

Revised Purchase Order



Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

| Purchase Order | | | |
|---|--------------------|---------------------------|---------------|
| Purchase Order Date | PO/Reference No. | Revision No. | Revision Date |
| Mar 2, 2026 | AB1134197 | 2 | Mar 6, 2026 |
| Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer. | | | |
| Buyer Contact: | | | |
| Buyer | Buyer Email | Buyer Phone Number | |
| tbh - Hall, Tracy | tbhall@pvamu.edu | 936.261.1914 | |
| Customer Contact: | | | |
| Name: | Michael Simms | | |
| Email: | MLSIMMS@PVAMU.EDU | | |
| Phone: | +1 936-261-1935 | | |

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>

| Supplier Information | | Delivery Information | |
|--------------------------|--|---|---|
| Supplier Name | IA LODGING HOUSTON GALLERIA TRS LLC | Delivery Address | TAMUS Member: 05-Prairie View A&M University (05) |
| Address | WESTIN HOUSTON GALLERIA HOTEL 5060 W ALABAMA ST HOUSTON, Texas 77056 United States | Attn: | Dr. Tekedra Pierre |
| Phone | +1 713-960-8100 | Cooperative Extension Program c/o Central Receiving Warehouse | |
| FOB / FREIGHT | Destination | Room | 1178 Reda Bland Evans St |
| Pre-Pay & Add | No | | MS 2001 |
| Payment Terms | 0, Net 30 | | Prairie View, TX 77446 |
| Contract Number - Header | C26-05-24041 | | United States |
| Contract Number - Line | <i>no value</i> | Delivery Information | Required Delivery Date |
| Quote number | | Ship Via | Best Carrier-Best Way |

Notes to Supplier

PO Clauses

Header 001 No Collect Freight Charges Accepted Neither COD nor "Collect" freight or handling charges will be accepted.

| Line No. | Product Description | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|----------|---------------------|-------------|------------------|------------|----------|------------|
|----------|---------------------|-------------|------------------|------------|----------|------------|

| | | | | | | |
|--------|---|-----|-----|-------------------|-----------------------|-------------------|
| 1 of 5 | 2026 CAFNR Academics, Research, and Extension (A.R.E.) Conference: Hotel lodging for staff without a university-issued credit card and for special guests. The amount includes the remaining balance after applicable deposits. | N/A | EA | 18,775.00 USD | 1 EA | 18,775.00 USD |
| 2 of 5 | Catering services to include food and beverages. The amount reflects the remaining balance after applicable deposits. | N/A | SVC | 163,333.00 USD | 1 SVC | 163,333.00 USD |
| 3 of 5 | Audiovisual equipment & services. The amount reflects the remaining balance after applicable deposits. | N/A | SVC | 63,337.00 USD | 1 SVC | 63,337.00 USD |
| 4 of 5 | 1st deposit - required after signing agreement. | N/A | EA | 10,000.00 USD | 1 EA | 10,000.00 USD |
| 5 of 5 | 2nd deposit - required 30 days after initial deposit. | N/A | EA | 25,000.00 USD | 1 EA | 25,000.00 USD |
| Total | | | | | 280,445.00 USD | |

| Billing Information | Billing Address |
|--|---|
| <p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p> | <p>Prairie View A&M University- Accounts Payable ***Do Not Mail Invoices*** Email invoices to Payables@pvamu.edu P.O. Box 519 MS 1311 Prairie View, TX 77446-0519 United States</p> |