

**Revised Purchase Order****Sales Tax Exemption**

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Feb 18, 2025	AB1000166	7	Aug 8, 2025
Contact instructions for questions regarding this Purchase Order:			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
dab - Brown, Desiree	dabrown@pvamu.edu	936.261.1930	
Customer Contact:			
Name:	Marilyn Decuir		
Email:	MSDECUIR@PVAMU.EDU		
Phone:	+1 936-261-3562		

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>**

Supplier Information		Delivery Information	
Supplier Name	KEMAL M ATKINS CONSULTING LLC	<b>Delivery Address</b>	
Address	5610 BENONI CT GLEN ALLEN, Virginia 23059 United States	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 919-475-7118	Attn:	Marilyn Decuir
FOB / FREIGHT	Destination	Student Affairs	
Pre-Pay & Add	No	c/o Central Receiving Warehouse	
Payment Terms	0, Net 30	Room	Evans Hall Room 309
Contract Number - Header	<i>no value</i>	1178 Reda Bland Evans St	
Contract Number - Line	<i>no value</i>	MS 1026	
Quote number		Prairie View, TX 77446	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier****Shipping Instructions**

Attachments for supplier

Dr\_Kemal\_Atkins\_...

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	223	Thanksgiving Holiday Closing	Texas A&M University, Texas A&M University-Galveston, and the Texas A&M Health Science Center offices and operations will be closed Thursday and Friday, November 28-29, 2024, in observance of the Thanksgiving holiday.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Consulting services for Student Affairs - Phase 1: Big Picture Questions, Discovery and Assessment	1	EA	7,500.00 USD	1 EA	7,500.00 USD
2 of 4	Phase 2: Vision and Strategic Priorities Development	2	EA	7,500.00 USD	1 EA	7,500.00 USD
3 of 4	Phase 3: Strategy Formulation and Planning	3	EA	7,500.00 USD	1 EA	7,500.00 USD
4 of 4	Phase 4: Execution and Monitoring Plan	4	EA	2,500.00 USD	1 EA	2,500.00 USD
Total					25,000.00 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Prairie View A&amp;M University- Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to Payables@pvamu.edu</p> <p>P.O. Box 519</p> <p>MS 1311</p> <p>Prairie View, TX 77446-0519</p> <p>United States</p>