PROCEDURES AND RESPONSIBILITIES

   1.1 The International Goat Farm Research Veterinarian is responsible for:

       1.1.1 Ensuring the incinerator is only used by trained personnel. This is accomplished by ensuring the gate is always secured and keys are kept in a secured location and only issued to trained personnel;

       1.1.2 Ensuring the incinerator is used only for the approved items as directed by the current permit on file;

       1.1.3 Maintaining the ‘Animal Carcass Burning Records’ to track usage;

       1.1.4 Providing copies of the ‘Animal Carcass Burning Records’ to the Office of RMS for regulatory reporting and/or permit requirements; and,

       1.1.5 Ensuring ashes from the incinerator are properly handled and disposed of.

   1.2 The Office of RMS is responsible for:

       1.2.1 Ensuring the ‘Animal Carcass Burning Records’ are received from the International Goat Farm monthly;

       1.2.2 Providing training in incinerator operations and limitations set forth by the PVAMU Air Permit; and,

       1.2.3 Verifying operators do not exceed Air Permit limitations of 99.99 lbs./hr.

2. TRAINING
2.1 The Office of RMS will provide training, consultation and assistance to the incinerator users as necessary.

2.2 Personnel will receive a certificate of training upon successful completion of the incinerator training.

   2.2.1 A copy of this certificate must be kept with the current usage record(s).

Related Statutes, Policies, Regulations and Rules

System Policy 24.01 Risk Management

System Regulation 24.01.01 Supplemental Risk Management Standards

Contact Office

Office of Risk Management and Safety 936-261-1743