



## Sales Tax Exemption

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Apr 3, 2024	AB0905127	0
<b>Contact instructions for questions regarding this Purchase Order:</b>		
If Buyer Contact information is listed below, please contact the Buyer.		
If not, please contact the Customer.		
<b>Buyer Contact:</b>		
Buyer	Buyer Email	Buyer Phone Number
alr - Rutherford, Alisha	alrutherford@pvamu.edu	936.261.1943
<b>Customer Contact:</b>		
Name:	Alexandra Chapman	
Email:	AYCHAPMAN@PVAMU.EDU	
Phone:	+1 936-261-3662	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>**

Supplier Information		Delivery Information	
Delivery Address		Delivery Information	
Supplier Name	GRAMMARLY INC	TAMUS Member:	05-Prairie View A&M University (05)
Address	548 MARKET ST STE 35410 SAN FRANCISCO, California 94104 United States	Attn:	ALEXANDRA CHAPMAN
Phone	+1 415-830-9070	College Admin-University College	
Fax	+1 888-412-0979	c/o Central Receiving Warehouse	
FOB / FREIGHT	Destination	Room	W.R BANKS 302G
Pre-Pay & Add	No	1178 Reda Bland Evans St	
Payment Terms	0, Net 30	MS 3000	
Contract Number - Header	<i>no value</i>	Prairie View, TX 77446	
Contract Number - Line	<i>no value</i>	United States	
Quote number		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	Annual subscription Grammarly Premium Writing Suite for Faculty, Staff, and Students (8,853 users) March 29, 2024-March 28, 2025	n/a	EA	4.00 USD	8,853 EA	35,412.00 USD

<b>Billing Information</b>	<b>Billing Address</b>
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via CXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Prairie View A&amp;M University- Accounts Payable ***Do Not Mail Invoices*** Email invoices to Payables@pvamu.edu P.O. Box 519 MS 1311 Prairie View, TX 77446-0519 United States</p>