



Order Form Number:	1-24863375252
Date:	Aug 15, 2025
Offer in Order Form is valid until	Oct 1, 2025

Order Form Software as a Service

Elsevier Inc	Prairie View A&M University
1600 John F Kennedy Blvd, Ste 1600 Philadelphia, PA 191039	FM 1098 Rd & University Dr Prairie View, TX 77446
Elsevier Contact: Lori Slaughter Email: lori.slaughter@interfolio.com	Your Contact: Rahim Quazi Email: rmquazi@pvamu.edu
TOTAL FEES	\$59,124.73

Dear Subscriber,

Thank you for subscribing to Interfolio, hereinafter ("Subscribed Products"). It's an investment in your organization, and we're committed to helping you substantiate that investment with your stakeholders. Below you'll find the relevant details including the applicable contractual terms and conditions:

Subscribed Products and Term:

Your Subscribed Products are set out in Schedule 1. The initial term of this Order Form will commence on December 30, 2025 and continue through and including December 29, 2026.

After the initial term, this Agreement may be renewed upon mutual agreement of the parties in writing for an additional one-year term(s) ("Term"), and the Fees will be increased by the then current standard Elsevier price increase. Subscriber must give written notice to us no later than ninety (90) days prior to the end of the then current Term of its intention to renew or to not renew.

Authorized Users:

Authorized Users are your full-time and part-time students, faculty, staff and researchers and individuals who are independent contractors or are employed by your independent contractors.

Fees and Payment terms:

By signing this Order Form, you agree to pay to us the fees as set out in Schedule 1 (the "Fees") within thirty (30) days of date of invoice. Late payments will be subject to interest charges of 1% per month on the unpaid balance.

In addition to other remedies provided in this Agreement, we reserve the right to suspend access to the Subscribed Products upon thirty (30) days' prior written notice and without incurring liability if 1) the full amount of any of our invoices hereunder has not been paid within the agreed payment deadline or 2) any invoice is outstanding under previous subscription agreements between parties for the Subscribed Products. The suspension of your access for non-payment or on any other grounds provided herein is without prejudice to your obligation to pay your outstanding and future invoice amounts in full. We and you acknowledge that the Fees payable under this Agreement are not in the nature of royalties and consequently no withholding tax should be applied to the Fees. The Fees will be exclusive of any sales, use, value added, withholding or similar tax and you will be liable for any such taxes in addition to the Fees.

Contacts:

Our contact details: Elsevier Inc, Regional Sales Office, 1600 John F Kennedy Blvd, Ste 1600, Philadelphia, PA 191039, USA

Your contact details: Prairie View A&M University, FM 1098 Rd & University Dr, Prairie View, TX 77446, USA

Other Applicable Terms and Conditions

Interfolio is provided as a software-as-a-service. The parties signing below hereby enter into this Order Form as of the date of the later signature below ("Effective Date"). This Order Form is governed by the agreed upon terms and conditions between Interfolio and TAMU System MSA dated October 23, 2020, and the 1st Amendment dated July 18, 2024. By signing below, you are acknowledging that you have been given the opportunity to review and agree to such terms, which are hereby incorporated herein by reference.

Executive Order GA-43.

To the extent that Elsevier Inc is providing goods to PVAMU under this Agreement, Elsevier Inc represents and warrants that the goods are not produced in or exported from the Gaza Strip or from any organization or state actor with ties to Hamas.

Executive Order GA-48.

Elsevier Inc represents and warrants that Elsevier Inc is not and, if applicable, none of its holding companies or subsidiaries are (i) listed in Section 889 of the 2019 National Defense Authorization Act ("NDAA") regarding telecommunications and video surveillance; (ii) listed in Section 1260H of the 2021 NDAA regarding Chinese military companies in the US; (iii) owned by the government of a country on the U.S. Department of Commerce's foreign adversaries list under 15 C.F.R. § 791.4 ("15 C.F.R. § 791.4 List"); or (iv) controlled by any governing or regulatory body located in a country on the 15 C.F.R. § 791.4 List. Elsevier Inc acknowledges that a false certification is a material breach of contract and is grounds for immediate termination of this Agreement with no further obligation on the part of PVAMU or the A&M System. If this Agreement is terminated due to a false certification, Elsevier Inc will immediately reimburse PVAMU for all prepaid costs.

IN WITNESS WHEREOF, the parties have executed this Order Form by their respective, duly authorized representatives as of the date first above written. By signing this Order Form you confirm that you have read and agree to the Elsevier General Terms and Conditions of Sale and the Product Specific Terms and Conditions for Interfolio.

PRAIRIE VIEW A&M UNIVERSITY

A. Marie Harris

12/19/2025 | 5:34 PM CST

Name: A. Marie Harris

Title: Exec. Dir., PDSV

ELSEVIER INC

James Tonna

12/19/2025 | 9:16 AM CST

Name: James Tonna

Title: Vice President

Schedule 1
Subscribed Products and Fees

Subscribed Products	Dec 30, 2025 – Dec 29, 2026
Interfolio Review Promotion Tenure - Recurring	
Interfolio Faculty Activity Reporting - Recurring	
Interfolio Customer Advisory Service - Recurring	
TOTAL	\$59,124.73

You will promptly notify us of any changes to any of the contact information above.

Billing Contact:

Name: Rahim Quazi
Title:
Name/Address (if different from Section 7.7):
E-mail: rmquazi@pvamu.edu
Phone: N/A

Shipping Contact:

Name: Rahim Quazi
Title:
Name/Address (if different from Section 7.7):
E-mail: rmquazi@pvamu.edu
Phone: N/A

You will promptly notify us of any changes to any of the contact information above.

**AMENDMENT No. 1
TO THE AGREEMENT
BY AND BETWEEN
THE TEXAS A&M UNIVERSITY SYSTEM
AND INTERFOLIO, INC.**

This Amendment No. 1 (“Amendment”) serves to amend the Master Services Agreement (“MSA”), effective October 23, 2020, between The Texas A&M University System (“System”) and Interfolio, Inc. (“PROVIDER”), and is effective as of the date fully executed by both parties (“Amendment Effective Date”). System and PROVIDER agree to amend the MSA as follows:

1. Amendment to section, Interfolio Product Descriptions

Interfolio Product Descriptions section is hereby amended and restated in its entirety as follows:

“Interfolio Product Descriptions:

Faculty Search (FS)

Annual subscription license includes all committee-based faculty, fellowship, and staff searches.

Review, Promotion and Tenure (RPT)

Annual subscription license includes all review, promotion, and tenure cases.

Faculty Activity Reporting (FAR)

Annual subscription license includes access to the Interfolio Faculty180 software application.

Interfolio Data Service (IDS)

Annual license for Interfolio Data Service which harvests, prepares, and presents scholarly activity from Interfolio sources.

Lifecycle Management (LM)

Annual subscription license includes access to the Interfolio Lifecycle Management module which includes a dashboard and roster for all advancement timelines for the faculty body.

Web Profiles (Basic) (WPB)

Annual subscription license to host public facing, faculty profiles that showcase scholarly activity data.

Web Profiles (Premium) (WPP)

Annual subscription license to host data-enriched, public facing, faculty profiles that showcase scholarly activity data.

Client Advisory Service (CAS)

Includes semi-annual utilization reports, product release management, advisory support and faculty adoption consultation, integration consultations, and ongoing support.”

2. Amendment to section, Term

Term section is hereby amended and restated in its entirety as follows:

“Term: The term of this Master Agreement begins upon execution of this Amendment (“Amendment Effective Date”) and extends for five (5) years.”

3. Amendment to section, The Service

The Service section is hereby amended and restated in its entirety as follows:

“The Service Includes: - Customer support for your users, applicants, and candidates via Scholar Services team. - Unlimited Users.”

4. Amendment to section, Notes

The Notes section is hereby amended and restated in its entirety as follows:

- “Notes:
- 20% off of Web Profiles if purchased by 9/30/2024.
 - IDS is required with purchase of Web Profiles.
 - Lowering the cost of LM to encourage usage as it is now connected to RPT as well as FS.
- Invoices will be sent to the participating members upon full execution of each member Order Form. No funds are encumbered under this Master Agreement and TAMUS is not obligated to pay any funds under this Master Agreement or any member Order Form. Subsequent invoices for each Order Form will be sent on the first day of the following term years.
- The license granted herein provides access for TAMUS members, including all campuses and specialty schools subject to each member executing its own Interfolio Order form as described below.”

5. Amendment to section, Pricing

The Pricing section is hereby amended and restated in its entirety as follows:

“Pricing

Pricing for Members of the TAMUS is outlined below.

Pricing is based on Faculty FTE as published annually in IPEDS for the duration of the 12-month cycle of the contract. FTE counts will be reviewed and updated on an annual basis and pricing shall be adjusted on an annual basis as appropriate. If two Member Institutions execute Order Forms hereunder before December 31, 2024, additional Member Institution purchases made between now and March 31, 2025 shall pay the Year 1 price outlined below. Purchases made from March 31, 2025 – December 31, 2025 pay the Year 2 price, from January 1, 2026- December 31, 2026 pay the Year 3 price, and so on through Year 5. For the purposes of this Agreement, the current FTE for current Interfolio Texas A&M University System Customers is 6540 as of February 16, 2024, in the overall baseline FTE determination. As new Member orders are executed, the FTE determination will accumulate.

Current FTE as of 2/16/24 = 6540

Product: FAR		4%	4%	4%	4%	4%
FTE	Year 2024	Year 2025	Year 2026	Year 2027	Year 2028	Year 2029
300-1000	\$77.38	\$80.48	\$83.69	\$87.04	\$90.52	\$94.14
1001-2000	\$73.70	\$76.65	\$79.71	\$82.90	\$86.22	\$89.67
2001-3000	\$70.19	\$73.00	\$75.92	\$78.95	\$82.11	\$85.40
3001-4000	\$66.68	\$69.35	\$72.12	\$75.01	\$78.01	\$81.13

4001-5000	\$63.34	\$65.87	\$68.51	\$71.25	\$74.10	\$77.06
5001-6000	\$60.17	\$62.58	\$65.08	\$67.68	\$70.39	\$73.21
6001-7000	\$57.17	\$59.46	\$61.84	\$64.31	\$66.88	\$69.56
7001-8000	\$54.31	\$56.48	\$58.74	\$61.09	\$63.54	\$66.08
8001-9000	\$51.60	\$53.66	\$55.81	\$58.04	\$60.36	\$62.78
9001-10K	\$49.01	\$50.97	\$53.01	\$55.13	\$57.33	\$59.63

Product: RPT		4%	4%	4%	4%	4%
FTE	Year 2024	Year 2025	Year 2026	Year 2027	Year 2028	Year 2029
300-1000	\$64.53	\$67.11	\$69.80	\$72.59	\$75.49	\$78.51
1001-2000	\$61.45	\$63.91	\$66.46	\$69.12	\$71.89	\$74.76
2001-3000	\$58.53	\$60.87	\$63.31	\$65.84	\$68.47	\$71.21
3001-4000	\$55.61	\$57.83	\$60.15	\$62.55	\$65.06	\$67.66
4001-5000	\$52.82	\$54.93	\$57.13	\$59.42	\$61.79	\$64.26
5001-6000	\$50.18	\$52.19	\$54.27	\$56.45	\$58.70	\$61.05
6001-7000	\$47.67	\$49.58	\$51.56	\$53.62	\$55.77	\$58.00
7001-8000	\$45.29	\$47.10	\$48.99	\$50.95	\$52.98	\$55.10
8001-9000	\$43.02	\$44.74	\$46.53	\$48.39	\$50.33	\$52.34
9001-10K	\$40.87	\$42.50	\$44.20	\$45.97	\$47.81	\$49.72

Product: LM		4%	4%	4%	4%	4%
FTE	Year 2024	Year 2025	Year 2026	Year 2027	Year 2028	Year 2029
300-1000	\$93.00	\$40.56	\$42.18	\$43.87	\$45.62	\$47.45
1001-2000	\$33.00	\$34.32	\$35.69	\$37.12	\$38.61	\$40.15
2001-3000	\$27.00	\$28.08	\$29.20	\$30.37	\$31.59	\$32.85
3001-10K	\$24.00	\$24.96	\$25.96	\$27.00	\$28.08	\$29.20

Product: FS		4%	4%	4%	4%	4%
FTE	Year 2024	Year 2025	Year 2026	Year 2027	Year 2028	Year 2029
3001-4000	\$35.96	\$37.40	\$38.98	\$40.45	\$42.07	\$43.75
4001-5000	\$34.16	\$35.53	\$36.95	\$38.43	\$39.96	\$41.56
5001-6000	\$32.46	\$33.76	\$35.11	\$36.51	\$37.97	\$39.49
6001-7000	\$30.84	\$32.07	\$33.36	\$34.69	\$36.08	\$37.52
7001-8000	\$29.30	\$30.47	\$31.69	\$32.96	\$34.28	\$35.65
8001-9000	\$27.83	\$28.94	\$30.10	\$31.30	\$32.56	\$33.86
9001-10K	\$26.44	\$27.50	\$28.60	\$29.74	\$30.93	\$32.17

Product: IDS		4%	4%	4%	4%	4%
FTE	Year 2024	Year 2025	Year 2026	Year 2027	Year 2028	Year 2029
300-1000	\$22.00	\$22.88	\$23.80	\$24.75	\$25.74	\$26.77
1001-2000	\$19.00	\$19.76	\$20.55	\$21.37	\$22.23	\$23.12
2001-3000	\$15.00	\$15.60	\$16.22	\$16.87	\$17.55	\$18.25
3001-10K	\$13.00	\$13.52	\$14.06	\$14.62	\$15.21	\$15.82

Product: Basic Web Profiles (IDS required)			4%	4%	4%	4%
FTE	Year 2024	Year 2025	Year 2026	Year 2027	Year 2028	Year 2029
300-1000	\$25.00	\$25.00	\$26.00	\$27.04	\$28.12	\$29.25
1001-2000	\$22.00	\$22.00	\$22.88	\$23.80	\$24.75	\$25.74
2001-3000	\$18.00	\$18.00	\$18.72	\$19.47	\$20.25	\$21.06
3001-10K	\$15.00	\$15.00	\$15.60	\$16.22	\$16.87	\$17.55

Product: Premium Web Profiles (IDS required)			4%	4%	4%	4%
FTE	Year 2024	Year 2025	Year 2026	Year 2027	Year 2028	Year 2029
300-1000	\$32.00	\$32.00	\$33.28	\$34.61	\$36.00	\$37.44
1001-2000	\$27.00	\$27.00	\$28.08	\$29.20	\$30.37	\$31.59
2001-3000	\$22.00	\$22.00	\$22.88	\$23.80	\$24.75	\$25.74
3001-10K	\$19.00	\$19.00	\$19.76	\$20.55	\$21.37	\$22.23

Web Profiles Basic Minimum Pricing \$15,000

Web Profiles Premium Minimum Pricing \$20,000

CAS 20% for 1 module
 15% for 2 or more"

6. Amendment to the Addendum

The following terms are added to the Addendum:

DATA PRIVACY AND SECURITY

- A. The Member shall retain all right, title, and interest in and to all information, data or other content that the Member, its employees, contractors, students, or any other third party on behalf of Member enter, submit or upload to Services or otherwise provide to Interfolio under this Master Agreement and the Order Form (collectively, the "A&M System Data").
- B. Interfolio shall safeguard and maintain the confidentiality of the A&M System Data in accordance with applicable federal, state, and local laws, rules, and regulations. Interfolio shall only use or disclose A&M System Data for the purpose of fulfilling PROVIDER's obligations under this Master Agreement, a Member's Order Form, as required by law, or as otherwise authorized in writing by the applicable Member. Interfolio shall restrict disclosure of the A&M System Data solely to those employees, subcontractors or agents of Interfolio that have a need to access the A&M System Data in order for Interfolio to perform its obligations under this Master Agreement and a Member's Order Form. Interfolio shall require any such subcontractors or agents to comply with the same restrictions and obligations imposed on Interfolio in this Master Agreement and Interfolio agrees that it shall be responsible for its subcontractors' and agents' compliance with such obligations.
- C. Interfolio must promptly notify the applicable Member of any legal request for A&M System Data from a third party and take (and assist the Member) in taking appropriate steps not to disclose such A&M System Data.

D. Interfolio shall, within two (2) business days of discovery, report to the applicable Member any use or disclosure of A&M System Data not authorized by this Master Agreement or in writing by the applicable Member. Interfolio's report must identify: (a) the nature of the unauthorized use or disclosure, (b) the A&M System Data used or disclosed, (c) who made the unauthorized use or received the unauthorized disclosure, (d) what Interfolio has done or will do to mitigate any deleterious effect of the unauthorized use or disclosure, and (e) what corrective action Interfolio has taken or will take to prevent future similar unauthorized use or disclosure. Interfolio shall provide such other information, including a written report, as reasonably requested by the applicable Member.

E. Within thirty (30) days of the expiration or termination of this Master Agreement or an Order Form, Interfolio, as directed by a Member, shall return in acceptable electronic format all A&M System Data in its possession (or in the possession of any of its subcontractors or agents) to such Member or, at the Member's option, delete all such A&M System Data, if return is not feasible. Interfolio shall provide the applicable Member with at least ten (10) days' written notice of Interfolio's intent to delete such A&M System Data, and shall confirm such deletion in writing.

Access to Agency Data. Pursuant to Section 2054.138, Texas Government Code, Interfolio shall implement and maintain appropriate administrative, technical, and physical security measures, including without limitation, the security control baseline required by the then-current risk and authorization management program established by the Texas Department of Information Resources ("TX-RAMP"), to safeguard and preserve the confidentiality, integrity, and availability of A&M SYSTEM Data ("Security Controls"). Upon written request by the Member, Interfolio shall provide the Member with evidence or a copy of the certification of its compliance with the Security Controls within thirty (30) days of such request.

Cloud Computing Services. As of the Effective Date, Interfolio represents and warrants that it complies with the then-current requirements of TX-RAMP. Pursuant to Section 2054.0593, Texas Government Code, Interfolio shall maintain TX-RAMP compliance and certification, as may be amended from time to time, throughout the Term, including any renewal term of this Master Agreement. Interfolio shall provide the Member with evidence of its TX-RAMP compliance and certification within thirty (30) days of the Member's request and at least thirty (30) days prior to the start of any renewal term of this Master Agreement. In the event that Interfolio fails to maintain TX-RAMP compliance and certification throughout the term of this Master Agreement, including any renewal, TAMUS and the Member may immediately terminate this Master Agreement and or the Order Form, and Interfolio will provide a refund to the Member of any prepaid fees.

ADA Compliance. Interfolio represents and warrants that the Services comply with the applicable accessibility requirements set forth in Web Content Accessibility Guidelines (WCAG) version 2.1, level AA. Interfolio shall promptly respond to and use reasonable efforts to resolve and remediate any noncompliance. In the event that Interfolio fails or is unable to do so, TAMUS and/or Member may immediately terminate this Master Agreement and/or the Order Form, and Interfolio will refund to TAMUS and/or Member all amounts paid by TAMUS and/or Member under this Master Agreement and/or the Order Form within thirty (30) days following the effective date of termination.

Verification Regarding Discrimination Against Firearm Entities and Trade Associations. To the extent that Chapter 2274, Texas Government Code, is applicable to this Master Agreement, Interfolio verifies that (1) it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (2) will not discriminate during the term of this Master Agreement against a firearm entity or firearm trade association.

Verification Regarding Boycotting Energy Companies. To the extent that Chapter 2274, Texas Government Code, is applicable to this Master Agreement, Interfolio verifies that (1) it does not boycott energy companies, and (2) it will not boycott energy companies during the term of this Mater Agreement. Interfolio acknowledges this Mater Agreement may be terminated and payment withheld of this verification is inaccurate.

All other terms and conditions not hereby amended are to remain in full force and effect.

IN WITNESS WHEREOF, authorized representative of the A&M System and PROVIDER have executed and delivered this Amendment to be effective as of the Effective Date:

DS
JD

The Texas A&M University System:


DocuSigned by:

BEDCDB89EA78479...
Mr. Billy Hamilton
Deputy Chancellor & Chief Financial Officer

7/18/2024

Date

Interfolio, Inc.

DocuSigned by:

59D8F848F7E14E4...
Pat Cristulla
Vice President

7/18/2024

Date