



Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

| Purchase Order | | |
|---|--------------------------|---------------------------|
| Purchase Order Date | PO/Reference No. | Revision No. |
| Apr 26, 2024 | AB0912645 | 0 |
| Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer. | | |
| Buyer Contact: | | |
| Buyer | Buyer Email | Buyer Phone Number |
| alr - Rutherford, Alisha | alrutherford@pvamu.edu | 936.261.1943 |
| Customer Contact: | | |
| Name: | Lakeitha Mitchell-Randle | |
| Email: | LSRANDLE@PVAMU.EDU | |
| Phone: | +1 936-261-2132 | |

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>

| Supplier Information | | Delivery Information | |
|--------------------------|---|----------------------------------|-------------------------------------|
| Supplier Name | KAYA RESPONSIBLE TRAVEL WORLD ENDEAVORS LLC DBA | Delivery Address | |
| Address | 3015 E FRANKLIN AVE MINNEAPOLIS, Minnesota 55406 United States | TAMUS Member: | 05-Prairie View A&M University (05) |
| FOB / FREIGHT | Destination | Attn: | Lakeitha Randle |
| Pre-Pay & Add | No | Office of International Programs | |
| Payment Terms | 0, Net 30 | c/o Central Receiving Warehouse | |
| Contract Number - Header | <i>no value</i> | Room | 120 |
| Contract Number - Line | <i>no value</i> | 1178 Reda Bland Evans St | |
| Quote number | Full Program Fee (INV-1012) | MS 1008 | |
| | | Prairie View, TX 77446 | |
| | | United States | |
| | | Delivery Information | |
| | | Required Delivery Date | |
| | | Ship Via | Best Carrier-Best Way |

Notes to Supplier

Shipping Instructions

Attachments for supplier

2024 Costa Rica F...

KRT - FGL COI 23 ...

Invoice INV-1012.pdf

Executed_Kaya Res...

PO Clauses

| | | | |
|--------|-----|-------------------------------------|---|
| Header | 001 | No Collect Freight Charges Accepted | Neither COD nor "Collect" freight or handling charges will be accepted. |
|--------|-----|-------------------------------------|---|

| Line No. | Product Description | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|----------|---|-------------|------------------|--------------|----------------------|---------------|
| 1 of 6 | May 2024: PVAMU Costa Rica Biology - Full Program Fees 11 Student (Price Includes 2 Faculty) [Transportation/Lodging/Meals/Activities & Educational Expenses/Coordination, Insurance, & Administrative Support] | 1 | EA | 1,865.00 USD | 11 EA | 20,515.00 USD |
| 2 of 6 | May 2024: PVAMU Costa Rica Biology - Program Deposit - Student Withdrawal Fees | 2 | EA | 350.00 USD | 3 EA | 1,050.00 USD |
| 3 of 6 | Lodging | N/A | EA | 0.00 USD | 0 EA | 0.00 USD |
| 4 of 6 | Meals | N/A | EA | 0.00 USD | 0 EA | 0.00 USD |
| 5 of 6 | Activities & Educational Expenses | N/A | EA | 0.00 USD | 0 EA | 0.00 USD |
| 6 of 6 | Coordination, Insurance, & Administrative Support | N/A | EA | 0.00 USD | 0 EA | 0.00 USD |
| Total | | | | | 21,565.00 USD | |

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Prairie View A&M University-
Accounts Payable

Do Not Mail Invoices

Email invoices to Payables@pvamu.edu

P.O. Box 519

MS 1311

Prairie View, TX 77446-0519

United States