

**Revised Purchase Order****Sales Tax Exemption**

Prairie View A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Prairie View A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Feb 29, 2024</b>	<b>AB0895004</b>	<b>12</b>	<b>Aug 1, 2025</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
KJW - Warren, Kamiah	kjwarren@pvamu.edu	936-261-1914	
<b>Customer Contact:</b>			
Name:		Maria Almendares	
Email:		MTCALDERON@PVAMU.EDU	
Phone:		+1 936-261-1246	

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Prairie View A&M's Department of Procurement and Disbursement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Prairie View A&M's Terms & Conditions, which are available online: <http://www.pvamu.edu/pdsv/wp-content/uploads/sites/88/PVAMU-Ts-Cs-FINAL.pdf>**

Supplier Information		Delivery Information	
Supplier Name	SNELLING STAFFING HIREQUEST LLC DBA	<b>Delivery Address</b>	
Address	C/O HIREQUEST 1716 BRIARCRES DR STE 606 BRYAN, Texas 77802 United States	TAMUS Member:	05-Prairie View A&M University (05)
Phone	+1 979-775-5465	Attn:	Kyal Bryant
FOB / FREIGHT	Destination	Enrollment Mgmt	
Pre-Pay & Add	No	c/o Central Receiving	
Payment Terms	0, Net 30	Warehouse	
Contract Number - Header	C2021-2614	Room	Evans Hall 118
Contract Number - Line	<i>no value</i>	1178 Reda Bland Evans St	
Quote number		MS 1025	
		Prairie View, TX 77446	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier****Shipping Instructions**

Attachments for supplier

Complete\_with\_Doc...

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	Temp 1 Worker- Gloria Armstrong hourly salary of \$19.75 Administrative Associate to assist the Admissions office with processing applications for the programmatic areas for both graduate and undergraduate programs thru August 12, 2024.	Bill Rate	EA	19.75 USD	250.75 EA	4,952.31 USD
2 of 6	Temp 1 Health Insurance- ACA- (\$.0175 per hour)	Health Insurance	EA	0.175 USD	480 EA	84.00 USD
3 of 6	Temp 1 Health Insurance- ACA- (\$.0175 per hour) Administrative Associate to assist the Admissions office with processing applications for the programmatic areas for both graduate and undergraduate programs thru August 12, 2024.	Bill Rate	EA	19.75 USD	252.75 EA	4,991.81 USD
4 of 6	Temp 2 Health Insurance- ACA- (\$.0175 per hour)	Health Insurance	EA	0.175 USD	480 EA	84.00 USD
5 of 6	Temp 1 Worker- Gloria Armstrong hourly salary of \$26.86 Administrative Associate to assist the Admissions office with processing applications for the programmatic areas for both graduate and undergraduate programs thru August 31, 2024.	FY24	EA	26.86 USD	193 EA	5,183.98 USD
6 of 6	Temp 2 Worker- Glenda Jones hourly salary of \$26.86 Administrative Associate to assist the Admissions office with processing applicatins for the programmatic areas for both graduate and undergraduate programs thru August 31, 2024.	FY24	EA	26.86 USD	200 EA	5,372.00 USD
Total						<b>20,668.10 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Prairie View A&amp;M University- Accounts Payable ***Do Not Mail Invoices*** Email invoices to Payables@pvamu.edu P.O. Box 519 MS 1311 Prairie View, TX 77446-0519 United States</p>