

Revised Purchase Order**Sales Tax Exemption**

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Jan 30, 2026	AB1119856	1	Jan 31, 2026
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
srp - Prater, Shawna	SRPRATER@PVAMU.EDU	936.261.1935	
Customer Contact:			
Name:		Diane Willis	
Email:		DWWILLIS@PVAMU.EDU	
Phone:		+1 713-797-7052	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>

Supplier Information		Delivery Information	
Supplier Name	OFFICE DESIGN CONCEPTS CORP	Delivery Address	
Address	6200 SAVOY STE 1202 HOUSTON, Texas 77036 United States	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 281-924-8512	Attn:	Diane Willis
FOB / FREIGHT	Destination	Cooperative Extension Program	
Pre-Pay & Add	No	Carden-Waller	
Payment Terms	0, Net 30	Room	118
Contract Number - Header	OMNIA Contract R240109	250 EM Norris St	
Contract Number - Line	<i>no value</i>	MS 2001	
Quote number		Prairie View, TX 77446	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price

1 of 5	UNGDS60UNITE GLASS DIVIDER SCREE, 60"W x 12" HIGH GLASS COLOR SATIN ETCH ONE SIDE /GLV PAINT LIGHT TONE /LG	N/A	EA	400.89 USD	6 EA	2,405.34 USD
2 of 5	UNGDS72UNITE GLASS DIVIDER SCREE, 72"W x 12" HIGH GLASS COLOR SATIN ETCH ONE SIDE /GLVPAINT LIGHT TONE /LG	N/A	EA	521.64 USD	13 EA	6,781.32 USD
3 of 5	CFS06.BLMONITOR ARM, 12: POST DUEL SCREEN, 2 HEIGHT - ADJUST DOUBLE EXT. ARM, BLACK	N/A	EA	543.03 USD	36 EA	19,549.08 USD
4 of 5	FreightMANUFACTURE SURCHARGE	N/A	EA	712.65 USD	1 EA	712.65 USD
5 of 5	Delivery and InstallationLABOR TO RECEIVE DELIVER AND INSTALL 36 MONITOR ARMS AND 19 GLASS SCREEN DIVIDERS. INCLUDES TRUCK AND INSTALLATIONCREW	N/A	EA	1,875.00 USD	1 EA	1,875.00 USD
Total					31,323.39 USD	

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Prairie View A&M University-
Accounts Payable
Do Not Mail Invoices
Email invoices to Payables@pvamu.edu
P.O. Box 519
MS 1311
Prairie View, TX 77446-0519
United States