

**Revised Purchase Order****Sales Tax Exemption**

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Oct 1, 2024</b>	<b>AB0960572</b>	<b>1</b>	<b>Nov 8, 2024</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
ANR - Ramirez, Anthony	anramirez@pvamu.edu	936-261-1933	
<b>Customer Contact:</b>			
Name:	Michael Simms		
Email:	MLSIMMS@PVAMU.EDU		
Phone:	+1 936-261-1935		

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>**

Supplier Information		Delivery Information	
Supplier Name	FRED PRYOR SEMINARS	<b>Delivery Address</b>	
Address	5700 BROADMOOR ST STE 300 MISSION, Kansas 66202 United States	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 800-780-8476	Attn:	Kimbria Worley
Fax	+1 913-967-8580	Cooperative Extension Program	
FOB / FREIGHT	Destination	c/o Central Receiving	
Pre-Pay & Add	No	Warehouse	
Payment Terms	0, Net 30	Room	
Contract Number - Header	<i>no value</i>	1178 Reda Bland Evans St	
Contract Number - Line	<i>no value</i>	MS 2001	
Quote number		Prairie View, TX 77446	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	
		Best Carrier-Best Way	

**Notes to Supplier****PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
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1 of 5	How to Recruit, Interview, and Hire the Right People(35 attendees)	N/A	EA	3,600.00 USD	1 EA	3,600.00 USD
2 of 5	How to Deliver Presentations with Ease and Confidence(35 attendees)	N/A	EA	3,600.00 USD	1 EA	3,600.00 USD
3 of 5	How to Improve Employee Accountability (35 attendess).	N/A	EA	3,600.00 USD	1 EA	3,600.00 USD
4 of 5	Achieving Personal Change (35 attendees)	N/A	EA	3,600.00 USD	1 EA	3,600.00 USD
5 of 5	How to Balance Work & Life in Challenging Times (1/2 day). How to Handle Stress at Work (1/2 day). (35 attendees)	N/A	EA	3,600.00 USD	1 EA	3,600.00 USD
Total					<b>18,000.00 USD</b>	

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

**Billing Address**

Prairie View A&M University-  
Accounts Payable  
\*\*\*Do Not Mail Invoices\*\*\*  
Email invoices to Payables@pvamu.edu  
P.O. Box 519  
MS 1311  
Prairie View, TX 77446-0519  
United States