11/17/25, 1:53 PM HTML Attachment Email

## **Revised Purchase Order**



## Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Apr 25, 2025	AB1021446	7	Oct 28, 2025

#### Contact instructions for questions regarding this Purchase Order:

If Buyer Contact information is listed below, please contact the Buyer.

If not, please contact the Customer.

### **Buyer Contact:**

Buyer	Buyer Email	<b>Buyer Phone Number</b>
dab - Brown, Desiree	dabrown@pvamu.edu	936.261.1930
Customer Contact:		
Name:	Pauline Walker	
Email:	PMWALKER@PVAMU.EDU	
Phone:	+1 936-261-3521	

#### **Order acceptance instructions:**

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf

Supplier Information		Delivery Information		
Supplier Name	HELPING OTHERS PRIORITIZE EDUCATOIN HOPE INITIATIV	<b>Delivery Address</b> TAMUS Member:	05-Prairie View A&M University (05)	
Address	PO BOX 231 MARIETTA, Texas 75566 United States	Attn: Graduate School	Pauline Walker	
Phone FOB / FREIGHT	+1 214-259-6060 Destination	c/o Central Receiving Warehouse		
Pre-Pay & Add Payment Terms	No 0, Net 30	Room 1178 Reda Bland Evans St Prairie View, TX 77446		
Contract Number - Header Contract Number - Line Quote number	C26-05-22115 no value	United States  Delivery Information  Required Delivery Date		
		Ship Via	Best Carrier-Best Way	

# Notes to Supplier

### **Shipping Instructions**

Attachments for supplier

Hope\_Initiative\_\_...

#### PO Clauses

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.

Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	To provide comprehensive and professional recruiting services to support the increased graduate student enrollment goals for the Office of Graduate Studies	N/A	EA	30,000.00 USD	1 EA	30,000.00 USD
		1				
2 of 2	<<<<<<< \	E ADDED >>>	>>>>>>	·>>>>>	>>>	

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.  Invoice must include the PO/Reference number shown above.	Prairie View A&M University- Accounts Payable  ***Do Not Mail Invoices*** Email invoices to Payables@pvamu.edu P.O. Box 519 MS 1311 Prairie View, TX 77446-0519 United States