

Revised Purchase Order



Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Apr 3, 2024	AB0905176	3	Apr 24, 2025
Contact instructions for questions regarding this Purchase Order:			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
alr - Rutherford, Alisha	alrutherford@pvamu.edu	936.261.1943	
Customer Contact:			
Name:	Lakeitha Mitchell-Randle		
Email:	LSRANDLE@PVAMU.EDU		
Phone:	+1 936-261-2132		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>

Supplier Information		Delivery Information	
Supplier Name	CENTRO DE ESTUDIOS E INVESTIGACION SANTA CLARA	Delivery Address	
Address	64 COLONIA CENTRO SAN MIGUEL DE ALLENDE A 100 METROS DEL MERCADO DE AR CP 37700, México Mexico	TAMUS Member:	05-Prairie View A&M University (05)
FOB / FREIGHT	Destination	Attn:	Lakeitha Randle
Pre-Pay & Add	No	Office of International Programs	
Payment Terms	0, Net 5	c/o Central Receiving	
Contract Number - Header	no value	Warehouse	
Contract Number - Line	no value	Room	120
Quote number		1178 Reda Bland Evans St	
		MS 1008	
		Prairie View, TX 77446	
		United States	
Delivery Information		Delivery Information	
Header	001	Required Delivery Date	
No Collect Freight Charges Accepted		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price

1 of 14	Transportation for 29 Participants – 03/09/24 – 03/17/24	1	EA	9,828.00 USD	1 EA	9,828.00 USD
2 of 14	Room & Board in Dorms for 25 Students – 03/09/24 – 03/16/24	2	EA	19,000.00 USD	1 EA	19,000.00 USD
3 of 14	Room and Board in 4 Villas for 4 Faculty - 03/09/24 – 03/16/24 - single occupancy	3	EA	4,480.00 USD	1 EA	4,480.00 USD
4 of 14	Four Walking & Art Tours	4	EA	2,900.00 USD	1 EA	2,900.00 USD
5 of 14	Plow with Mule, Salsa Making Class, Laundry – 29 Participants	5	EA	1,044.00 USD	1 EA	1,044.00 USD
6 of 14	Temazcal for 15 Participants with Shaman fee included. Rest have free time – 03/12/24	6	EA	375.00 USD	1 EA	375.00 USD
7 of 14	03/13/24 - Tour: Santuario de Atotonilco – 29 Participants	7	EA	435.00 USD	1 EA	435.00 USD
8 of 14	03/13/24 - Tour: Dolores Hidalgo – 29 Participants	8	EA	435.00 USD	1 EA	435.00 USD
9 of 14	Temazcal for 14 Participants with Shaman fee included. Rest have free time – 03/13/24	9	EA	350.00 USD	1 EA	350.00 USD
10 of 14	Barbacoa Lunch at HSC; Lamb deep pit BBQ for 29 Participants – 03/14/24	10	EA	580.00 USD	1 EA	580.00 USD
11 of 14	1 hr. Tour Mines, Museum, Shopping, Doll Factory and Town – 29 Participants	11	EA	435.00 USD	1 EA	435.00 USD
12 of 14	03/15/24 - Tour guide fees, Jose Chavez Mojado Studio, Diego Rivera House, museums, UG, Alhondiga, Teatro Juarez, momias & mines entrance fee; lunch on own (Casa Valadez Rest. Recommended) - 29 Participants	12	EA	1,450.00 USD	1 EA	1,450.00 USD
13 of 14	03/16/24 - Arrival at Cañada de la Virgen (Entrance Fee, Tour Guide Fee and Lunch at Pre-Hispanic Museum - 29 Participants)	13	EA	2,465.00 USD	1 EA	2,465.00 USD
14 of 14	Sales Tax @ 16%	14	EA	7,004.32 USD	1 EA	7,004.32 USD

Total

50,781.32 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via CXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Prairie View A&M University- Accounts Payable ***Do Not Mail Invoices*** Email invoices to Payables@pvamu.edu P.O. Box 519 MS 1311 Prairie View, TX 77446-0519 United States</p>