



**LODGING ACCOMODATIONS:**

Dormitory - Estimated number of: 50 Youth 8 Adults \_\_\_\_\_ Lakeside Pavilion  
 Leadership Lodge Estimated number of Lodge rooms: 2 \_\_\_\_\_ NO Lodging required

**MEETING ROOM ACCOMODATIONS (includes basic initial setup):**

Auditorium  Leadership Lodge  Patio  
 Moore County A \_\_\_\_\_ Pavilion \_\_\_\_\_ Recreation Room  
 Moore County B \_\_\_\_\_ Dorm Conference Room  Recreation Room with gaming equipment  
 Victoria County \_\_\_\_\_ Dining Room  Outdoor Recreation Area

**EQUIPMENT NEEDS:**

\_\_\_\_\_ Overhead Projector \_\_\_\_\_ Television \_\_\_\_\_ Sound System \_\_\_\_\_ Easel  
 \_\_\_\_\_ Projection Screen \_\_\_\_\_ LCD Projector \_\_\_\_\_ Flip Chart / Markers \_\_\_\_\_ Chalkboard

**OTHER FACILITIES and/or EQUIPMENT:**

\_\_\_\_\_ Swimming Pool  Challenge Course  Rifle/Archery Ranges

**ROOM SET-UP:** (Please contact Management for a layout from floor plans for each room needed)

**MEAL SERVICE:**

**STANDARD meal times are Breakfast @ 7:30 a.m., Lunch @ noon, and Dinner @ 6:00 p.m.**  
 \*\*\*\*\*Please advise if a different time is needed.\*\*\*\*\*  
 The 4-H Center will accommodate, to the extent possible, special dietary requests. However, those requests must be made 10 days in advance of the planned activity. This includes vegetarian, vegan, gluten-free diets, etc. Additional costs may be added if necessary.

First Scheduled Meal: (date) 03/12/26 (meal) Supper  
 Last Scheduled Meal: (date) 03/14/26 (meal) Breakfast

**(MENU SELECTION FOR GROUPS OF 50 OR LARGER MUST BE SUBMITTED NO LATER THAN 10 DAYS PRIOR TO ARRIVAL TO ENSURE MENU SELECTION IS AVAILABLE. MENU SELECTION FOR GROUPS LESS THAN 50 WILL BE CHEF'S CHOICE.)**

**BANQUET SERVICE:**

Date: \_\_\_\_\_ Linen Service: \_\_\_\_\_ Yes \_\_\_\_\_ No

**SNACK/BREAK SERVICE:**

Date 03/12/26 Check all that apply: \_\_\_\_\_ Morning \_\_\_\_\_ Afternoon  Evening  
 Date 03/13/26 Check all that apply: \_\_\_\_\_ Morning \_\_\_\_\_ Afternoon  Evening  
 Date \_\_\_\_\_ Check all that apply: \_\_\_\_\_ Morning \_\_\_\_\_ Afternoon \_\_\_\_\_ Evening

**Special Meal Requests / Dietary Needs:** \_\_\_\_\_



RELEASE & WAIVER: Group agrees to release, waive, discharge and covenants not to sue Texas A&M AgriLife Extension Service, the Texas 4-H Conference Center, Texas 4-H Youth Development Foundation, the Brown County Water Improvement District, the Texas A&M University System and its Board of Regents, and each of their officers, servants, agents, volunteers, or employees (herein collectively referred to as "RELEASEES") from any and all liabilities, claims, demands, causes of action, injuries, death, property damage or other damages, including court costs and attorney's fees and expenses, which may occur to Group as a result of this Agreement, or while Group is on the premises that is owned, leased, or controlled by RELEASEES, including injuries or death sustained as a result of the sole, joint, or concurrent negligence, negligence per se, statutory fault, or strict liability of RELEASEES or otherwise arising out of or relating to this Agreement.

INDEMNITY: To the extent authorized by law, Group agrees to indemnify and hold harmless RELEASEES from any and all liabilities, claims, demands, causes of action, injuries, death, property damage, or other damages, including court costs and attorney's fees and expenses, which may occur to any group member, officer, agent, contractor, employee, and/or invitee as a result of any activity held at the Texas 4-H Conference Center, or while on the premises that is owned, leased, or controlled by RELEASEES including injuries or death sustained as a result of the sole, joint, or concurrent negligence, negligence per se, statutory fault, or strict liability of RELEASEES or otherwise arising out of or relating to this Agreement. The indemnity contained herein shall survive the end of the term of this Agreement.

ADDITIONAL TERMS: This agreement hereby incorporates by reference the Texas 4-H Conference Center Group Policies and Regulations ("Policies & Regulations"), a copy of which has been provided to Group. By executing this Rental Agreement below, Group acknowledges that: (1) it has received and read the Policies & Regulations, and (2) it accepts and agrees to follow and comply with the Policies & Regulations.

OCCUPANCY INTERRUPTION: In case the Texas 4-H Conference Center or a part thereof, is destroyed or damaged by fire or any other cause, or if any other casualty or unforeseen occurrence or other causes shall render the fulfillment of this agreement by Texas A&M AgriLife Extension Service impossible, then the term of this agreement shall automatically terminate as of the date and time of the destruction or damage. With the exception of refunding any deposit paid by Group, Texas A&M AgriLife Extension Service shall not be liable to Group for any damages as a result of such termination, including but not limited to special or consequential damages.

STATE AGENCY: Texas A&M AgriLife Extension Service is an agency of the State of Texas and nothing in this agreement waives or relinquishes AgriLife's right to claim any exemptions, privileges, and immunities as may be provided by law.

BREACH OF CONTRACT CLAIMS: To the extent that Chapter 2260, *Texas Government Code*, is applicable to the agreement and is not preempted by other applicable law, the dispute resolution process provided for in Chapter 2260 and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, will be used by the parties to attempt to resolve any claim for breach of contract made by Group against Texas A&M AgriLife Extension Service that cannot be resolved in the ordinary course of business.

GOVERNING LAW: This agreement shall be governed and construed in accordance with the laws of the State of Texas without giving effect to principles of conflicts of law thereof. Pursuant to Section 85.18 of the Texas Education Code, venue for any suit filed against Texas A&M AgriLife Extension Service shall be in the county in which the primary office of the chief executive officer of Texas A&M AgriLife Extension Service is located.

AUTHORIZED REPRESENTATIVE: The person signing this Agreement warrants that he or she signs as a properly authorized representative of the Group, and that he or she has the authority to make, execute, and deliver this Agreement for the Group, including the above release and indemnity provisions, and does not assume any personal liability for meeting the terms of this Agreement.

In Witness Whereof, Prairie View Ext. Youth Camp and the Texas A&M AgriLife Extension Service, 4-H Conference Center have caused this agreement to be executed on \_\_\_\_\_ (date).

James R. McKee  
Responsible Party's Signature

2/5/2026 | 9:05 AM CST  
Print Name

Dana Cross  
Dana Cross, Business Coordinator  
4-H Conference Center

**Please read and initial and/or sign each page where indicated.**

**Return the signed original to the 4-H Conference Center at the address below along with deposit (if applicable) made payable to "4-H Conference Center."**

**Texas A&M AgriLife Extension Service  
4-H Conference Center  
ATTN: Reservations  
5600 FM 3021  
Brownwood, Texas 76801**