

**PRAIRIE VIEW A&M UNIVERSITY
UNIVERSITY ADMINISTRATIVE PROCEDURE**



09.02.99.P0.01 Procedures to Establish a University Recognized Faculty and/or Staff Group

Approved September 28, 2021

Next Scheduled Review: October 1, 2026

UAP Purpose

Prairie View A&M University recognizes its affiliated faculty and/or staff groups. This recognition signifies the University's acknowledgment of the group's existence; however, such recognition does not signify the University's endorsement of the group's aims, objectives or activities, or the University's commitment of financial or other support to the group.

Official Procedures and Responsibilities

1. REQUESTS TO ESTABLISH A PVAMU RECOGNIZED FACULTY AND/OR STAFF GROUP MUST INCLUDE:

- 1.1 A statement of purpose that is consistent with the mission of PVAMU,
- 1.2 A statement of inclusiveness that certifies the group's inclusiveness for any member of the PVAMU community,
- 1.3 A statement of compliance that certifies the group's compliance with applicable PVAMU Rules and UAP's, TAMUS Policies and Regulations, and State and Federal laws.

2. APPROVAL

- 2.1 A request for PVAMU recognition of a faculty group (whose membership is comprised exclusively of PVAMU faculty) shall be routed through the Provost and Senior Vice President of Academic Affairs to the President for approval.
- 2.2 A request for PVAMU recognition of a staff group (whose membership is comprised exclusively of PVAMU staff) shall be routed through the CFO and Senior Vice President of Business Affairs to the President for approval.
- 2.3 A request for PVAMU recognition of a faculty and staff group (whose membership is comprised of both PVAMU faculty and staff) shall be routed through the CFO and Senior Vice President of Business Affairs, and the Provost and Senior Vice President of Academic Affairs to the President for approval.
- 2.4 PVAMU recognition will be granted to any group comprised of PVAMU faculty and/or staff that meets the conditions established in section 1 of this UAP.

- 2.5 PVAMU recognition of a faculty and/or staff group may be revoked if the group is found in non-compliance with the provision of section 1 of this UAP.

Forms

[Establish Faculty and/or Staff Group Form](#)

Contact Office

Office of Academic Affairs	(936) 261-2175
Office of Business Affairs	(936) 261-2150
